

**VILLAGE OF OLYMPIA FIELDS  
20040 GOVERNORS HIGHWAY  
OLYMPIA FIELDS IL 60461-1013  
(708) 503-8000-phone (708) 503-8002-fax**

(ALL SECTIONS MUST BE COMPLETED)

**EVENT APPLICATION**

DATE: \_\_\_\_\_

ADDRESS OF EVENT: \_\_\_\_\_

DATE(S) AND TIME(S) OF EVENT: \_\_\_\_\_

PROPERTY OWNER'S NAME: \_\_\_\_\_

PROPERTY OWNER'S ADDRESS: \_\_\_\_\_

PROPERTY OWNER'S CONTACT NUMBER: \_\_\_\_\_

EVENT COORDINATOR: \_\_\_\_\_

EQUIPMENT SUPPLIER (if applicable): \_\_\_\_\_

TENT SUPPLIER (if applicable): \_\_\_\_\_

APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVAL OF BUILDING DEPT.: \_\_\_\_\_ DATE: \_\_\_\_\_

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**OFFICE USE ONLY**

Health Inspection Required? Yes \_\_\_ No \_\_\_

Security Required? Yes \_\_\_ No \_\_\_

PERMIT WILL BE ISSUED OR DENIED WITHIN 30 DAYS PER (Section 18:36-37)