

1 excess reserves from the three major funds to their respective Capital Project Funds. The
2 Village's Funding Policy requires five-months, or 40% of expenses in reserve. Funds over this
3 reserve requirement in each of the major funds can be transferred to their respective Capital
4 Project Funds. The Capital Projects and their funding source for Fiscal Year 2020 can be found
5 on Page 31 of the General Fund, Page 35 of the Water Fund, and Page 39 of the Sewer Fund.
6

7 Trustee Pennington stated that an additional funding source for Capital Projects is the Non-Home
8 Rule Sales Tax Fund. This fund is projected to have a fund balance of over \$870,000.00 at the
9 end of Fiscal Year 2019, with an additional \$620,000.00 of revenue budgeted in Fiscal Year
10 2020. Under Ordinance, this fund is only to be used as a funding source for Capital Projects.
11 That is why you will see in the Fiscal Year 2020 Budget, transfers from the Non-Home Rule
12 Sales Tax Fund is to be itemized in three different Capital Project Funds. Another major fund of
13 the Village is the TIF Fund. The TIF Fund is projected to have a fund balance of over
14 \$780,000.00 at the end of Fiscal Year 2019, and an additional budget surplus of over
15 \$295,000.00 in Fiscal Year 2020. As per TIF requirements, this surplus of over \$1,000,000.00 is
16 to be used for economic development within the prescribed TIF District.
17

18 Village President Burke stated that we will get to a vote on that further down the agenda. Village
19 President Burke closed the Public Hearing at 7:07 P.M.
20

21 **APPROVAL OF MINUTES:**
22

23 **Motion by Trustee Matz, second by Trustee Oliver to Dispense with the Reading of the**
24 **Minutes, and Approve the Minutes of the March 11th, 2019, Board Meeting as presented.**

25 **Voice Vote: All Ayes Motion Carried.**
26

27 **BILLS FOR APPROVAL:**
28

29 **Motion by Trustee Pennington, second by Trustee Hudson to Approve the Payment of Bills**
30 **for April 15th, 2019, in the Total Amount of \$272,501.19.**

31 **Roll Call: Ayes (4-0) Motion Carried.**
32

33 **ADMINISTRATIVE REPORTS:**
34

35 **Report of the Village President:** Village President Burke stated that he wants to recognize
36 Carolyn Gibson. He is sure that everyone has heard by now that Carolyn is no longer with us.
37 She had a long history with the Village of Olympia Fields. All of us are going to miss her.
38 Village President Burke stated that he has a Presidential Proclamation. The Memorial Service for
39 Carolyn is at Trinity Church on April 26th. He read the Presidential Proclamation at the breakfast
40 that was held on Saturday for the volunteers and the new residents. This is the official one that he
41 wanted to put into the record for the Village.
42

43 **PRESIDENTIAL PROCLAMATION**
44 **Trustee Carolyn Gibson**
45

46 **"WHEREAS,** Trustee Carolyn Gibson was elected Trustee for the Village of Olympia Fields on
47 April 1, 2003, and;

1 **WHEREAS**, Trustee Gibson and her husband Dr. Ernie Gibson worked diligently for the quality
2 of life in Olympia Fields for over 30 years, and;

3
4 **WHEREAS**, Trustee Gibson served with distinction as Village Clerk, Trustee Liaison to the
5 Public Safety Commission and Community Relations Commission, as well as a member of the
6 Enhancement Organization, and;

7
8 **WHEREAS**, in all of her assignments as Committee Member, Chairperson, Trustee Liaison and
9 Trustee member, Trustee Gibson served our community with integrity, dedication, commitment
10 and honor, and;

11
12 **WHEREAS**, Trustee Gibson, as well as, Dr. Ernest Gibson will be remembered for their
13 leadership and courage for standing behind the Village’s commitment to live by the principles of
14 Dr. Martin Luther King Jr. of respect and the protection of civil rights for all, and;

15
16 **NOW, THEREFORE, BE IT RESOLVED** that I, Village President Sterling M. Burke and the
17 entire Board of Trustees hereby bestow the Presidential Honor of Distinguished Service to
18 Trustee Carolyn Gibson for her leadership, commitment and dedication to enhance the Village’s
19 Quality of Life. Dated this 15th day of April 2019, Sterling M. Burke, Village President, Village
20 of Olympia Fields.”

21
22 Village President Burke stated that he sincerely hopes that each and everyone of you has a place
23 in your heart for Carolyn. All of the people on the dais feel that way. She truly is going to be
24 missed.

25
26 Trustee Matz stated that you are absolutely right. She will be missed when she looks to her left.
27 She had a wealth of knowledge. Trustee Matz stated that institutional knowledge that she
28 brought to the dais was priceless. She was one of our pillars of the community, one of our
29 leaders. She really showed us the way. Absolutely, Trustee Gibson is definitely going to be
30 missed.

31
32 Village President Burke inquired whether or not the rest of the Trustees had any comments.

33
34 **Report of the Village Administrator:**

35
36 Village Administrator Saenz stated that she did not have a formal report this evening.

37
38 **DEPARTMENT HEADS REPORTS:**

39
40 **Betty Zigras – Director of Finance**

41
42 **Ordinance #2019-12 – An Ordinance Approving the Annual Budget of the Village of**
43 **Olympia Fields for the 2019-2020 Fiscal Year [First and Second Reading]** – Mrs. Zigras
44 stated that the first item is Ordinance #2019-12. It is an Ordinance Approving the Annual Budget
45 of the Village of Olympia Fields for the 2019-2020 Fiscal Year. It is for First and Second
46 Reading.

1 **Motion by Trustee Pennington, second by Trustee Oliver to Waive in First Reading and**
2 **Approve in Second Reading Ordinance #2019-12 - An Ordinance Approving the Annual**
3 **Budget of the Village of Olympia Fields for the 2019-2020 Fiscal Year.**

4 **Roll Call: Ayes (4-0) Motion Carried.**

5
6 **Ordinance #2019-13 – An Ordinance Declaring Certain Unclaimed Cash Bond Deposits as**
7 **Abandoned Funds [First and Second Reading]** – Mrs. Zigras stated next is Ordinance #2019-
8 13. This is an Ordinance Declaring Certain Unclaimed Cash Bond Deposits as Abandoned
9 Funds. It is for First and Second Reading. The Village of Olympia Fields requires cash bonds
10 from owners and developers for construction of utilities and street repairs. Once the development
11 is inspected and approved, the cash bond is then returned to the owner or developer. There are a
12 number of cash bonds that have been held by the Village for over three-years. The balance of
13 \$81,298.00 has been on our balance sheet since 2013 unchanged. The Village has been unable to
14 determine the legal ownership of such unclaimed cash bonds. The unclaimed cash bonds have
15 created a liability on our balance sheet, and have been noted by the auditors that we need to
16 identify them or remove this liability. At this point, we are asking that the Board approve this
17 Ordinance so we can claim these funds as unclaimed. Then we can remove the funds from the
18 balance sheet of the Village.

19
20 Trustee Matz stated that you remove them from the balance sheet of the Village. Mrs. Zigras
21 stated that they will no longer be a liability. We would need to publicize a Notice in the
22 newspaper claiming that we have these funds, and that we don't know who they belong to. We
23 give 45-days for anyone who has proof that these funds belong to them. Otherwise, we claim
24 them as abandoned. We remove it from our balance sheet by claiming the funds and putting it in
25 our fund balance. Trustee Matz inquired whether or not the funds have to be sent back to the
26 state. Mrs. Zigras stated that if we don't know who it belongs to, we can't give it back to the
27 state.

28
29 Trustee Hudson inquired whether or not we are putting a number of years in place so that we will
30 know when we should do this, or just determine three-years. Mrs. Zigras stated that legal had
31 stated that they should be abandoned for over three-years. They have been abandoned since
32 2013. Trustee Hudson inquired so that you don't have to go back to legal, are we establishing the
33 number of years in the Ordinance that you keep these. She hopes that we get some more of these.
34 Mrs. Zigras stated going forward, we continue to have cash bonds. These new funds we keep
35 track of and we know who they belong to.

36
37 Village Administrator Saenz stated that these funds are pre-2002. In 2002, the Village purchased
38 the General Ledger Accounting System. She stated that since that point, we have been able to
39 identify, determine, and track the bonds. In 2014, John McDonnell and his staff went through an
40 exhaustive process to determine who we were holding bonds for. We reimbursed about
41 \$60,000.00 in bonds. She stated that we are considering these abandoned for three-years, because
42 since that time, we haven't been able to determine who they belong to, and no one has come to
43 us to say that we owe them this money.

44
45 Trustee Hudson stated so we won't have anymore like this. Village Administrator Saenz stated
46 no. Mrs. Zigras stated that everything else on our balance sheet is identified. Village
47 Administrator Saenz stated and it is reconciled every year during the audit process.

1 Village President Burke stated that Trustee Matz made a comment or question. After we put this
2 in the newspaper, and no one claims it, does the money come back to us into our General Fund
3 and not the state. Mrs. Zigras stated that it stays in our General Fund.

4 **Motion by Trustee Pennington, second by Trustee Matz to Waive in First Reading and**
5 **Approve in Second Reading Ordinance #2019-13 – An Ordinance Declaring Certain**
6 **Unclaimed Cash Bond Deposits as Abandoned Funds.**

7 **Roll Call: Ayes (4-0) Motion Carried.**

8
9 **John McDonnell – Building Commissioner**

10
11 **Event Permit – 3rd Annual Car/Cycle Show to Benefit Relay for Life June 22nd, 2019 from**
12 **12:00 P.M. to 4:00 P.M. –** Mr. John McDonnell stated that tonight he has the 3rd Annual
13 Car/Cycle Show to Benefit Relay for Life on June 22nd. At the last Board Meeting, the people
14 that put on the event came before you. You wanted them to discuss with him how they are going
15 to layout their event. They provided Mr. McDonnell with information. It is pretty much identical
16 to all of the other events that the Board of Trustees has approved at the United Methodist
17 Church. He didn't see anything out of the ordinary that would cause anything for question for
18 this event. The date is June 22nd, 2019. It is a four-hour event from noon until 4 o'clock in the
19 afternoon.

20
21 Village President Burke inquired of Mr. McDonnell whether or not there are any prizes for this.
22 Mr. McDonnell stated that he believes there are prizes for the people that show up for the auto
23 show.

24
25 Trustee Pennington inquired of Mr. McDonnell whether or not they have provided event
26 insurance for this particular event. Mr. McDonnell stated that they will have to provide it for us.

27
28 Trustee Hudson inquired of Mr. McDonnell where they are having the event. Mr. McDonnell
29 stated it will be at the United Methodist Church on Western and Joe Orr Road.

30 **Motion by Trustee Matz, second by Trustee Oliver to Approve the Event Application**
31 **Submitted by the Olympia Fields United Methodist Church for the 3rd Annual Car/Cycle**
32 **Show to Benefit Relay for Life on Saturday, June 22nd, 2019 from 12:00 P.M. to 4:00 P.M.,**
33 **at the Olympia Fields United Methodist Church at 20301 Western Avenue.**

34 **Voice Vote: All Ayes Motion Carried.**

35
36 **Jim Landini – Public Works Director**

37
38 **2019 Landscape Maintenance at 203rd Metra Parking Lot/Detention Basin and**
39 **Cumberland Court and 2019 Landscape Maintenance for Village Owned Properties -** Mr.
40 Landini stated that before you in the Memo is his recommendation to renew the Metra Parking
41 Lot/Detention Basin and Village-wide Landscaping properties with the same contractors that we
42 used last year which are Beary Landscape for Metra and Eternally Green for Village-owned
43 properties. The reason he is recommending renewing these contracts is they both came in at
44 incredibly favorable prices to the Village last year. They did an exceptional job for those prices.
45 Both of them expressed their biggest challenge with starting, was not being the previous
46 contractor and not being able to pick up where the other one left off and starting from zero. They
47 treated at the end of last season to be able to start this season. He believes that it is in the best

1 **Thank You to Trustee Hudson** - Trustee Matz thanked Trustee Hudson for sitting to her left.
2 She thanked Trustee Hudson for the knowledge that she shared freely. She thanked Trustee
3 Hudson for loving the Village. Trustee Matz thanked Trustee Hudson for everything. You are
4 everything. She wants the public to know that Trustee Hudson will be missed sitting up here,
5 making sure that our Village is solid. (There was a round of applause).
6

7 Trustee Pennington stated that he echoed those comments.
8

9 **Education – Trustee Oliver** – Trustee Oliver stated that he doesn't have a formal report tonight.
10 He stated that the Educational Commission has been meeting. At our last meeting, we have
11 collectively decided to invite both superintendents, Dr. Blondean Davis from District 162, as
12 well as Dr. Johnnie Thomas from District 227. The intent is for them to meet with the
13 Educational Commission for us to have an open and frank discussion, and asking them the types
14 of questions that our residents more than likely also have in mind. The draft of those questions
15 has just been formulated. We are awaiting their response for our invitation to meet with us. There
16 will be more information to come.
17

18 **Baseball League** - Trustee Oliver stated that he wanted to make an informal announcement.
19 Most people here may not know that the Village of Olympia Fields Park District, particularly its
20 baseball fields, are some of the best in the south suburbs. In years past, the sort of ongoing
21 understanding is as parents with young kids come through the program, they would step up and
22 keep the program going. As many of you know, now when you drive past Bicentennial Park for
23 instance, it's empty. Now, the Park District is trying to find ways of getting people to do
24 anything in the baseball fields, in these wonderful, open fields that we have. Homewood and
25 Flossmoor are bringing their kids over to enjoy our parks. He stated that as the Director of
26 Recreational Baseball, he had to pay for that. Now, they are paying for that.
27

28 Trustee Oliver would like for the folks in the audience to help assist him in getting the word out,
29 he is coming out of retirement just to have the kids of our community use our baseball fields. He
30 stated that without parental support it cannot happen. Here's an interesting antidote. A couple of
31 years ago, a little, small town, Ford Heights, didn't have any baseball fields. Their baseball field
32 had been abandoned years ago. The weeds and everything took over the field and you could not
33 even see what use to be a baseball field. They came to play with us. We welcomed them
34 openheartedly. The Cubs Organization built them a brand-new baseball field in Ford Heights
35 which is beautiful. They have a baseball field and kids to play on it. Now, we have these great
36 baseball fields and no kids to play on them. He is hopeful that the word can go out that we can
37 resurrect a small baseball league. We are going to start with Arcadia School. If you go over to
38 Sergeant Means Park, the very same thing that use to happen at Ford Heights, the weeds have
39 taken over the in-field. You will not be able to distinguish the outfield from the in-field. The
40 backstop is already rusting up and it is going away.
41

42 Trustee Oliver stated that since we have this great park, it is up to us if we keep it or just allow
43 the Park District to continue to just use it as business to allow other people to play on it.
44

45 **Planning/Finance – Trustee Pennington**

46 **February Financial Statement – General Fund** - Trustee Pennington stated that tonight he will
47 be reporting the results of the revenues and expenses for the Village of Olympia Fields for the

1 period May 1st 2018, through February 28th, 2019. We are now in the tenth month of our
2 2018/2019 Budget. Trustee Pennington stated starting with the General Fund, General Fund
3 Revenues for this period were unfavorable to budget projections by \$257,988.00, or 5% of
4 Budget Plan. Budgeted revenues for this period were \$5,133,985.00. Actual revenues received
5 were \$4,875,997.00. A timing issue in respect to the receipt of property tax revenue was the
6 contributing factor for this deficit. This deficit should be caught up in our March reports. General
7 Fund expenses were favorable to budget projections in the General Fund by \$487,982.00, or 10%
8 of plan. Budgeted expenses for the period were \$5,181,040.00, while actual incurred expenses
9 were \$4,693,059.00. This resulted in a favorable Fiscal Year to date actual plus encumbrance in
10 the General Fund of \$182,938.00. The overall impact to the budget for ten months is a positive
11 \$229,994.00.

12
13 **Water Fund** - Trustee Pennington stated that with respect to the Water Fund, the water revenue
14 fees for this period were unfavorable to Budget Plan by \$161,390.00, or 7% of Budget Plan.
15 Budgeted Water Fund Revenue for the period was \$2,155,264.00, while actual realized revenue
16 was \$1,993,874.00. This revenue deficit is due largely to lower water usage projections for this
17 period. Water Fund expenses were favorable to budget by \$74,519.00, or 4% of Budget Plan.
18 Budgeted expenses for the period were \$1,848,871.00, while actual incurred expenses for the
19 period were \$1,774,352.00. Fiscal Year to date actual plus encumbrance in the fund is
20 \$219,522.00. The overall impact to the budget for this period is a deficit \$86,871.00.

21
22 **Sewer Fund** - Trustee Pennington stated that with respect to the Sewer Fund, sewer revenue fees
23 for the period were unfavorable to Budget Plan by \$25,349.00. Budgeted revenue for ten months
24 was \$1,397,667.00, while actual realized revenue was \$1,372,318.00, or 2% unfavorable to
25 Budget Plan. Like the Water Fund, lower sewage usage projections for this period was the
26 contributing factor for this deficit. Sewer Fund expenses were favorable to Budget Plan by
27 \$67,635.00, or 6% of Budget Plan. Budgeted expenses were \$1,176,679.00, while actual incurred
28 expenses were \$1,109,044.00. This resulted in an actual Fiscal Year to date encumbrance in the
29 Sewer Fund of \$263,274.00. The overall impact to the budget in the Sewer Fund is a favorable
30 \$42,286.00 for this period.

31
32 **Non-Home Rule Sales Tax Fund** - Trustee Pennington stated that with respect to the Non-
33 Home Rule Sales Tax Fund, the realized revenues from the Non-Home Rule Sales Tax exceeded
34 budget projections by \$12,634.00, or 2% of Budget Plan. The Village budgeted \$508,333.00 in
35 NHR Sales Tax, and realized \$520,967.00 in actual revenues. There were no transfers or
36 expenses incurred during this period. Our Fiscal Year to date actual plus encumbrance in the
37 Non-Home Rule Sales Tax Fund is a positive \$520,967.00.

38
39 **Human Resources – Trustee Thomas** – Village President Burke stated that Trustee Thomas is
40 not here today, so we will not have a report on Human Resources.

41
42 **PUBLIC COMMENT:**

43
44 Village President Burke opened Public Comment at 7:42 P.M.

45
46 **Garbage Bags on Vacant Lot** - Dr. Faye Hughes stated that this is not to make a negative
47 statement. She wanted to address this to Public Works. Is that you Trustee Matz? Trustee Matz

1 stated yes. Dr. Hughes stated that at 3207 Brookside Boulevard there is a vacant lot. On that lot
2 are bags of garbage. She needs someone to come and pick that up. That's her only complaint.

3
4 Village President Burke inquired is that from where people are just dumping. Dr. Hughes stated
5 on that vacant lot, yes. There are about 15-bags of garbage.

6
7 Trustee Matz inquired whether or not that is kind of down the hill. Dr. Hughes stated no. That's
8 next door to a house that is vacant, which is 3205. The vacant lot has trees and it is vacant. Mr.
9 Landini stated that he knows where she is talking about and they will pick that up.

10
11 **Acknowledgement of School Board Members in the Audience** - Mr. Lee Langon wanted to
12 acknowledge, and this body to recognize, that we have three school board members here from
13 our High School District 227. We have Dr. Delores Woods, Janice Preston, and our School
14 Board President, Randy Alexander. (There was a round of applause). Mr. Langon stated that the
15 reason that he brings this up is because we are fortunate enough to have three people from
16 Olympia Fields on this board. This board collects tens of millions of our tax dollars. We all
17 complain about high taxes. These folks are going to be the stewards of our tax dollars. They are
18 going to protect our tax dollars. They are going to do everything that they possibly can to help
19 educate our kids. Everybody, you need to know these people, because they control a lot of our
20 tax dollars. They control the future of the education of our kids, not only in Olympia Fields, but
21 seven surrounding communities. We have quite a turnout here in Olympia Fields at our Board
22 Meeting. We have 3,000 kids in our 227 High School District. We don't have this many people
23 at a School Board Meeting. He is imploring and asking that you get involved with our local
24 School Board. The School Board is directly related to our home values. The more of us that get
25 involved, and the more that we help and support these folks, the better off we are going to be. He
26 just wanted to acknowledge our School Board Members. He is happy that we have three from
27 Olympia Fields. He is happy to see them here at our Board Meeting.

28
29 **School Board Meetings** - Mrs. Shirley Johnson stated that the School Board Meeting is
30 tomorrow at 5:30 P.M. All of us need to be there so we can get some of this property tax to work.
31 We need to close one of those high schools. It should not open up this fall. We need to back
32 whatever we need to do to get that rolling. The School Board Meetings are at 20550 Cicero. Mrs.
33 Preston stated that sometimes they alternate at the different schools. They started that last month.
34 Mrs. Johnson stated that she will be finding all of the meetings starting tomorrow and to join her.
35 (There was a round of applause). Village President Burke closed Public Comment at 7:48 P.M.

36
37 **NEW BUSINESS:**

38
39 The Board did not have any New Business to discuss this evening.

40
41 **RESIGNATIONS AND APPOINTMENTS:**

42
43 The Board did not have any Resignations or Appointments this evening.

44
45 **Comments by Trustee Hudson** - Trustee Hudson stated that she wanted to acknowledge the
46 fact that she has enjoyed working with all of you. She has enjoyed answering questions when her
47 residents come to her. She has enjoyed the opportunity to try to help this place look beautiful.

1 She was on the Beautification Committee. Those people are very interested in putting the trees in
2 the right place, and the flowers in the right place. She really enjoys going around and looking at
3 the various houses. Some of the houses have not caught up to where we would like for them to
4 be. She is sure that we are going to continue to work on those. She just wanted you to know that
5 she has enjoyed this. It is her desire to come back and make comments to those people that are
6 not keeping up with what we would like for them to keep up with.

7
8 Trustee Hudson stated that Carolyn Gibson was one of her very best friends. She met her when
9 she first came from DeKalb and they worked together on the celebration of the 75th Anniversary.
10 She truly misses her. She really can't talk about her very much because it still bothers her to this
11 extent. She wanted you to know that she was not just saying that she had nothing to say. She has
12 lots to say. She has been talking to the family practically every day. She will miss her dearly. She
13 would hope that whoever replaces her, can do the same job as well or better than she could do it.
14 But you will have a long road to hoe to do that one. Thank you very much. (There was a round of
15 applause). Village President Burke thanked Trustee Hudson.

16
17 **ADJOURNMENT:**

18
19 **Motion by Trustee Matz, second by Trustee Pennington to adjourn the Board Meeting at**
20 **7:48 P.M.**

21 **Voice Vote: All Ayes Motion Carried.**

22
23 Respectfully submitted by Faith Stine.
24
25
26
27
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29
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37