

Village of Olympia Fields, Illinois
Community Relations Commission
April 1, 2019 Meeting Minutes

The Community Relations Commission (CRC) meeting was called to order at 7:07 p.m. by Chairperson Sandra Finley.

Members present were: Sandra Finley, Andrea Davis, Carl Hill, Eloise Houston, Yuan Liang, Julius Smith, Beverly Sokol, and Arlene Stevens.

Old Business

Minutes from the March 4, 2019 meeting were accepted as printed with a motion made by Bev and seconded by Eloise.

New Business

Andrea gave a recap as to decisions that have been made for the upcoming Volunteer and New Residents Breakfast which will be held Saturday, April 13, from 8:30-11 a.m. at the Olympia Fields Country Club.

Invitations have been sent out. Volunteers can bring a guest; New Residents are not allowed to bring guests or children. An invitation will be sent to Jessie Bowie, who was omitted from the invite list.

Decorations include fresh flowers on tables. Jody will pick them up on Friday from Homewood Florist; vases provided by country club. Nuts and candy dishes will also be placed on the tables.

Programs will not be printed until after the April 2 election. Sandra will call the names of the volunteers

during the recognition part of the breakfast.

Certificates have been ordered. Sandra has scheduled a work session for Wednesday, October 10, at

9:30 a.m. to emboss gold seal on certificates, place certificates in covers, label and sort covers by

commission, committee, and board names, place names of RSVP guests in plastic name holder,

alphabetize the names for easy distribution at the breakfast.

Commissioners are requested to be present at 7:30 a.m. on April 13.

Greeters are needed at the door as

well as at the two check in tables—one for volunteers; one for new residents. Eloise and Lionel will be

stationed at the Volunteers table and Arlene will be at the New Residents table. Directional signs will be

displayed to expedite the flow of attendees to the name tag distribution table.

A suggestion was made that next year we use colored plastic name holders for differentiation; thereby

all names can be printed on white paper and inserted in the correct colored holder.

Library Board members will need a table to display their items.

At our next regular CRC meeting, Julius will discuss the Community Theater Project and include a report

from national, state, and local organizations that are involved in the arts.

The Hot Air Balloon Festival is a two-year project and will be revisited at another time.

The next CRC meeting is Monday, May 6, at 7 p.m.

The meeting was adjourned at 8:18 p.m. with a motion by Eloise and a second by Bev.

Respectfully submitted,
Arlene Stevens