

1 **MINUTES OF THE WORKSHOP WITH THE BOARD OF TRUSTEES AND THE**
2 **FINANCE COMMITTEE OF THE VILLAGE OF OLYMPIA FIELDS**
3 **Held on January 16, 2019**
4

5 The Workshop of the Village Board and the Finance Committee was held on Wednesday,
6 January 16th, 2019, at the Linzey D. Jones Municipal Building and was called to order by Village
7 President Sterling M. Burke at 7:00 P.M. The assembly recited the Pledge of Allegiance. Village
8 Administrator/Deputy Village Clerk, Cynthia Saenz called the roll.
9

10 Present: Trustees – Oliver, Pennington, Thomas, Hudson and Matz
11 Village President Sterling M. Burke
12 Village Administrator/Village Deputy Clerk, Cynthia Saenz
13

14 Absent: Trustee Gibson.
15

16 **Also Present:**
17

18 Village Treasurer, Stan King
19 Director of Finance, Betty Zigras
20 Chief of Police – John Krull
21 Director of Public Works – Jim Landini
22 Building Commissioner – John McDonnell
23

24 **Also Present from the Finance Committee:**
25

26 Greg Foster
27 Bruce Betts
28 Ngozi Okorafor
29 Dr. Andrew Singleton
30 Gregory Washington
31

32 **Absent from the Finance Committee:**
33

34 Louis Lee.
35

36 **CAPITAL PROJECT DISCUSSION**
37

38 Village Administrator Saenz stated that the purpose of our meeting this evening is to have a
39 discussion in preparation of the Fiscal Year 2020 Budget Year. We wanted to talk about the
40 Capital Projects that we have on our list. Some are included in the budget. We want to make sure
41 that the Board and the Finance Committee understand the position that the Department Heads
42 have taken for the actual Capital Projects, and the importance of the projects. One of the things
43 that we did in our staff meeting is to prioritize the Capital Projects based on need that we felt
44 within the Village. We wanted to share this information with the Board and have a discussion,
45 and an understanding from the Board of Trustees of what your thoughts were, and how you felt
46 about the projects, and if you thought that the way we have them prioritized is proper and you

1 are in agreement. If you are not, then what your position is. Village Administrator Saenz stated
2 that Betty will explain the spreadsheets that she has created.

3
4 Village President Burke stated that the staff meets every other week. We discuss things that go
5 on in the Village. We've been on a track of trying to reduce expenses, as much as we possibly
6 can, with the idea that the savings are going to help us build up a surplus so that we can do those
7 things that we feel are necessary to get done without having to borrow any money.

8
9 Village President Burke stated that the top sheet that talks about the General Fund, the Water
10 Fund, the Sewer Fund, and the Non-Home Rule Sales Tax Fund, shows the dollars that have
11 been able to be amassed over the last couple of years that are going to be available to do some of
12 these projects. There has been heated discussion about which of these projects, and when would
13 we have them implemented. The objective is to make sure that you are all on the same page. The
14 Board will vote on the prioritized ones and how we are going to do it. This is the first time that
15 the staff has done this, where they were the drivers and put together what needs to be done. The
16 Board will vote on what those items are. In the past, this isn't the way it was. He stated that
17 David pretty much created what the budget would be, and what the items were going to be. We
18 spent a lot of money on items that weren't necessarily the highest priority items that the staff
19 thought that they needed to have done. This is a change. He thinks that it is the way that it should
20 be done.

21
22 Village President Burke stated that the Finance Committee is very important to help guide this
23 from a financial standpoint. The staff are the professional people that we hired to say, here is
24 what we need on a day-to-day basis to get things done, and ultimately the Board votes on it. You
25 are here today to go through this. He stated that Betty did a great job of pulling together and
26 summarizing the dollars that are available for us to get some things done. This is just a
27 discussion. Nothing is being voted on right now. This is just so people can see what's on the
28 table. Those things that are most important, are the ones that will get discussed in the final aspect
29 when we go through the whole process.

30
31 Mrs. Zigras stated that this is a meeting to give us direction because budgeting season has
32 officially begun. Yesterday she emailed the Department Heads their budgets to give us
33 projections for remaining Fiscal Year 2019. She is hoping to have that by February so we have
34 an indication of how we are going to end the year, and then begin with the Fiscal Year 2020
35 Budget, and to reach out to their liaisons in conjunction so that everybody is in agreement. That
36 is due back to her on January 30th. We meet with the Finance Committee and the Directors on
37 February 12th and 13th. We will go into detail with the Department Heads and their budgets. The
38 Department Heads budgets is more operational. And then there are Capital Projects.

39
40 Mrs. Zigras stated that in order to budget for Capital Projects, we needed to know how much
41 money we have. The top sheet, "Capital Projects Funding," shows the four major funds. In the
42 General Fund, we closed Fiscal Year 2018 with a fund balance of \$3.5 million. You have a
43 budgeted surplus for Fiscal Year 2019 of \$56,000.00 in the General Fund. She will have the final
44 projections in February. She believes that it will be higher than that. She stated with our funding
45 policy, we have to have in reserves five-months of our expenses. She stated for our Fiscal Year
46 2019 Budget, we have \$6.8 million in expenses. She stated that five-months of expenses is \$2.8
47 million. That leaves us \$737,000.00 for Capital Projects. Mrs. Zigras stated that she spoke with

1 the auditors, and for transparency she wants to transfer it for Fiscal Year 2020 into a Capital
2 Projects Fund so we always know what we have for Capital Projects and what expenses are
3 running out of Capital Projects. She stated if the Finance Committee and the Board are in
4 agreement, so we don't have operations co-mingled with Capital Projects.

5
6 Mrs. Zigras stated the same holds true for the Water Fund. We created a Capital Projects Fund
7 for the Water Fund. She believes the auditors will roll that up together with the audit. In the
8 Water Fund we have a 2018 Unrestricted Net Position of \$1.3 million. We have \$488,000.00 for
9 the surplus. She is not sure if we are going to come in that high because water revenues are a
10 little lower. The budget is always based on assumptions of usage. Our usage is lower, so
11 therefore our revenues are lower. Our Reserve Policy says that we should have \$980,000.00 in
12 reserve. We have an additional \$574,000.00 of Restricted Net Position that we can include. She
13 stated that over the years, the difference of revenue line items such as tap-in fees and certain
14 other line items that we have been reserving for projects we can move that over for projects. In
15 total we have \$1.4 million that we can move from the Water and Sewer Operation Fund to a
16 Water and Sewer Capital Projects Fund.

17
18 Mrs. Zigras stated that the Sewer Fund has \$1,000,000.00 that we can move. The Non-Home
19 Rule Sales Tax is a fund that is expected to have \$655,000.00 in it at the end of Fiscal Year
20 2019. Those funds are there for Capital Projects. Those funds can be moved to any of the other
21 three funds: The General Fund, Water Fund, or the Sewer Fund wherever we have that need.
22 Those are the funds that we have available for Capital Projects.

23
24 Mrs. Zigras stated that the next sheet shows us by fund, what Capital Projects the Department
25 Heads have come up with and think are important for the Village. One sheet is for the General
26 Fund. One sheet is for the Water Fund. One sheet is for the Sewer Fund. We know what our
27 totals are of the projects, and we know what cash is available for the projects.

28
29 Mrs. Zigras stated that the first one that we have are for "Police Vehicle Cameras and Body
30 Cameras." The vehicle cameras and the body cameras for the Police Department are estimated to
31 be about \$95,000.00 for the first installation. We have in the Fiscal Year 2019 Budget,
32 \$85,000.00 today.

33
34 Chief Krull stated that he would like to use it in this budget year. We are always trying to keep
35 an eye on what we are spending in the Police Department. When he was hired here in 2012,
36 some of his marching orders were to bring the Police Department up to general standards. He
37 doesn't think that any one of us could argue these days especially, if it is not reported on video it
38 didn't happen, for good, for bad, or for otherwise. He stated that from an overall risk assessment
39 perspective, it is a really good idea that we get these sooner rather than later.

40
41 Trustee Thomas echoed what the Chief just said. She wrote "safety," but it also lowers our risk.
42 We pray that nothing happens of the severity of some of the things that we have heard about in
43 the news. It's something above the standard and more. It's something that has become a
44 necessity. Do we have any cameras? Chief Krull stated that we don't have any working cameras
45 at this point. Trustee Thomas believes that is not good for the Village. We talk about our
46 standards, the beauty of the Village, and safety. This is something that will help us alleviate
47 some potential risks.

1 Mr. King inquired of Chief Krull how much does the unit cost for the cameras. Chief Krull stated
2 that it depends what vendor you go with. The hardware price is going down drastically. The cost
3 comes in with your yearly maintenance and your storage up in the cloud, and all of the software
4 that you need to manage all those videos. Mr. King stated so we lease that. Chief Krull stated
5 correct. It is typically a five-year contract. The spreadsheet that Betty prepared, it does run
6 through 2024. He is confident that he will be able to come in way under the amount that is
7 budgeted and keep the cost from 2020 to 2024 static. It is a matter of choosing a vendor with the
8 best warranty. He stated that with a small agency, we need to have at least two people that are
9 trained on how to manage that, and how to retrieve those videos. In the event of a FOIA, if we
10 are all involved in an incident, if you are not involved and you are just in the area and you
11 happen to get recorded, state law says that your face needs to be redacted. That's a lot of work
12 involved. Some of the software that is out there will allow us to do that.

13
14 Mr. Washington inquired whether or not there is going to be an RFP, or other vendors are going
15 to be selected. Chief Krull stated that right now there are only three vendors in consideration,
16 only because now the smaller companies popped up when the general push was on to get body
17 cameras for everybody, there was a lot of small companies popping up. Now, you have three
18 large vendors that are in consideration. You have Axon/Taser. You have Motorola, and
19 Panasonic. He can put out an RFP for that if need be. They are all offering zero percent
20 financing, or some other kinds of incentives trying to grab more of a customer base.

21
22 Trustee Pennington inquired of Chief Krull how much of this cost could be offset by asset
23 forfeiture funds. Chief Krull stated zero at this point. There are no funds available. There may be
24 a grant available. The way the State of Illinois is set up currently, we have to buy the equipment
25 first. Then the Grant Application would need to go in, and hopefully we would get that grant.
26 There are no guarantees.

27
28 Village Administrator Saenz inquired of Chief Krull what the percentage of the grant is, and if it
29 would cover the entire cost. Chief Krull stated that the grant would only cover the hardware
30 portion of it. The software and the ongoing costs would have to be borne by the Village. He
31 believes the hardware will come in less than \$75,000.00. It depends on the term and the vendor
32 that is selected.

33
34 Trustee Oliver inquired of Chief Krull when was the last time that you received asset forfeiture
35 funds. Is there anything left in the budget? Mrs. Zigras stated that we received \$107,000.00 two-
36 months ago. We ended Fiscal Year 2018 with an interfund balance close to \$500,000.00. Village
37 Administrator Saenz stated that now it is down to \$150,000.00 or \$200,000.00. The direction
38 previously was to paydown that interfund to the General Fund before we start spending anymore
39 of the dollars on police needs.

40
41 Mr. King inquired whether or not everyone is clear when you say "Interfund Balance." Mrs.
42 Zigras stated that the Asset Forfeiture Fund owed the General Fund \$490,000.00 at the end of
43 Fiscal Year 2018. There were years in probably 2013, 2014, 2015, in which expenses were
44 incurred, but we didn't receive the revenue in the Asset Forfeiture Fund. Money was being spent
45 for various police expenses but there were no funds coming in. The General Fund was loaning
46 the Asset Forfeiture Fund that money. Mr. King stated with no guarantee that we would receive
47 any of that money. Mrs. Zigras stated that there was a period of years in which there were no

1 revenues coming in. Then the floodgates opened up and we are getting a lot more money last
2 year and especially this year. The expenses that are still ongoing, although we are not using it for
3 operational expenses with the Police Department such as vehicles, they do pay 67% of the debt
4 for this building for Village Hall. She stated that no matter whether there is asset forfeiture or
5 not, that expense still needs to be paid. We are also expensing one officer out of the asset
6 forfeiture. That interfund means who owes who money. The asset forfeiture owed the General
7 Fund \$490,000.00 at the end of Fiscal Year 2018, and now it is around \$150,000.00 to
8 \$200,000.00.

9
10 Village President Burke inquired of Chief Krull, the \$20,000.00 for maintenance fees and
11 storage, is that a fee for cloud services. Chief Krull stated yes, and the software management that
12 is needed for all of the rest of it. Typically, what those three vendors are doing is after the term of
13 the contract is up, or somewhere in that term of the contract, they will offer to replace that
14 hardware for free.

15
16 Mr. Foster inquired of Chief Krull whether or not that is with the caveat that we resign with them
17 for several more years. Chief Krull stated no. He stated that Axon/Taser in year three of the term,
18 all of the hardware will be replaced. He stated that also within that term, any software updates,
19 changes, and all of that, will be included. There are lots of smaller things that each of these
20 vendors are doing to try to make their product more viable.

21
22 Village President Burke inquired of Chief Krull, of the \$20,000.00, with storage costs going
23 down, what percentage of the \$20,000.00 is actual storage costs. Once you buy the software you
24 own the software, or is it a license fee? He stated that for \$20,000.00 you can buy a lot of
25 computers today. Is this a maintenance charge for someone else to maintain it? They may call it
26 "data storage," is it services that they are providing versus actual boxes that we can put in our
27 computer room that we would own and store it ourselves? Chief Krull stated that's a great
28 question. One of the vendors that he looked at had an option for either cloud storage or actual on-
29 site storage. The problem that he is having in a small Police Department is if something goes
30 wrong with that hardware on-site, you have to wait for Stan to get here, or call out the vendor.
31 That is going to increase our costs.

32
33 Village Administrator Saenz stated that the software that is provided for the programs, there is a
34 service fee built into this \$20,000.00 because in the event that you need to have any portion of
35 that video pulled down, the Chief was explaining to her about having to redact faces and things
36 of that nature which is something that we can't do here. They will be maintaining the software
37 for us. Chief Krull stated that's correct.

38
39 Trustee Thomas stated that this is an application in the cloud. She is sure that fee is for the
40 licenses and service, and initially for the training. If you train two people when there's a FOIA,
41 instead of having to request the information, they should know how to respond to the FOIA
42 except for some of the technical things like redacting faces. She would suggest that you research
43 how other Villages have done this. Is it going to be an RFP or IFB? You have to see what is the
44 best. If this is just costs. This is what you want and tell me what it costs, low bidder. If this is
45 dealing with some services, or initially do you want to do an RFI, Request for Information so
46 you can really understand what is out there and who can best service that need. Then that RFI
47 can turn into an RFP because now you received enough information back. You know exactly

1 what it is that you want. And you know the most feasible route for the Village, and with an RFP
2 you can do a best and final offer if you have to negotiate. It needs to be competitive. She stated
3 that with that you will get your guarantees and your warranties. Mrs. Okorafor stated that you
4 need to be competitive. Trustee Thomas believes the \$20,000.00 is an estimate. More than likely
5 it goes down. Some companies will initially have it for one to two-years with an option to renew.
6 It doesn't mean that when it is time, we have to take that option. We are doing business. We are
7 saying that we want this. We understand you are offering us a better price for two-years to
8 renew, but we have the right to control that.

9
10 Trustee Hudson inquired whether or not there will be just one copy of what has happened when
11 they use those cameras. If you are using the camera and something happened, and you get a copy
12 of what really happened, is that all you are going to have? Are you going to have an extra copy?
13 If we are holding a copy here and something happened here, and something came up where we
14 need to prove it. Chief Krull stated that all of the vendors, it is all stored up in the cloud. All of
15 that is tagged with an ID Number, which frame, or each second showing that recording has not
16 been tampered with. He stated that from that point, we can send it off from the cloud to the
17 State's Attorneys Office, or whoever else needs that recording.

18
19 Village President Burke stated that the cloud provider has the responsibility to back it up, and
20 then has to make additional back up if necessary.

21
22 Trustee Thomas stated that it is better for us if we can take away the question of someone here
23 doctoring it. She stated that she is not saying that someone would do that. If it is in the cloud,
24 they hold the responsibility and they are obligated. We would have to negotiate how long we
25 want it archived. Chief Krull stated that at his previous employment they had it scheduled for
26 180-days. If the recording was not tagged for some reason, an arrest or a critical incident, then
27 that recording would automatically be purged at 181-days. That seems to be a good standard.
28 There are no state statutory rules that guide that. Usually, the longer the better.

29
30 Mrs. Okorafor stated that the Village is not subject to document retention the way the state is.
31 There's a statute that says how long you must maintain it. Local governments are not subject to
32 that. Chief Krull stated that in terms of those recordings, on a traffic stop no.

33
34 Mrs. Sandra Finley inquired whether or not we have to consider any kind of policy regarding
35 public access to the State. Chief Krull stated that all of that data is subject to FOIA. That would
36 be the most proper route to try to access that. Mrs. Okorafor stated that's the Freedom of
37 Information Act. Mrs. Finley stated that she is thinking about prisons in Chicago, some of the
38 places where there has been a delay in making this kind of information available to the public.
39 Mrs. Okorafor stated that FOIA requires that the Village turn over the documentation in five
40 business days unless they have a valid justification for a delay, and they need to tell you that.
41 They need to tell you when it would be made available. Mrs. Finley stated what about the media
42 in three to five-days. Mrs. Okorafor stated that there is discretion to submit items to the media
43 sooner than five-days. The Village has five-days to respond.

44
45 Mrs. Zigras stated with the cameras, it is in Fiscal Year 2019's budget. It sounds like the
46 majority want the Chief to get more information, do more research and come back to the Board.

47

1 Trustee Thomas stated that she believes that he should do some research and pull together how
2 some other villages or municipalities have done it, and look at one that is compatible to our size.
3 And also, some of the things that we brought up that we would like to see specifically in the
4 contract. She knows that he said that 180-days is the best practice. She believes that the Board
5 would need to discuss if we want something longer than 180-days. We can talk about all of that.
6 At this point she is saying yes to this, with you doing some homework.

7
8 Mrs. Okorafor stated that the homework should include as Trustee Thomas said, some
9 competitive bidding mechanism, RFP, RFI, Request for Proposal, Request for Information, or
10 Information for Bid. Any of the three options that Trustee Thomas raised.

11
12 Mrs. Zigras stated that since the funds have been budgeted for in Fiscal Year 2019, and in order
13 to expend the funds in 2019, we have to take possession of them. It doesn't sound like we are
14 going to be taking possession in Fiscal Year 2019 prior to April 30th. We most likely will not
15 expend it in 2019, and move it into 2020. We will see. As we get the Finance Committee closer
16 to budget, we will see where we stand with that.

17
18 Mrs. Zigras stated that the second item is Roads. "Phase 2 Roadway Resurfacing." Mr. Landini
19 stated that this would be Suburban Woods Subdivision Resurfacing. It was brought to the Board
20 in previous years about Suburban Woods resurfacing a water main replacement. At that time,
21 when he first got hired, he was brought into the water main and roads being done at the same
22 time based off of the past history of the water main. He has been here four-years. The road is
23 degrading at a very quick pace. It is the worst roads in the entire Village in that entire
24 subdivision. The water main broke once since he has been here. He believes that can be
25 separated. We have a cost estimate from Baxter & Woodman for \$761,000.00. This cost will go
26 up the longer it is delayed. There are two costs that they gave us. One was just for a straight
27 resurfacing of the entire subdivision. That came in at \$526,000.00. The reason we are
28 recommending the \$761,000.00 is that the roads have deteriorated so much that about 30% in
29 there does need some subsurface rebuilding. That's what that cost includes. That's the permanent
30 fix. If we just did a resurfacing, we are basically putting a band aid on 30% of the subdivision.
31 Part of separating this is with newer ways of putting in water main, we don't have to disturb the
32 road except for very minor sections. If we push this water main back five-years, we would just
33 have to do minor road cutting to replace that water main. The original plan was to put all of the
34 water main under the road. That's why they wanted to do it together. That does not need to be
35 done. The immediate attention in that subdivision would be the roads to get those fixed. It is 20-
36 feet short of a mile of road resurfacing in that subdivision.

37
38 Mr. King inquired is that why this estimate went from the \$1.7 million we had. Mrs. Zigras
39 stated that it was \$2.1 million. Mr. King stated that the last one he had in August was \$1.7
40 million.

41
42 Village Administrator Saenz stated that the issue was that we were led to believe that the main
43 was under the street, but it is not. Mr. Landini stated no. The main currently is not under the
44 street. About 90% of it is in the right-of-way in the grass. The original plan that Robinson came
45 up with for some reason was to take it out of the right-of-way and put it all under the road. He
46 stated that being in Public Works, you really don't want any water main under the road. It
47 complicates things. It makes every project much more expensive when it breaks.

1 Mr. King inquired why would Robinson even suggest that. Mr. Landini stated that from what he
2 was told at the beginning, this had to do with not wanting to cutdown some trees in the right-of-
3 way. That is doing the process of open cutting and laying the main. Most of the main in the
4 subdivision can be done with directional boring. Everything will be done underground without
5 open cut which in turn, we wouldn't have to cutdown very many trees at all. Mr. King inquired
6 are there other engineering companies that have their own opinion about this as well. Mr.
7 Landini stated that came from Baxter & Woodman doing the directional boring. It is cheaper. It
8 is far less intrusive. It has the most minimal impact on the residents, nature, the trees, the roads.
9 That seems to be the logical way to go. That's where most Municipalities are going when they
10 are doing water main projects is directional boring because of the less intrusive nature of it. Mr.
11 King stated that it makes sense.

12
13 Village President Burke stated that there are a few projects that we uncovered that we spent more
14 money on things than what we really needed to spend. After we got into looking at all of the
15 possibilities, there really was no reason to do this. We just saved \$2,000,000.00 because we came
16 up with another way of doing this. Baxter & Woodman came up with a solution that is in our
17 best interest, but not necessarily in the best interest of the engineering firm.

18
19 Mr. King stated that it sounds like it makes a lot of sense from a technical standpoint. You don't
20 need the Army Corp of Engineers or anybody like that to help give you a verification of what
21 they are telling you. You can believe it.

22
23 Mr. Landini stated definitely. He stated that with the roads degrading the way they are in that
24 subdivision, the sooner the better on this one so we can avoid more subsurface reconstruction.
25 That will significantly add to the cost. Even with just a 30% subsurface raises the price over
26 \$200,000.00.

27
28 Mr. King stated that you said something in an earlier meeting about the swales and water was
29 building up on folks' property, and you said it was really down that particular street that was
30 causing the problem and we need to catch it there before we have it escalate down at this house.
31 Is that the same thing here with maybe how the grading is around that would cause the roads to
32 suffer so much erosion? Is there any of that contributing? Mr. Landini stated that mostly it is just
33 the age. There are some areas where there is ponding. Part of this cost would be slight
34 reconstruction of the swales at the road edge to keep that water off of where it is supposed to be.
35 That does add to it in some of the spots. If the water is sitting there and it gets into that
36 subsurface and it is soft, and you have the buses and the UPS trucks, and all the traffic coming
37 through, it definitely adds to it. This should solve all of that.

38
39 Trustee Thomas stated that this includes the design and the construction. Mr. Landini stated yes.
40 That's the price. Trustee Oliver stated that he doesn't want to belabor the point on the actual
41 materials used. Sometimes he gets the impression that we might have laid a nice, clean road. It
42 looks pretty for two or three-years, and then it starts crumbling. He wonders about the actual
43 materials used. Is this a middle of the road? Just get this done. Mr. Landini stated that is why we
44 are going with the recommended \$761,000.00, as opposed to the \$526,000.00. The \$761,000.00
45 is the top end, where necessary a complete subsurface rebuild. In the past on the roads, he
46 doesn't know if there was any subsurface rebuild. If that underneath is shaky, and you just lay a
47 surface on top, that is where you start to see the splitting. There are a couple subdivisions where

1 it looks like the asphalt is stretching, for lack of a better term. That is a weak subsurface
2 underneath there. He wasn't here when that subdivision was done. That could have been the
3 reason behind it. That's why we want to address these areas now. It is only going to expand.
4

5 Trustee Oliver inquired whether or not this is like a 10-year or a 20-year fix. Mr. Landini stated
6 being that type of subdivision, and there are no main thoroughfares going through Suburban
7 Woods, it is light homeowner traffic for the most part. That should be 15, 20-years sustainability
8 on those roads.
9

10 Mrs. Zigras inquired of Mr. Landini whether or not he wanted to speak about the other
11 subdivisions and roads in the Village and how we are analyzing those.
12

13 Trustee Hudson stated that the residents are asking about the one spot that you keep working on,
14 on Greenwood. There is an entrance that goes kind of up the hill. They said that you keep
15 digging it up and putting it back, and digging it up and putting it back. Are we correcting that?
16 Mr. Landini stated that as far as the road, this would cover all of that. That address alone had a
17 bit of a series of unfortunate events happen there. The storm sewer collapsed. That needed to be
18 dug up. There was a water main break there shortly after he started working here. Then we had to
19 replace a longer length of storm pipe that eroded away there. It was dug three times at one
20 address. Plus, the pavement right outside of that address had to be patched fully. We dug there
21 four times in three-years. Nicor had to do some unrelated work over there as well.
22

23 Trustee Pennington inquired in regard to the \$761,000.00 budget figure, does that include any
24 potential cost overruns that might come about as a result of that. Mr. Landini stated that they do
25 factor in a 20% cost overrun in that estimate. When we do go to RFP and bid for everything, this
26 is just a cost estimate. These numbers could come in lower. They could be slightly higher. They
27 don't believe it will be higher. There is a great potential for it to be a little bit lower. Trustee
28 Pennington inquired whether or not this process on these three streets in Suburban Woods
29 obviate the need for the GIS System that we are paying for. He inquired as far as the grading of
30 the road. Mr. Landini stated that he got a little more information on that process as well. You are
31 talking about when we had the truck drive around and do that. Trustee Pennington stated yes.
32 Mr. Landini stated that it is Baxter & Woodman's opinion, that that is not the most accurate way
33 to grade. It is better to have a staff go out and manually drive and assess with what they have
34 available to them. It is much more accurate that way. He does have a pretty extensive
35 spreadsheet of compiled data from when the truck drove around and graded all of the roads in
36 town. He stated now, come to find out, that data is tailored to specifically what Robinson has in
37 their formula, which Baxter & Woodman can't quite decipher that formula in itself. He is
38 waiting on a cost for Baxter & Woodman to come out and manually look at the roads, which
39 would be significantly less than using that GIS System. He recommends that we have them come
40 back out and reassess them. Nothing beats visual.
41

42 Trustee Oliver stated that we were sold on the idea that this truck is going to go right down every
43 road and fully examine topography, and all of this wonderful stuff. Mr. Landini stated that it did.
44 Trustee Oliver inquired we were sold a bill of goods is what you are saying?
45

46 Village President Burke stated that we went back and asked for the data. After repeatedly asking
47 for the data, they gave us the data with no interpretation of the coding. They wanted to charge us

1 to interpret the data for the work they had done. We said that we are not doing this stuff. No
2 more stupid stuff. We are going to do the right thing the first time. That's why we don't have
3 Robinson anymore. A lot of these little things occurred over a period of time. We did the
4 research. There's a lot of things that we have uncovered that just wasted our money. He stated
5 that what Jim is telling you right now, we have done extensive research to try to find the best
6 way of getting some of this stuff done. Baxter & Woodman was the Village's engineering firm
7 before. They provide engineering services to Homewood, Flossmoor, and some other places. We
8 feel pretty comfortable that what they are giving us is the straight scoop.

9
10 Village President Burke stated that the original project list had 20 some items on it. Of those 20
11 some items, there is only about eight or nine of them that we think we needed to get done from
12 our perspective. Their name was all over it. This is the list that the staff came up with of the
13 projects that needed to be done. He stated earlier that the staff meets. They discuss this stuff. One
14 of the things that we most definitely have to do is not what a third-party outside vendor is saying
15 what we should do. It is what the staff thinks we should do.

16
17 Village President Burke stated that the engineering firm was the one that was saying this is what
18 you need. They were getting the people for it to be done, and as a result of that, we were
19 spending money on things based on what they said. Mrs. Okorafor stated that the preferred
20 vendor was Robinson. How did Baxter & Woodman get involved? Village President Burke
21 stated that we brought them in as a second choice. We went back to who we had before. They
22 said we know what you should do. Give us your opinion. We compared the two. Mrs. Okorafor
23 inquired whether this is in writing. Do you have a proposal in writing from Robinson and Baxter
24 & Woodman to compare? Village President Burke stated that Robinson is not the engineer
25 anymore. Mrs. Okorafor stated that she knows that you were dissatisfied with them. It sounds
26 like it was all oral. What do you have to compare with Robinson's proposal to Baxter &
27 Woodman's?

28
29 Village President Burke stated that we had, in the past, a preferred engineering firm. There was
30 no comparison ever. It was just whatever they came up with, we signed up with them. The way
31 things operate today, we have gone through another organization. We spot check what they tell
32 us with some other people. We also spot check with other Villages to see what they are doing.
33 Some of the things that Jim had done, is this is stuff we are getting from our engineering. We
34 don't have a preferred vendor. It is a firm that we get different opinions from. But they are the
35 ones who we have gone to.

36
37 Mrs. Okorafor suggested that we do things in writing. That's the best practice to have things in
38 writing. She doesn't know who has relationships with whom. As a resident of Olympia Fields
39 speaking on behalf of residents of Olympia Fields, you have to protect against that. The best
40 way to compare a proposal with another proposal is paper to paper. She stated not oral
41 discussions. She knows that takes a little more time. These vendors, this is their bread and butter.
42 This is what they do for a living. Architects, engineers, they should be prepared and have the
43 expertise to put things in writing in a timely fashion.

44
45 Village President Burke stated that the engineers are the ones that we go to and gives us here's
46 what needs to be done, the actual work. The actual contractors we go to there is a process for

1 that. There was no bidding going on with anything before. It was being done by the engineers.
2 They would go off and do things. There was no minority participation.

3
4 Mrs. Okorafor stated that you get kudos for eliminating that preferred firm. Village President
5 Burke stated that whoever does the work, they have to give us multiple bids on it. We are doing
6 the bidding from that standpoint. The engineering company says here is what is needed. Based
7 on what the people who work here, they say, yes, I think that's what we really want to do. Then
8 we say who can go and do the bidding for us.

9
10 Mrs. Zigras inquired whether or not the street analysis is being done by Baxter & Woodman
11 when they give us the proposal. Mr. Landini stated yes. Mrs. Zigras inquired whether or not they
12 are going to charge us to do this analysis of what needs to be done. They need to drive around
13 the streets. That will come at a fee. Mr. Landini stated correct. They are going to give him a cost
14 estimate for that. He can either accept that, or decline it and he can go check with CDM Smith
15 which is another firm. Being that it won't be an exorbitant amount, if it is \$2,000.00 or
16 something like that, there is no reason to go out and see if we can drop it by \$100.00. If they
17 come back and say it is \$20,000.00 then he is going to start calling everybody. Mrs. Okorafor
18 stated to see if it is really supposed to be that much. Mr. Landini stated exactly. Mrs. Zigras
19 stated so based on when this analysis comes back from Baxter & Woodman, we will see what
20 other roads in the Village would need to be repaired within this timeframe. What is our plan for
21 road repair, and laying it all out and putting it on this sheet for next year?

22
23 Mr. Landini stated that the reason this is on the sheet with this number is, this is definitely the
24 worst roads in town. It got passed over in the last road program because of the main replacement
25 project when it should have been replaced then. We don't want this cost to drive up. As we get
26 the further road analysis, we can start seeing what those numbers look like going forward as
27 well.

28
29 Trustee Thomas stated that when they do this, we are going to require that they have some
30 minority utilization on the construction piece. The design piece is going to be a smaller amount.
31 On the construction piece we can require that they have some female, minority participation on
32 that. It's not negotiable. They can't come back with a waiver because there are plenty of firms
33 that can do this type of work. Mrs. Okorafor inquired do you have a percentage. Trustee Thomas
34 stated looking at that, you could say 15% to 25% availability, because you are looking at tearing
35 it up, hauling it away.

36
37 Mrs. Zigras stated that the next project is "Village Hall Roof Replacement." Mr. McDonnell
38 stated that the Village Hall roof needs to be replaced. Currently, we are adding a third layer to
39 anything that is repaired on this roof. If we reach a point where we are 75% over to a third roof,
40 we are required by the codes that the Village has adopted to replace the entire roof. He is
41 estimating that we are going to be at that point somewhere around 2023. Possibly, as late as
42 2024. Currently, every budget year we budget \$10,000.00 to \$15,000.00 in roof repairs. It is
43 always spent. It is spent every year on the roof because we have that many leaks that happen and
44 that much stress that is on the roof now. The more weight we add to the roof, it makes more
45 leaks happen even quicker because we are adding more weight, more flexibility to the roof. He is
46 estimating that we are going to have to spend \$250,000.00. That is the last quote he received.

47

1 Mr. King inquired whether or not this is the original roof. Mr. McDonnell stated that the original
2 roof is up there. It has been gone over. Village President Burke stated that there was no tear off.
3 Mr. McDonnell stated that now we are going over it again with repairs, which means we have
4 three layers up there. There's a good portion of it that is flat, but not the entire roof is flat, which
5 kind of works to our advantage. That's why he is carrying this out farther to 2023, possibly 2024
6 because we do have a certain percentage of it that is not flat. If our entire roof was flat right now,
7 we would be replacing it today. He would like to move it to 2023.

8
9 Mr. Foster inquired of Mr. McDonnell how long it has been since he got this quote. Mr.
10 McDonnell stated that he received this price about eight-months ago.

11
12 Mrs. Zigras stated that Item Number 4 is the Village Hall canopies. Mr. McDonnell stated that
13 the canopies on Village Hall need to be replaced. They are the original canopies when the
14 Village remodeled this Ethan Allen building. They are starting to tear at the seams. It would be
15 pretty unsightly if our Village Hall had flapping in the breeze canopies. We like to have the
16 Village looking beautiful.

17
18 Mrs. Zigras stated that this was in the 2018 Budget. We took it out in 2019. The consensus is that
19 we put it back in 2020.

20
21 Mr. McDonnell stated that he got the price in 2017 for the 2018 Budget. It was \$17,900.00. He
22 added 15% and rounded it up to \$20,000.00.

23
24 Trustee Thomas inquired a sign in front that can be used for information, and you can know that
25 this is the Olympia Fields Village Hall, is that on your list of consideration? Mr. McDonnell
26 stated that it is not. He can get some figures on that pretty quickly and pretty simply. We can get
27 that together before the budget process. Trustee Thomas stated that she will hold him to it.

28
29 Mrs. Zigras stated that Item Number 5 is "Replace the General Ledger System, Accounts
30 Receivable/Accounts Payable, the Utility Billing, and Permit Tracking." Right now, we have a
31 system called "Harris." It's a COBOL system. It's ancient. It is not user friendly. The customer
32 service is horrendous. She has calls out there. She has tickets with issues and problems that we
33 are having and she is not getting responses. She believes that customer service is so important.
34 She is pulling her hair out because we can't get a response. We have issues and she is not getting
35 any assistance. There were rumors a couple of years ago that this company was going out of
36 business. It's owned by "Harris" which is another company that has web-based, and other GL
37 Systems. There are a couple of municipalities that have been using it: Hazel Crest, Flossmoor.
38 Park Forest had it. There are other municipalities that had it and converted. She is asking them
39 because they have already done the legwork. Where did they go? We are looking at a new
40 software.

41
42 Village Administrator Saenz stated that part of the other issue with the current system that we
43 have too, is that because it is so old and archaic, a lot of the programs and the needs that we now
44 have, it is just not integrated. It is old. We need the different subsystems to be integrated into one
45 ledger for Betty. She stated that with this program, they just can't do that anymore. The Building
46 Department for permits, and Code Enforcement, a lot of the newer systems that is all part of the
47 entire program. She stated that John would be able to add photos, and add notes, they could put

1 personal ID's. They could do all of this stuff that we need that we are doing manually, internally
2 right now. This system could actually do all of that for us. Not only would it integrate and work
3 better for Betty at month end, it will also help us with a lot of the manual stuff. It would
4 definitely be a time saver for us in the office.

5
6 Mrs. Zigras stated that for now she put a placeholder down for 2021. She is looking at other
7 municipalities. She stated that for the next budget year she will have a better concrete number,
8 and have different software companies to look at.

9
10 Mr. King inquired whether or not we have to consider additional hardware, whether it be servers
11 or storage, or processors here. Mrs. Zigras stated no. Mr. King stated that this part is mostly
12 software. Mrs. Zigras stated yes.

13
14 Village President Burke stated that all of the business processes are being throttled by this old
15 software. We can't add new features to it because it is locked in by the software facility. They
16 are really managing our business which is not the way we want it. Mr. King stated that the
17 reporting is atrocious too.

18
19 Mrs. Zigras stated Item Number 6 is "Village Hall Windows Replacement." Mr. McDonnell
20 stated he doesn't have estimates for windows yet. He is putting that in as a placeholder and will
21 probably do some estimating next year.

22
23 Mrs. Zigras stated Item Number 7 is "Village Hall Carpeting Replacement." Mr. McDonnell
24 stated that the Village Hall Carpeting has been here since 2007. He stated that by the time 2024
25 comes around it will be pretty ratty looking. It is just a placeholder to put it on there as part of
26 maintenance for the Village Hall. Mrs. Zigras stated that if it is coming up it could be a liability
27 with people falling.

28
29 Mrs. Okorafor stated that you are talking about this in the Board Room. Mr. McDonnell stated
30 yes. Mrs. Okorafor stated that she is sure that back there it is more used than here. Mr.
31 McDonnell stated that it is 10-times different than this in the back.

32
33 Mr. McDonnell stated next is "Village Hall ADA Requirements." He stated that Village Hall
34 ADA Requirements are always a good thing to keep updating. We have had several residents that
35 were disappointed that the Village Hall does not have the handicap accessibility, automatic doors
36 in the front of Village Hall. He just received a quote last night. It is \$17,500.00.

37
38 Mrs. Okorafor stated that is not discretionary. The Village is required to have ADA Compliance.
39 We are exposing ourselves to liability. Mr. McDonnell stated that we are exposing ourselves to a
40 lot of liability with it. There is also a new ADA Code that the State of Illinois has adopted just
41 recently within the last couple of months, the Accessibility Code. They are driving hard the
42 accessibility routes for people that need that. It's something that we do need to do as soon as
43 possible. He believes that 2020 is a good year to do that. Trustee Hudson inquired why are we
44 putting it off. Village Administrator Saenz stated that we are not. We are going to put it in for the
45 next Fiscal Year. Trustee Hudson stated that we will hear the same complaints for a year. Village
46 Administrator Saenz stated four-months. May 1st starts the new Fiscal Year of 2020. Trustee
47 Hudson stated okay.

1 Mrs. Zigras stated Number 9 is “Village Hall Voice Portal at the Front Counter.” Our clerks are
2 struggling, and the residents are struggling to hear our clerks over that thick, thick window. Our
3 clerks have said, “Please do something so that we can hear them better.” We are looking at a
4 voice portal.
5

6 Mr. McDonnell stated that he has contacted a couple of bulletproof glass companies for
7 estimates. He has not received a response from them. Mr. King inquired whether or not we
8 would have to replace the entire window. Mr. McDonnell stated that is what he is trying to get
9 away with. He believes that they can bore the holes in. He doesn’t know yet. He doesn’t know
10 much about bulletproof glass.
11

12 Mrs. Zigras inquired about the Police Department. She inquired whether or not they are
13 screaming too and if they have a microphone. Chief Krull stated no. Village Administrator Saenz
14 inquired of Chief Krull whether or not there is something special with their glass in the Police
15 Department. Chief Krull stated no. There is a pass-through. Mr. McDonnell stated that there is a
16 call mic in there. It doesn’t work very well.
17

18 Village Administrator Saenz inquired of Mr. McDonnell whether or not this cost is for both, or
19 just for Village Hall. Mr. McDonnell stated just for Village Hall. Mrs. Zigras inquired of Chief
20 Krull whether or not we need to do both. Chief Krull stated that he doesn’t think that it is an
21 issue on the Police Department side.
22

23 Mr. Betts stated that you couldn’t put an electronic audio system in there and avoid having to cut
24 through the glass. Mr. McDonnell stated that we tried that in the Police Department. It doesn’t
25 work very well. Mr. Betts inquired of Mr. McDonnell whether or not he knows what is causing it
26 not to work well. Mr. McDonnell stated that the technology is horrible. He stated what’s
27 available out there. Even the voice activated ones. We have the call button now so they can hold
28 down the button and talk. If you have one at your residence, it is just like that. It’s kind of
29 cumbersome.
30

31 Mrs. Zigras stated that the last item is the “HVAC.” Mr. McDonnell stated that the HVAC is for
32 this room right here. Trustee Oliver stated high priority. Mr. McDonnell stated that everybody
33 says it is too cold. It’s too hot. He stated that the reason is before he came onboard here, they had
34 a company replace the unit that is up there. The unit they replaced up there is three times too
35 large. We get very large swings. If he turns the thermostat up more than two-degrees, it will
36 shoot the temperature 10-degrees. He stated that when the system sees that it’s 10-degrees too
37 hot in here, it automatically turns the air conditioner on. Then it drives the temperature down
38 another 20-degrees. We get this big fluctuation in here because the unit is way too big for this
39 area. Village President Burke stated that it is just not in here. It is all over the whole building.
40

41 Mrs. Zigras stated that the total project costs for 2020 is around \$903,000.00. You can see from
42 the lead sheet that we have approximately \$737,000.00 available, for which we would move to a
43 Capital Projects Fund. The rest we can transfer from that Non-Home Rule Sales Tax to this
44 Capital Projects Fund in order to pay for these projects. That is something that we could put into
45 the budget and we can further deliberate on that during the budget process.
46

1 Trustee Oliver inquired when some of these are going to be budgeted for three, four, 10-years
2 down the road, why are we putting it into the budget now. Village Administrator Saenz stated
3 that she is just talking about the 2020 column. Trustee Oliver stated okay. Mrs. Zigras stated that
4 the following year we want to do about \$120,000.00, if we do the GL. Maybe the roads will
5 come in and we will have more analysis and we will put those on. This is a fluid document. We
6 will see how that changes. She stated \$903,000.00, we will put that into the budget and see what
7 comes out in the Capital Projects.

8
9 Mrs. Zigras stated that the next part of the Capital Projects is in the Water Fund. Water Capital
10 Projects. The first one we are talking about is the Oak Lawn Regional Water System
11 Improvements. We have a contract with the Oak Lawn Regional Water System through 2024. It
12 expires in 2024. They are in the middle of a \$221,000,000.00 project for a redundancy line.
13 There is another line going west.

14
15 Mr. Landini stated that they are overhauling their water system, their pumping stations,
16 everything to be more efficient and more reliable. They are putting in a redundant line.
17 Currently, right now it is one line coming all the way down to the southeast. If something
18 catastrophic were to happen on that line, we are out of water until they fix it. We are not
19 completely out of water because we have connections to other towns. We can provide fire
20 suppression on what we have in storage. We are at the mercy of however long it takes to get it
21 fixed.

22
23 Mr. King inquired whether or not our tower would give us any water. Mr. Landini stated that all
24 of our storage would give us about three-days of summer usage. We do have connections to
25 Chicago Heights, Flossmoor, and Park Forest. We could open those connections. It wouldn't
26 give us full pressure that we are use to. It would give us enough for fire suppression. That's the
27 worst-case scenario. What they are putting in, in their system, is a redundant line northwest of us,
28 which would create redundancy for about 60% of the line if it were to break that we could still
29 get water fed in a loop system. It's not 100% redundancy. It's a much-improved plan for us.
30 They are dumping a lot of money in. They are a reliable source. This is a decision that we will
31 have to make as our source water.

32
33 Mrs. Zigras stated that this is a workshop in itself. She stated that water, is its own little
34 workshop that we can possibly discuss water options and these water contracts. She stated that
35 the contract with Oak Lawn expires in 2024. We need to get moving on this sooner than later,
36 because we need to review this contract. Mr. King stated that the construction is already being
37 done. Mrs. Zigras stated they are doing it. There are nine municipalities that are already paying
38 for this. They have the cost sheet. This is what these municipalities are paying if the southeast
39 municipalities are in, which is Country Club Hills, Matteson, and Olympia Fields. We are the
40 only ones that have not signed on yet. They have what it will cost the other municipalities for
41 this expansion if we do sign it. It will reduce their cost.

42
43 Mr. King inquired whether or not Homewood and Flossmoor are in it. Mrs. Zigras stated that she
44 had a discussion today with the Oak Lawn Finance Director. Homewood and Flossmoor have
45 expressed interest. We all met here with them. It is to our benefit as a southeast community. It
46 would reduce our pumping station costs if they are in it with us. If there are five communities as
47 opposed to three, it will help us. The cost for that pumping station will reduce our allocation.

1 Mr. King inquired whether or not Oak Lawn reached out to them. Mrs. Zigras stated that we put
2 everybody together. We held the meeting here.

3

4 Village President Burke stated that we have been trying to push this thing. The water that we
5 have today that everybody likes, this is an investment we have to do just to maintain the status
6 quo. There are two or three other projects that can cost as much as a billion dollars that the
7 people had us on a hook to be the lead on. We are not going to do that. It doesn't make any
8 sense. We went to Flossmoor and Homewood because they are right upstream to try to get them
9 to be part of this to help lower our costs here. They are doing their due diligence to become part
10 of this with us. We are in a better position than Flossmoor, Homewood, Matteson, and Country
11 Club Hills, because they either have Harvey water that is under stress, or they have contracts that
12 expire in the next couple of years. We all know about the Harvey story. Matteson's contract is up
13 in December of 2020. We have at least four-years before we really have to be concerned. Our
14 worst-case scenario is just to keep doing what we have been doing. We have spent a whole lot of
15 time digging into this whole thing right here. What they have here is the cost that we know from
16 Oak Lawn. It won't get worse. This is the worst-case scenario of what we would have to pay just
17 to maintain the status quo. We have been putting money off to the side in anticipation,
18 continuing doing what we have been doing. This number here represents a worst-case scenario if
19 we don't do anything. It ensures the same type of water that everybody has come to love in the
20 Village. It also gives us a redundancy that we do not have. In the event that we break a pipe
21 someplace, there will be a loop that we can get water from another direction.

22

23 Mrs. Zigras stated that the Village's share of this \$221,000,000.00 expansion that Oak Lawn is
24 doing is \$6.4 Million. Mr. King stated which we have been funding. Mrs. Zigras stated that
25 because the project is not finished, they have not borrowed \$221,000,000.00 yet. They are not
26 paying a \$221,000,000.00 debt service yet. When the project is all said and done and they
27 borrow \$221,000,000.00, they have said that our cost will be about \$346,000.00 a year. That's
28 probably in 2025.

29

30 Mr. King stated that what you have here, that's a fund in reserve that you are contemplating.
31 Mrs. Zigras stated that right now there is some construction in place. They have been billing us.
32 We have been setting that money aside. We have not paid them because we have not signed a
33 contract. Right now, they have a line of credit. They borrowed some money, but not the whole
34 \$221,000,000.00. Mr. King stated that we have an obligation to this point of a certain amount
35 because of costs incurred. Mrs. Zigras stated not yet because we have not signed a contract yet.
36 Mr. King stated even though we have not signed a contract, we are putting a reserve aside, we
37 are not obligated for any of the existing incurred costs by them until we sign. Then everything
38 that has happened up to that point, we pay. Village President Burke stated we will have to pay it
39 once we sign. If we don't do it and go another route, it could be much, much bigger than this. We
40 have been putting money in the pot all along to maintain the status quo to give us redundancy.
41 This is an estimate of what it is going to cost us. They have it all mapped out exactly what it is. It
42 should cost what is laid out here. This is an ongoing obligation for our part of renewing and
43 updating the existing water supply. Mr. King stated that if we have nothing else going on, there
44 is \$1.4 million in the Water Fund on the first sheet. It could cover all of 2021 including the
45 reserve dollars for all of these projects on the sheet.

46

1 Trustee Oliver inquired whether or not it will be cheaper if Homewood and Flossmoor join. Mrs.
2 Zigras stated that she is hoping that our monthly water rate will go down once Homewood and
3 Flossmoor comes in because that pumping station that is in Country Club Hills that is serving the
4 southeast community, will be shared by five communities instead of three. It should reduce our
5 allocation.

6
7 Village President Burke stated that the water itself costs won't change. It's always going to go
8 up. The actual delivery of it is what will be mitigated by having Flossmoor and Homewood be
9 part of this.

10
11 Mrs. Zigras stated that she has also reached out to the Finance Director at Oak Lawn. In 2016
12 they sent us that service schedule based on this \$221,000,000.00. They have not borrowed the
13 whole amount yet. Interest rates have risen since 2016. What does this mean to this schedule if
14 they have done another analysis?

15
16 Mr. King inquired when the debt service starts per year. Mrs. Zigras stated that when it is in full
17 swing, \$346,600.00. Mr. King stated that based on our current debt service schedule we would
18 be down a couple of hundred thousand dollars a year from where we are now in 2023. Mrs.
19 Zigras stated that in 2023 the debt service will be \$248,000.00. Mr. King stated that he is looking
20 at a summary of all of the debt of the Village. In 2023, \$1.2 million is what our total debt service
21 will be. It's \$1.6 million now. We would be a little over \$200,000.00 down in total debt. It won't
22 be too much of an incremental raise in overall debt service. Mrs. Zigras stated that this will not
23 be on our books as debt service. Mr. King stated that he understands. It will be out of our pocket.

24
25 Trustee Hudson stated that in anticipation for the reduction in the water usage that we will have
26 if Flossmoor and Homewood join us, because currently we are at the end of the line, and we are
27 the only one at the end of the line. Those two communities would be part of that line.

28
29 Mr. Landini stated that right now we are sharing the cost with Matteson and Country Club Hills.
30 When we add Flossmoor and Homewood on there, it is two more towns sharing the transmission
31 costs and the pumping station costs. Depending on how it is designed, if they do come on, that
32 might create more redundancy for us by them going through Homewood and creating another
33 path of water to get into our town. It can not only reduce costs, it can provide more security and
34 redundancy as well.

35
36 Mrs. Zigras stated that the next project is "Suburban Woods Main Replacement." We have that
37 in 2021. Mr. Landini stated that he touched on this earlier with the pavement. That price of \$1.3
38 million right now is just our estimated price based off of the last \$2.1 million less the roads. We
39 are going to get a better cost from Baxter & Woodman. He suspects it will be quite a bit lower
40 than that \$1.3 million doing the directional boring instead of doing the open cut process. The
41 other old quote also included upsizing the water main from a six-inch main to an eight-inch main
42 which is significantly more material costs. He doesn't believe personally that is necessary. He
43 will lean on the engineers to let him know if that is something that is viable. Currently, it is a six-
44 inch main running through there. We don't have any problems with pressure or water delivery
45 with a six-inch main. Most of our town and subdivisions are six-inch mains. He doesn't see the
46 reason for upping it to an eight-inch main. That could drive that cost down significantly as well.
47 He should have those numbers within the next couple of weeks. Based off of what he said before

1 that we have not had more than one water main break in the four-years that he has been here, this
2 could get pushed to 2022 or 2023, depending on how the next year or two-years goes.

3
4 Mr. King stated that haven't we been talking about going from six to eight-inch forever. He
5 doesn't know if that was ever done anywhere in the Village. Is it a necessary thing? Mr. Landini
6 stated that if he can get a viable answer from the engineers and he can tell me definitively why
7 we need eight-inch, okay, he will agree to that. The majority of the subdivisions are six-inch. We
8 have no problem with delivery. The six-inch creates a little bit higher pressure, which could lead
9 to some water main breaks. He has been in three towns. Every town that he has been in has six-
10 inch water main running through all of their subdivisions. He has upgraded water main in towns.
11 He has not gone to eight-inch. He stayed with six-inch. Mr. King stated that there is nothing that
12 would give you a concern that would cause an eruption to the system, where six-inch piping
13 existed. There is nothing new in the last 10 to 15-years that says we need to get ahead of this
14 because six-inch is just not going to do it later on. Mr. Landini stated that the biggest difference
15 in what would be new is going from ductile iron to plastic pipe. As far as size wise, actually
16 plastic pipe in six-inch because it doesn't get a build up inside of it of iron, it conveys more
17 water because it's smooth on the inside of the pipe. Mr. King stated that could be a rationale or
18 justification for considering it. Mr. Landini stated that when the plastic pipe first came out it was
19 more expensive than ductile. Now, it is less expensive than ductile. That could drive the cost
20 down too as well. He doesn't believe the \$1.3 million is an accurate number. He believes that
21 cost will be down. The frequency of breaks in that subdivision has slowed down significantly.
22 This could potentially be pushed to 2022, 2023, once he gets those costs and then we can
23 evaluate them a lot better. Mr. King clarified the statement that he made earlier that the \$1.4
24 million we have now will pay for all of this, he wasn't including that.

25
26 Mr. Landini stated that the next one is "SCADA." Mr. Landini stated that this would be divided
27 between sewer and water. The SCADA System is a monitoring system. Currently, we have a
28 very archaic system that is probably 50-years old. He stated that what SCADA does, is it gives
29 us early warning on any type of overflows at our water facilities, our pumping stations, our water
30 towers. It will give us a warning to our phone, to iPads, to computers. It will have a digital
31 readout to the gallons. When we have water main breaks it will give us proper readouts of how
32 much water we lost so he can include that in his reporting. The biggest advantage is the early
33 warning and monitoring of the system. The way that SCADA is setup now where he can get into
34 his phone or his iPad, if an alarm goes off at one in the morning, and he is in bed, he can actually
35 look at his phone and change the levels and answer the alarms in person instead of having the lag
36 time of calling somebody out, or coming in, and going visually seeing, figuring out what's
37 wrong. That's all we have right now. If our towers overflow, they are already overflowing that's
38 when the alarm goes off. Now we have to come out visually, inspect, and manually ramp that
39 down. He stated that with SCADA we set parameters. If it hits a parameter before overflow, he
40 gets that notification. He can shut it down and kick it to the other tower and potentially save
41 disaster from happening. When those towers overflow it fluctuates our water mains and that can
42 lead to multiple breaks in town. This is the advance early warning system for that. It will be the
43 same for our 13 lift stations as well. It will all tie into one, big, integrated system where we
44 would have sewer and water on the same system, monitored the exact same way so we are not
45 reactive or proactive with anything that potentially can happen to our systems.

46

1 Mrs. Zigras stated that as we discussed about the water earlier, she made a comment that our
2 revenues are lower than what we had budgeted because usage is down. She doesn't see that same
3 proportionate usage purchase going down with the amount of water we are buying from Oak
4 Lawn. That's because we had more water main breaks this year. There were 12 or 13 compared
5 to last Fiscal Year there were maybe two or three. We have a lot more water main breaks. We
6 need to quantify that. How much water did we lose?

7
8 Mr. Landini stated that this system will give us the ability to see the gallons on a day-to-day
9 basis what we are actually losing during the duration of the water main break, and then we can
10 figure out what the value of that is. He can do it from his Water Loss Reporting. It would be
11 more accurate, and actually avoid a lot of these water main breaks because of the early warning.

12
13 Mrs. Zigras inquired of Mr. Landini if there was a reason why we don't do this in 2020. Mr.
14 Landini stated that he would prefer to do it in 2020. The sooner the better.

15
16 Village President Burke inquired of Mr. Landini when he anticipates being done putting the
17 water meters in. Mr. Landini stated that's a tough one. Mrs. Zigras believes that we are 50%
18 done with the residential. Mr. Landini stated probably within a year. Village President Burke
19 stated that the reason he brings it up is because the new water meter will give us the ability to
20 electronically know what's happening with any house instantly. You will be able to tell if a
21 house has a leak. Right now, we are on an every other month basis where people get billed.
22 When we have the electronics at each house, if people get an abnormal pop, we will know that
23 and we will save water also, but it will cut down the expenses of us losing water. We have a
24 large number of people asking for forgiveness because their water bill spiked. They didn't know
25 that something was leaking in the house. They want to know if we can give them a break on the
26 water. When we give them a break on the water, we make a conscious decision to eat it. He
27 stated having the electronic capability to determine within that month if someone has a leak
28 helps.

29
30 Mr. King stated that Chicago has that. Village President Burke stated that he just had 140,000
31 gallons of water leaking in his backyard in Arizona. The people were there. They were able to
32 tell because they have the same kind of electronic meter that he had an abnormal amount of
33 water. They cut it off before there was a problem. He stated that from a service to the people who
34 live here that is a big deal. He stated that SCADA is at the water tower. But we are also talking
35 about at the people's homes. That's something that we need to accelerate if possible.

36
37 Mr. Landini stated that this SCADA System would be the water system at large. The house stuff
38 wouldn't tie into this system directly. In order to get where we can do that with the houses, that
39 would actually require putting up an antenna that would basically be an umbrella over the entire
40 town. That does come at another cost. It's not quite recommended for a town our size to go that
41 route. It is a route we can do. That's about a \$40,000.00 cost. He doesn't have it in here for this.
42 Once all of the meters get changed out and we go to our drive by reading system, which is all
43 part of it, we can do something similar but not quite as on point as what you are talking about.
44 That would require another investment. It's not a very substantial investment. That is something
45 that we can look at in the future.

46

1 Mrs. Okorafor inquired why is it not recommended for a town of our size. Mr. Landini stated that
2 usually those towers are put in for towns that are much more spread out. He was told the power
3 of putting up that tower and the cost covers multiple miles. If we are just going on labor and
4 reading purposes, once all of the meters are in, we can read the whole town in one hour. They
5 usually save it for bigger towns that put in a lot more labor and time for reading the meters where
6 they can do it instantly.

7
8 Village President Burke stated that you can still do it by driving around and pick it up. Mr.
9 Landini stated that we can drive by more often because it only takes one hour where we can
10 catch it. Village President Burke stated an hour once a week. Mr. Landini stated for sure, 100%.
11 That's definitely a way to run it.

12
13 Village Administrator Saenz stated that the program you will have completed within a year. Will
14 we have all of the meters purchased at the end of this Fiscal Year? Mr. Landini stated yes.
15 Village Administrator Saenz stated that we are not planning to budget for the meters again next
16 year because this is the third year. Mr. Landini stated yes. All of the purchases will be in. It will
17 just be the lag time of us installing them.

18
19 Mrs. Zigras stated that other than these three projects, there is no tower painting, no tower
20 maintenance. Mr. Landini stated yes. It is just operational. There is nothing major that has to be
21 done with the towers. Village Administrator Saenz stated that they were painted seven-years ago.
22 Mr. Landini stated that the paint serves a purpose on the towers as protection. It usually lasts 15
23 to 20-years. It is being paid for by Advocate.

24
25 Mrs. Zigras stated that the final fund is the Sewer Fund. We have "Graymoor Force Main." That
26 we have \$880,000.00 for 2020. Mr. Landini believes that the Board has heard us talk about this
27 Graymoor Force Main before. This is a forced sanitary main. Think of a water main. The same
28 amount of pressure. It is not water going through there. This main has broken several times.
29 Every time this main breaks it's an EPA violation that does have to be reported because the
30 sanitary stuff flows into Butterfield Creek. That is a violation. We have had multiple breaks.
31 Most of the breaks when they do happen on Western Avenue, we have to contract that out
32 because of the low power line. We have to get special equipment in to do that. It is an exorbitant
33 cost to repair. He stated that with the reporting, anytime the EPA can say enough is enough. We
34 know you fixed it. Now you have to replace it. We want to be prepared for it sooner than later.
35 He has five different options of cost estimates for replacing this main from Baxter & Woodman.
36 They range from \$880,000.00 which is the recommended. This would be the same way as how
37 we would look at the Suburban Woods water main with directional boring, the least disturbance
38 through the subdivision. The other estimates could be as high as \$1.2 million by doing open cut
39 and traffic control, and all of that stuff. This is an absolute necessity. We want to be prepared
40 because at some point the EPA will tell us that we do have to replace this. If something
41 catastrophic happens to this line and it is shutdown for a long time, there is no sewage flowing
42 out of the homes in the entire Graymoor Subdivision. We need to keep that moving. Trustee
43 Pennington stated that we need to get that done.

44
45 Mrs. Okorafor inquired of Mr. Landini when there has been a break, has it impacted residents.
46 Mr. Landini stated that the breaks don't impact the residents because it is coming out of the
47 ground where it is. It basically stays in the ditch line, but makes its way to Butterfield Creek. We

1 only have to shutdown for about an hour to two-hours when we fix a break. As long as it is not
2 coming down at two-inches of rain per hour, the homes are going to be safe from that. If
3 something more extensive happens and it does have to be shut down, this quote includes bypass
4 pumping so while they are replacing the whole thing, it will never be shutdown in that whole
5 process except for maybe a couple of hours at a time which won't affect the homes at all.

6
7 Trustee Hudson stated that we had something similar to that but in Olympia Fields East right by
8 the Country Club. Mr. Landini stated that was actually a cause of this.

9
10 Mr. Landini stated that Number 2 is the "Kedzie Lift Station Rehab." He stated that the Kedzie
11 Lift Station takes on about 60% of the sewage in town. This lift station is old. It is dated. It
12 doesn't have the reliable pumps in there. Right now, our guys have to go down into the lift
13 station which is about 20-feet deep to manually maintain all of this stuff. We need to close that
14 down and make sure our guys are not going down in there anymore. It's a huge hazard. It's
15 inefficient. It would make things safer and more efficient movement of sewage out of the
16 Village. This is our primary lift station. We are looking at around \$700,000.00 to fully rehab that
17 lift station and get the pumps up to modern technology, and put in variable frequency drives so
18 they can ramp up slowly and ramp down slowly and avoid force main breaks as well. He stated
19 that because of safety concerns mostly, he put it for 2021. We can still get by and maintain the
20 pumps that are in there. They are decent. They are within five-years old. We can get life out of
21 those pumps. He stated that because Graymoor is Number 1, we can bump Kedzie out another
22 year. That is his recommendation on this lift station.

23
24 Mrs. Zigras stated that SCADA would be a 2020 just like it is for the water. Mr. Landini stated
25 yes. The same as what he said on the water, it would provide the exact same early warning
26 systems on the lift stations and sewer system.

27
28 Mrs. Zigras stated that the final one is the "Village Swales." We put that on there as far as
29 analyzing the drainage to determine if there is any type of Capital Project. Trustee Oliver
30 inquired if anyone had a guess of how much that might cost. Mr. Landini stated that currently
31 what we are doing with the swales is part of his operational maintenance budget. When we see
32 the trouble areas like Stan alluded to earlier, if he can fix something small downstream of where
33 a problem is happening and that relieves the flow of water in front of 30 or 40-houses, and it only
34 cost him \$3,000.00 to do it, and he can keep doing it throughout town, we may not need a
35 Capital Project. If we get to the point where it looks like there is something significant that we
36 need to do, then we will be able to put in a number for a Capital Project. Trustee Oliver stated
37 okay.

38
39 Trustee Hudson inquired of Mr. Landini whether or not he is checking the swales to make sure
40 that people are not ignoring what they should really be instead of planting flowers and putting
41 bricks around them. Mr. Landini stated yes. He has worked with Reggie and Public Works. We
42 definitely are not allowing anybody to change the grade of their swales because that is what has
43 been causing the problems in the past. The enforcement is a lot stricter on the swales now.
44 Village President Burke stated that historically people have filled them in.

45
46 Mrs. Zigras stated that the last two sheets are fleet information. She thought it was important that
47 the Board and the Finance Committee see what the Village fleet looks like. The first one is the

1 Police Department. This is their fleet. There is a description of their cars. What is important is to
2 see the mileage on the cars and when they were purchased. We don't have anything budgeted in
3 the Fiscal Year 2019 Budget for vehicles for the Police Department. There were no cars in the
4 Capital Projects. Is that something that we need to look at?

5
6 Chief Krull stated that we have quite a few cars that are costing us way more money than they
7 are worth to keep them running. The 2012 Tahoe that has relatively low mileage. It has 80,000
8 miles on it. We had a lively discussion if it was worth swapping out the old motor for a new one.
9 He strongly recommends creating some type of squad rotation schedule, perhaps two a year. Two
10 in and two out. Then he won't have to come to you hat in hand asking for four or five-cars a
11 year, and all of the other costs that will certainly go along with those squads.

12
13 Trustee Matz inquired of Chief Krull whether or not he is selling the three seized cars. Chief
14 Krull stated no. The 2002 Green Explorer is used by investigations. You will see that one
15 running around. The 2010 Chevy Malibu you will see that one running around. He stated that
16 people don't look twice at those cars. When it comes to the point those cars have very high
17 mileage on them, we don't know the maintenance history on them. When those cars go, we just
18 go ahead and auction them off. He will be standing before the Board asking if it is okay to get rid
19 of them. It is the same with the 2012 VW Jetta. Those cars are just here in case we need them.
20 You do see them driving the car around occasionally.

21
22 Mrs. Finley inquired of Chief Krull what do we do with the Hummer. Chief Krull stated that
23 when we got it, we got it free from the Federal Government. It has been zero cost to the Village
24 thus far. The paint, the lighting, and all of the rest of it was donated. He started it up today and
25 drove it around the Office Park just to keep it rolling. When it snows really bad out like it is
26 going to this weekend, that car will be put in service. He stated that he would ask for some kind
27 of rotation schedule that is formalized. He doesn't know if it should go in the Capital Project or
28 the Yearly Operational Budget. When we don't replace these cars, they are going to cost us a lot
29 more money to keep them safe and operational. When it does come time to trade that car in, it
30 will be worth virtually nothing. He will be asking to replace two, three, or four-cars at a time. He
31 doesn't think it is a good management practice. He believes that to do something slow, steady,
32 and scheduled is the way to proceed.

33
34 Trustee Pennington inquired of Chief Krull whether or not we still use the Fleet Program in order
35 to change out these units. Chief Krull stated that it is not a Fleet Program necessarily. It's a
36 State-Based Program. We are not paying retail costs for these vehicles. They are substantially
37 discounted.

38
39 Trustee Thomas inquired did they ever have a rotating program. We have a Police Department
40 that we want and we need. Cars are important. It is more cost efficient to have a program that
41 rotates out and in, instead of making big purchases. Did we ever have one? Chief Krull stated
42 that he would tend to agree with Trustee Thomas. When he walked in the door in 2012, to his
43 knowledge there was not a documented Fleet Rotation Program. This is a fluid document. Some
44 of the vehicles do get used more than others for just that fact so we can keep the miles down on
45 some of them, but still have that vehicle operational.

46

1 Mrs. Okorafor stated that but for the seized ones, there only seems to be about two cars over
2 100,000 miles. We are looking at mileage plus age. Chief Krull stated correct. He stated that with
3 the squad vehicles you have to factor in idle time on these cars. When the car is sitting there
4 idling with the lights on at a traffic accident, that's killing that motor in that car. Typically, what
5 you do with any vehicle used for a town or a Village regardless of who is driving it, is take the
6 mileage and times it by two and a half or three, and that is the actual wear and tear on the motor
7 and the drive train.

8
9 Mrs. Zigras stated that the far-right column, the Chief has projected Fiscal Year replacement. He
10 has four vehicles on there for Fiscal Year 2020. She stated that with the Board and the Finance
11 Committee's permission, we can put it in the budget and see how it flushes out.

12
13 Trustee Thomas stated that you want a two-year rotation. Chief Krull stated that he would
14 strongly recommend two-cars a year. There were no squads purchased in 2018/2019. Hence the
15 reason now you are starting to see the four vehicles there to be replaced. He stated just for the
16 sake of discussion, depending upon how everything shakes out on the budget, we could go with
17 two this year with the understanding that going forward, every year thereafter it would be a two-
18 year rotation. Trustee Thomas stated that if you did it and you had an agreement or contract in
19 place, and could realize some savings and some efficiency to the rotation. Chief Krull stated that
20 we have Fleet Enterprise coming to our January 22nd Staff Meeting. They operate a Fleet
21 Program like that. We are still hashing out those details. They operate on the same principle.
22 That may be a pretty significant cost savings and something the Village could leverage for all of
23 the vehicles in the Village. Trustee Thomas inquired of Chief Krull whether or not he spoke with
24 Sutton Ford. Metra used Sutton Ford in Peotone. Chief Krull stated that he was over there two-
25 days ago and talked to them.

26
27 Trustee Hudson inquired of Chief Krull these two cars that you are going to get, are they new or
28 used? Chief Krull stated that he would prefer new. Trustee Hudson stated that she would prefer
29 new too. Chief Krull stated that we did get a used vehicle in 2018. It was a 2015 Ford Sedan. It
30 was a very decent car, but yet a used squad car. At the time that was the best that we could do
31 and he is glad to have it. Trustee Hudson stated that the reason she is asking that is, if you go to
32 two cars and then you go and have an accident in a car, she doesn't have the money for you.
33 Chief Krull stated that's a very good point. We have enough vehicles with lower mileage where
34 we should get by until the next year. Trustee Hudson stated that she wants to make sure he
35 doesn't come back and ask. Chief Krull stated that he doesn't like asking you guys for money.

36
37 Trustee Thomas stated that this will give you a little more leverage to manage this the way it
38 should be. You would be reporting on what you are doing instead of having to go through this
39 exercise and buying somebody else's problems.

40
41 Mrs. Okorafor stated that he has asked to include four vehicles in the 2020 budget. The Finance
42 Committee would have to review that. Trustee Pennington stated why don't we put two cars in
43 the budget for this Fiscal Year to see how it comes out overall. And then generate a Rotation
44 Program.

45
46 Mrs. Zigras stated that if we expense them under the Capital Projects Fund, they are capitalized
47 instead of in the operations in the General Fund. Our Capital Projects in the General Fund is

1 \$903,000.00 for 2020. We have \$727,000.00 available in the General Fund. Plus, we have
2 \$655,000.00 in the Non-Home Rule Sales Tax which we would transfer. Trustee Pennington
3 stated that we can transfer it.
4

5 Mrs. Okorafor inquired whether or not we are formally accepting those items. Mrs. Zigras stated
6 no. Trustee Pennington stated that all of this is subject to budget and what we say. Mrs. Okorafor
7 stated okay. Mrs. Zigras stated that personally she prefers to keep vehicles in operations so we
8 can see what the true cost of running the Police Department is because it is for vehicles too. If we
9 have the surplus this year in the General Fund, we could leave it in the General Fund. She is
10 hoping that we will because she is thinking of some fund balance in the debt service fund that
11 should be transferred into the General Fund. Trustee Pennington stated let's do it that way and
12 keep it operational. Trustee Thomas inquired whether or not that will still give us the option to
13 have a rotation plan in affect. That is most important. Trustee Pennington stated it should.
14

15 Mrs. Zigras stated next is Public Works and their fleet. She stated that Jim is asking for a couple
16 of trucks. Mr. Landini stated two vehicles for 2020. One is a pickup truck a 2005. And one is a
17 2007 large dump truck. The pickup truck is pretty much worthless at this point. It needs tires. It
18 doesn't have heat or air. The transmission is slipping. The truck itself may be worth \$3,500.00,
19 \$4,000.00. He would be looking to get that replaced. Like the Chief, they would be going
20 through CMS where you get trucks significantly lower. He would estimate it would be around
21 \$30,000.00, \$35,000.00.
22

23 Mrs. Okorafor inquired you purchase from CMS. Mr. Landini stated yes for the joint bids for the
24 vehicles. Mrs. Okorafor stated that she works for CMS. You purchase from the Fleet Services.
25 Mr. Landini stated yes. She did not know that. She knows that local governments purchase off of
26 us. She will go look tomorrow. Mr. Landini stated that what is different about his list as opposed
27 to the Chief's is, with his vehicles don't look at the mileage. All of them serve a plowing
28 purpose. These are very hard miles on these vehicles. Truck Number 23 that is looking to be
29 replaced in 2020 only has 28,000 miles on it. That truck is 11-years old. The bed is rusting out.
30 The body is falling apart. The transmission is going on that truck. He may be able to make it
31 through another year, but that is one of the three, big plow trucks. We do need that on the road. It
32 will get through this season for sure. Another season, he is not sure. When those trucks are not
33 plowing, they are hauling away spoil, mud, these are hard miles and a lot of loads on these
34 trucks. The leaf springs break and a truck this old, a lot of things happen to it.
35

36 Mr. Landini stated going down the list, 2021, he would be looking for three vehicles. Some of
37 these may be able to be pushed another year. As far as trying to do a rotation with Public Works
38 vehicles, that's really a hard thing to predict of what he would need a rotation on because the
39 abuse that they take, some last longer than others. Some do more work than the others. We try to
40 even it out as much as possible. He stated that for this purpose he is looking for two vehicles in
41 2020.
42

43 Trustee Pennington inquired of Mr. Landini whether or not he keeps a time analysis on the type
44 of work that these trucks do. Mr. Landini stated that we do have maintenance logs on all of the
45 vehicles. We do our in-house oil changes and the minor maintenance. We do have to send them
46 in for bigger stuff. There is a 2004 truck with 167,000 miles. He doesn't need that replaced for
47 another eight-years. That is just the bucket lift truck that we use to replace street lights. It doesn't

1 take much abuse. It doesn't go out that often. It runs fine. Once the maintenance starts piling up
2 and the older vehicles the value is lost, that's when he puts them in for replacement.

3
4 Mrs. Okorafor stated that you are asking for new vehicles. Mr. Landini stated correct. Mrs.
5 Zigras stated that Jim's vehicles are allocated among three funds: Water Fund, Sewer Fund, and
6 the General Fund. Mr. Landini stated that it is 40% in the Water Fund. It is 40% in the Sewer
7 Fund, and 20% in the General Fund. Mrs. Okorafor stated that both the police and public works
8 new vehicles are going through the CMS Program which is greatly discounted but they are brand
9 new. Chief Krull stated yes.

10
11 Mrs. Zigras stated that John McDonnell with the Building Department has three vehicles and is
12 asking for one vehicle. He is replacing a 2010 Crown Victoria. Mr. McDonnell stated that the
13 2010 Crown Victoria is a retired police car. When we received that retired police car, it had
14 approximately 89,000 to 90,000 some miles on it. We really are not sure because the odometer is
15 broke. The last time we had Fire Stone take a look at the odometer, they got it to light up for just
16 a little while then it went back out. It had 138,000 miles on the vehicle. It's a used police car. We
17 have been using it in my department for four-years now. It needs to be replaced.

18
19 Dr. Singleton inquired back on the Sewer Fund Capital Projects, he wanted to make sure that he
20 is clear, the \$880,000.00 that was there, you are going to move an additional \$350,000.00 from
21 2021 over is that right. Mrs. Zigras stated right. That will make it \$1.2 million. Dr. Singleton
22 stated \$1,230,000.00. He wants to make sure he is clear, that will be covered from the Water
23 Fund excess cash reserve of \$1,033,000.00 on the front or not. Mrs. Zigras stated yes. The Sewer
24 Fund, \$1,033,000.00. Dr. Singleton stated that the balance of that would come from Non-Home
25 Rule Sales Tax. Mrs. Zigras stated that Non-Home Rule Sales Tax is funds that are sitting there
26 for Capital Projects. Mr. King stated there is an assumption in that question that we would use all
27 of that reserve for these specific amounts. Village President Burke stated that she is not using all
28 of it. Mr. King stated that he knows. He just wanted to clarify that. Dr. Singleton stated that the
29 reason he brought it up, it was coming up short. He wanted to understand where the shortfall was
30 coming from.

31
32 Mrs. Zigras stated that she will put this together, everything that was said as far as the numbers,
33 and we will meet again in February and we will see what happens.

34
35 **PUBLIC COMMENT:**

36
37 Village President Burke opened the meeting up for Public Comment at 9:08 P.M.

38
39 Mrs. Finley stated that she loves that this was developed by the staff. The people who actually
40 know the needs, and have the task of struggling with things that are deficient and wishing for
41 things to be better. She stated that because she got to sit through this, it has kind of wet her
42 appetite for something that is possible because you do have this level of analysis going on. She is
43 thinking of something that might be an optimum operation strategy. Back in the day when AT&T
44 was the only thing like itself, it couldn't compare itself to other companies that might have been
45 competitors, but really didn't have the weight and the breath of it. They created a planning model
46 called "BU&U" The best and most possible idea of what AT&T could grow to year after year.
47 They would measure themselves at AT&T, not against the junior companies coming up, but

1 against the idea of BU&U, an optimist. She is thinking that possibly Olympia Fields is unique
2 enough. It's great that we look at what Homewood is doing and what Flossmoor is doing and
3 some others. There may be some things that are unique about us that might cause us to create an
4 idea of ourselves operating at our idea of optimum operations. In doing that, we can get further
5 beyond, and fix these things and we will be better. We can actually get to fix these things and we
6 will be better because we are moving towards these specific kinds of goals for ourselves. Just
7 listening to the report here she made a couple of notes. She stated with regard to the roof, we can
8 fix the roof because we must fix the roof because the roof needs fixing. It would be really cool to
9 say that while we are thinking about fixing the roof in a couple of years maybe we start thinking
10 about solar. Not now, but as a goal, or not. At least the discussion will come up as an idea. With
11 regard to our vehicles, we might be thinking about hybrid at some point. It wouldn't be
12 somewhere fuzzy out there. It would be something that came against any kind of analysis of
13 what we do, what we invest, and what we intend to get out of it towards a more permanent idea
14 of us at that optimum operation strategy. She thinks that there is everything here, and everything
15 in all of you that is needed in order to see not only the short gain, but the long gain as we design
16 it against our own wishes here. That's the end of her public comment.

17
18 Mrs. Geraldine Tyler stated that she wanted to concur with Trustee Thomas to the Chief as he is
19 out looking about for vehicles. She had thought about Sutton Ford because Sutton Ford is a part
20 of our community. We have to maintain our community. She would implore you not to do
21 anything illegal, but as much as feasibly possible to make that a consideration. She remembers
22 that one time he bought a vehicle. She was at one of the meetings. He went about 60, 70-miles to
23 get that vehicle. Trustee Hudson stated that was the only place that had it at that time. Mrs. Tyler
24 stated that's fine. She is just saying that she has some concerns about where our community is
25 going just in terms of the value of our houses and what have you. Certainly, we have to maintain
26 our businesses. Our businesses have left the community. She stated that if there is anyway at all
27 possible that Sutton Ford can be included in the equation, she would certainly implore you to do
28 that.

29
30 Trustee Thomas stated that she would add to that, CMS on their contract they sometimes list
31 options of suppliers. Sutton Ford use to be on that list. Can you see if they are on the list? If not,
32 the Chief can still check. Chief Krull stated that they are on the list. That's where he was a
33 couple of days ago. They have the fleet contract for the Ford F150 4 x 4 police unit.

34
35 Mr. King inquired of Chief Krull whether or not the hybrid would be more efficient with the
36 idling. Chief Krull stated that he checked into those too. Ford has one coming out in 2020. It will
37 be available in June of this year. It is a little bit more expensive at the outset. The cost saving
38 would be offset because of the idle time. Village President Burke closed Public Comment at 9:12
39 P.M.

40
41 Mrs. Zigras stated that the Commissions and Committees will get their budgets on Friday for
42 Fiscal Year 2020. Please have them back to her by January 30th or 31st. She will set a date.
43 Expect your departments to be reaching out to you as liaisons for any report on the budget.

44
45 Village President Burke stated that he hopes that this was all helpful to everybody. He stated that
46 Betty did a marvelous job of pulling this stuff together. The staff has done a good job of
47 projecting what we needed to do, and trying to work hand-in-hand with the Finance Committee.

1 Your recommendations will be going back to the Board and the Board will take consideration of
2 your recommendations along with the staff, and we will come up with a budget that is
3 worthwhile. This is a culture change. It is moving in the right direction. Everyone has a say-so in
4 what's happening. He thanked everyone for coming. The next meeting will be in February.

5

6 Mrs. Zigras stated February 11th is the Board Meeting. The 12th is a Finance Committee Meeting.
7 She will have Gladys send out a reminder.

8

9 **ADJOURNMENT:**

10

11 **Motion by Trustee Pennington, second by Trustee Matz to adjourn at 9:14 P.M.**

12

Voice Vote: All Ayes Motion Carried.

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