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**MINUTES OF THE VILLAGE OF OLYMPIA FIELDS
MEETING OF THE BOARD OF TRUSTEES
Held on December 17, 2018**

10 The Regular Meeting of the Board of Trustees was held on Monday, December 17th, 2018, at the
11 Linzey D. Jones Municipal Building and was called to order by Village President Sterling M.
12 Burke at 7:00 P.M. The assembly recited the Pledge of Allegiance. Village
13 Administrator/Deputy Village Clerk, Cynthia Saenz called the roll.

14 Present: Trustees – Oliver, Pennington, Thomas, Hudson, and Matz
15 Village President Sterling M. Burke
16 Village Administrator/Deputy Village Clerk, Cynthia Saenz

17 Absent: Trustee Gibson.

18 **Prayers for Dr. Ernie Gibson and Trustee Carolyn Gibson** - Village President Burke stated
19 that Trustee Gibson’s husband, Ernie, had to go to the emergency room. He is going to have a
20 heart operation tomorrow. Our prayers are with both of them.

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APPROVAL OF MINUTES:

28 **Motion by Trustee Matz, second by Trustee Pennington to Dispense with the Reading of**
29 **the Minutes from the November 1st, 2018, Workshop, and the November 13th, 2018, Board**
30 **Meeting, and Approve the Minutes from the November 1st, 2018, Workshop, and the**
31 **November 13th, 2018, Board Meeting as Presented.**

32 **Voice Vote: All Ayes Motion Carried.**

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BILLS FOR APPROVAL:

36 **Motion by Trustee Hudson, second by Trustee Thomas to Approve the Payment of Bills for**
37 **December 17th, 2018, in the Total Amount of \$268,261.05.**

38 **Roll Call: Ayes (5-0) Motion Carried.**

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ADMINISTRATION REPORTS:

45 **Report of the Village Administrator – Update on the Resolution and Intergovernmental**
46 **Agreement with Wal-Mart** - Village Administrator Saenz stated that she wanted to report back
47 to the Board that we did finally receive the signed Agreement from Wal-Mart last week. If you
recall, at the last Board Meeting, we had an Intergovernmental Agreement that was presented by
Resolution that the Board approved. We needed approval from Wal-Mart giving the Village
authorization to exercise our Code as it relates to issuing citations and fines to vehicles on the
Wal-Mart property because it is public property. That Resolution and Agreement has been signed
by Wal-Mart.

Village Administrator Saenz stated that right now, the Village Attorney’s office is working on
our Ordinance as it relates to the fines. Currently, the fine amount for the issuance of citations on
their property is very low. She believes that it is a \$50.00 fine for the semi-trailer truck traffic.

1 Chief Krull stated that it is a \$50.00 fine. Village Administrator Saenz stated that we want that
2 fine to be higher than that. The attorney’s office is doing some research and analysis for us. She
3 stated that in January we will have that Ordinance before the Board to either add another type of
4 criteria status as it relates to the fine, or to just change that fine.

5
6 Village President Burke stated that the current fine for parking on the street is \$50.00. He stated
7 that because this has been such an issue for big trailers in the Village, we have asked to charge
8 \$500.00. It is unsightly, and we don’t think that it is something that should be taken lightly. He
9 stated that once we hear back, we will have that for discussion and a vote at the meeting
10 probably in January. As Cindy stated, the Agreement has been signed with Wal-Mart. There is a
11 sign that says, “No Truck Parking, No Braking,” on every light pole in that parking lot. They
12 have rearranged the schedule of receiving supplies and things that they stock in the store to make
13 it more amenable to the neighbors there. The Village is going to go after the trucks all the way
14 and get the maximum fine that the Village can get.

15
16 **DEPARTMENT HEAD REPORTS:**

17
18 **John McDonnell, Building Commissioner**

19
20 **Ordinance #2018-21** – An Ordinance Amending Various Sections of Chapter 9, “Fees,” and
21 Chapter 12, “Licenses, Permits and Miscellaneous Business Regulations” of the Olympia Fields
22 Village Code [First and Second Reading] – Mr. McDonnell stated that the first item is Ordinance
23 #2018-21. At the end of last year in working with the Finance Committee during our budget
24 process, there were some licenses, and permit fees, and contractor license fees that needed to be
25 raised. That is what this Ordinance does. He stated that bits and pieces of Chapter 9 was in
26 Chapter 12, and bits and pieces of Chapter 12 were in Chapter 9. He pulled everything from
27 Chapter 9 out of Chapter 12 and raised those fees as we discussed during the budget process.

28
29 Village President Burke stated that he saw something about anyone that is charging an electric
30 car, will have to have a fee. He inquired whether or not that is pertaining to people at home. Mr.
31 McDonnell stated no, it is not. He stated that he put that in there because it has come to his
32 attention, and to other Building Commissioners that he meets with on a monthly basis, that they
33 are starting to get word that there are several different places like Walgreens and Wal-Marts that
34 may want to start putting in charging stations. He believes that they do that in certain parts
35 around the United States already and in Europe. He believes that it is a matter of time before it
36 comes here. He just wanted to get ahead of it. Village President Burke inquired whether or not
37 these fees are if they get a compensation for it, or if they just have it as an accommodation. Mr.
38 McDonnell stated either way. He stated that if it is there as an accommodation, then there will be
39 a fee for it.

40 **Motion by Trustee Pennington, second by Trustee Matz to Waive in First Reading and**
41 **Adopt in Second Reading Ordinance #2018-21, an Ordinance Amending Various Sections**
42 **of Chapter 9, “Fees,” and Chapter 12, “Licenses, Permits and Miscellaneous Business**
43 **Regulations” of the Olympia Fields Village Code.**

44 **Roll Call: Ayes (5-0) Motion Carried.**

45
46 Trustee Thomas thanked Mr. McDonnell for taking care of the sign at GFS. Mr. McDonnell
47 stated that they moved it right away. They didn’t give us any problem on that.

1 **Event Permit - Original Village Picnic on Sunday, August 18th, 2019, from 3:00 P.M. to**
2 **7:00 P.M. at 204th Fairfield – Triangle Park** – Mr. McDonnell stated that the remaining items
3 he has before the Board are event permits. The Original Village is requesting two event permits
4 for the year of 2019. One of them is for August 18th, 2019. They would like to hold a picnic at
5 the Triangle Park. That is at 204th Street and Fairfield. It is a four-hour event from 3:00 P.M. to
6 7:00 P.M.

7
8 **Event Permit – Original Village Halloween Party on October 31st, 2019, from 4:30 P.M. to**
9 **6:30 P.M. at the Conference Center (Old Village Hall)** – Mr. McDonnell stated that the
10 second item, they want to have an event at our Old Village Hall Conference Center for
11 Halloween on October 31st. That is for two-hours from 4:30 P.M. to 6:30 P.M. He stated that
12 currently we do not have a fee structure set up in the Village for event permits. He is working on
13 that. There are no fees set for events unless the Village Board would like to set a fee. It has been
14 past experience that the Board has not charged fees for the Homeowners Associations events.

15
16 Trustee Oliver inquired whether or not the event at Triangle Park requires an event permit. Mr.
17 McDonnell stated yes. The way the Ordinance reads, any event, whether it is by a Homeowners
18 Association or a private resident putting on an event in a public place, it requires an event permit.

19
20 Trustee Oliver inquired whether or not “we” as a Board, or anyone else follow-up with the event
21 that was being proposed regarding the Halloween Party at the Old Village Hall, the Conference
22 Center. Did we ever decide whether or not an insurance policy is required?

23
24 Village Administrator Saenz stated yes. The event for the Halloween Party, they would follow
25 the rental policy for that. Village Administrator Saenz doesn’t believe that Mrs. Bean needs an
26 event permit because it is inside of the facility. They did have that event this year. They utilized
27 the space. The Board waived the fee because it is a Homeowners Association. They were
28 required to get the insurance. They will be required to get the insurance again for next year.

29
30 Trustee Pennington stated that the insurance is an event insurance just to cover the event. Village
31 President Burke stated that they are doing it well in advance. Mr. McDonnell stated that is
32 correct. Village President Burke stated that the one that we have not heard from in advance is the
33 Lollapalooza event at the church. Mr. McDonnell stated that we have not heard from them for
34 2019 yet. Village President Burke suggested sending them a note to see if they are going to do
35 that, so that we don’t get jammed up like we did the last time. Mr. McDonnell stated that he will
36 do that.

37
38 Trustee Pennington stated that he is glad to see that the Homeowners Associations are planning
39 their events in advance and getting them to us in the event that they want to use our facilities. He
40 stated that is a positive.

41
42 Trustee Thomas inquired of Mr. McDonnell whether or not he keeps the calendar for the Old
43 Village Hall in case someone wants to use it. Mr. McDonnell stated that the Clerk’s Office does.
44 He stated that as long as it is okay with the Board, we will make sure that we put that in.

45
46 Village Administrator Saenz stated that the calendar is maintained by the Clerks in the front
47 office. It is posted at the facility as well.

1 **Motion by Trustee Matz, second by Trustee Thomas to Approve the Event Application**
2 **submitted by Original Village HOA President, Sharon Bean, for the Annual Picnic at the**
3 **204th Fairfield Triangle Park on Sunday, August 18th, 2019, from 3:00 P.M. to 7:00 P.M.**

4 **Voice Vote: All Ayes Motion Carried.**

5
6 **Motion by Trustee Oliver, second by Trustee Pennington to Approve the Event Application**
7 **submitted by Original Village HOA President, Sharon Bean, for the Halloween Party on**
8 **Thursday, October 31st, 2019, from 4:30 P.M. to 6:30 P.M. at the Conference Center (Old**
9 **Village Hall).**

10 **Voice Vote: All Ayes Motion Carried.**

11
12 **Betty Zigras – Director of Finance**

13
14 **Ordinance #2018-22 – An Ordinance for the Levy and Assessment of Taxes for the Fiscal**
15 **Year Beginning May 1st, 2018, and Ending April 30th, 2019, of the Village of Olympia**
16 **Fields, Cook County, Illinois [First and Second Reading] – Mrs. Zigras stated that before you**
17 **are the three Ordinances for the levy. Ordinance #2018-22 is for an Ordinance for the Levy and**
18 **Assessment of Taxes for the Fiscal Year Beginning May 1st, 2018, and Ending April 30th, 2019,**
19 **of the Village of Olympia Fields, Cook County, Illinois. The levy amount that the Village is**
20 **requesting is \$2,831,373.00. This levy amount includes the library, plus the debt service that the**
21 **Village has for going on the tax rolls. There is a GO Bond. The other Bonds that we have out**
22 **there, Alternative Revenue Bonds will be abated sometime before April. This is the amount that**
23 **we discussed during our workshop last week. This is the levy amount. This is the maximum that**
24 **we can request. We know we will not get this because it is subject to PTEL which is CPI. It is**
25 **2.1%. We do request the 4.99% maximum in case there is any growth or annexation that the**
26 **County sees within our jurisdiction.**

27
28 Village President Burke inquired of Mrs. Zigras whether or not she could give a brief overview
29 of what this levy is, and how it works, for the members of the public that were not at the
30 workshop.

31
32 Mrs. Zigras stated that this year's 2018 levy is based on last year's 2017's extension. She stated
33 that because the Village is not a Home Rule Community, the maximum the Village is allowed to
34 levy is 4.99% without going into truth and taxation and then having a Public Hearing if we ever
35 need to increase taxes above that. The Property Tax Extension Limitation Law says that because
36 we are not a Home Rule Community, we can only levy up to last year's CPI increase. She stated
37 that Cook County will only extend a 2.1% increase from last year. The Village is requesting an
38 additional \$119,000.00 for the Village from last year's extension, of which a large portion of that
39 needs to go to the Police Pension Fund. The Police Pension Fund has requested that our
40 minimum contribution be an additional \$52,000.00 from last year. That definitely has to go to the
41 Police Pension Fund. If the Village is requesting an additional \$119,000.00 taxes, and
42 \$52,000.00 has to go to the Pension Fund, we know that we are not going to get \$119,000.00.
43 That is the full 4.99%. We are only going to get 2.1%, maybe 3%, if there is any growth. We are
44 levying the maximum that we can because we know that we have a very large pension
45 obligation. That's the minimum pension obligation. The Actuaries have requested \$1.4 Million
46 for next year. We do not see that we can extend that in our Budget. We are asking that the
47 County assess \$1.1 Million to the Pension Fund.

1 Village President Burke stated that the reason that this is important is that the levy is what you
2 get on your taxes. When we go through the budget process, we have to find ways to raise fees in
3 terms of building, or fines, or whatever. There is an obligation to the Police Pension that is pretty
4 large. The law has capped it at that CPI. The Village will have to raise other dollars in order to
5 equalize or make whole the pension that we would be responsible for, for the Police Department.
6 Anything that we can't get through the normal levy, we have to find another way of raising those
7 funds because by law we are obligated to do that. He just wants to make sure that everybody
8 understands. The Board had a workshop. We went through it. All of the Board Members
9 understand the ramifications. He stated that with the market being a bull market going up, that
10 allows us to not have to put as much money into it. If it gets capped or goes down, then the
11 Village would be obligated to pay more dollars.

12

13 Mrs. Zigras stated that is correct. She stated that as of today, the market is flat. Village President
14 Burke stated that our ability to do things in the Village is going to be throttled by the pension
15 obligation that we have to cover the Police Department. As we move forward into the budget
16 process in the next three-months, a lot of it is going to be mitigated by what happens with the
17 Police Pension Fund.

18 **Motion by Trustee Pennington, second by Trustee Oliver to Waive in First Reading and**
19 **Adopt in Second Reading Ordinance #2018-22, an Ordinance for the Levy and Assessment**
20 **of Taxes for the Fiscal Year Beginning May 1st, 2018, and Ending April 30th, 2019, of the**
21 **Village of Olympia Fields, Cook County, Illinois.**

22 **Roll Call: Ayes (5-0) Motion Carried.**

23

24 **Ordinance #2018-23 – An Ordinance for the Levy and Assessment of Special Service Area**
25 **Taxes for the Fiscal Year Beginning May 1st, 2018, and Ending April 30th, 2019, of the**
26 **Village of Olympia Fields, Cook County, Illinois, in and for Special Service Area Number**
27 **One [First and Second Reading] – Mrs. Zigras stated next is Ordinance #2018-23. It is an**
28 **Ordinance for the Levy and Assessment of Special Service Area Taxes for the Fiscal Year**
29 **beginning May 1st, 2018, and ending April 30th, 2019 for Special Service Area Number One.**
30 **This is the Governors Office Park that we assess as SSA No. 1. We levy \$35,000.00 for that**
31 **SSA. We believe that this might be the last levy year for it. It says that it expires in calendar year**
32 **2019.**

33

34 Village President Burke inquired of Mrs. Zigras how many years have we done this. He inquired
35 whether or not this is the last one. Mrs. Zigras stated that she believes that it is the last one. She
36 needs to confirm it with counsel. It says, "2019." She wants to confirm that it is calendar year
37 and not levy year 2019.

38

39 Village Administrator Saenz stated that it was an agreement from 1983. Village President Burke
40 stated that this goes back to a very early version of a TIF. This is the last payment for the
41 development of this Office Park. Mrs. Zigras stated that this tax is only assessed to the Office
42 Park. They pay that additional tax. Then it comes to the Village, and then it turns around and
43 goes back out to the developer.

44

45

46

1 **Motion by Trustee Pennington, second by Trustee Matz to Waive in First Reading and**
2 **Adopt in Second Reading Ordinance #2018-23, an Ordinance for the Levy and Assessment**
3 **of Special Service Area Taxes for the Fiscal Year Beginning May 1st, 2018, and Ending**
4 **April 30th, 2019, of the Village of Olympia Fields, Cook County, Illinois, in and for Special**
5 **Service Area Number One.**

6 **Roll Call: Ayes (5-0) Motion Carried.**

7
8 **Ordinance #2018-24 – An Ordinance Adopting the 2018 Tax Levy for the Village of**
9 **Olympia Fields Special Service Area No. 3 [First and Second Reading] – Mrs. Zigras stated**
10 **that the final Ordinance is Ordinance #2018-24. It’s an Ordinance Adopting the 2018 Tax Levy**
11 **for Special Service Area No. 3. That is the Oak Lane improvements. That is for 15-years. We**
12 **believe it is through 2027. The levy is for \$7,500.00.**

13
14 Village President Burke stated that is not coming from the general taxpayers. It is only from the
15 people who live in that area for the development of a road that leads into their neighborhood.

16 **Motion by Trustee Pennington, second by Trustee Oliver to Waive in First Reading and**
17 **Adopt in Second Reading Ordinance #2018-24, an Ordinance Adopting the 2018 Tax Levy**
18 **for the Village of Olympia Fields Special Service Area No. 3.**

19 **Roll Call: Ayes (5-0) Motion Carried.**

20
21 **TRUSTEE REPORTS:**

22
23 **Public Safety – Trustee Gibson –** Village President Burke stated that Trustee Gibson isn’t here.
24 He inquired whether or not Chief Krull had anything to say about the Police Department on her
25 behalf. Chief Krull stated that he didn’t have anything.

26
27 **Building – Trustee Hudson –** Village President Burke stated that on the Agenda it is Building,
28 but it is Building, Pension, and Beautification. Trustee Hudson stated that she will cover
29 Beautification first. She wants the people that are here that have their houses and yards decorated
30 to know that the Beautification Committee is planning to view the various houses on December
31 20th. They will start at 6:00 P.M. She stated to make sure that you have your lights on so we can
32 see the display.

33
34 Trustee Hudson stated that as far as the Pension, the market is definitely not helping us any. She
35 thinks it is important for the people here to know that we are not the only ones that are
36 experiencing this situation. She stated that Chicago is thinking of various things that they can do
37 in order to invest in their pension. It is not just Olympia Fields. It is most of the Villages around
38 us.

39
40 Trustee Hudson stated that as far as Building, John covered that.

41
42 **Public Works – Trustee Matz –** Trustee Matz stated that in your Board Packet you have an
43 outline and a Budget Analysis regarding our two new hires joining the Public Works
44 Department. There is no action that needs to be taken because it is in the Budget. She stated that
45 if you have any questions, Jim Landini, the Director of Public Works is here and he can speak to
46 that.

1 Mr. Landini stated that they will be starting in January. They are absolutely needed so that we
2 can pick up our services to meet the expectations that he has for the department, and to be a little
3 bit more responsive than we already are. The two gentlemen will be a huge asset to the
4 department.

5
6 Village President Burke stated that in Olympia Fields, one of the things that is really, really,
7 really great around here is that the Public Works Department does an outstanding job with the
8 snow removal. It is getting to be that time of year. We've lost two people over a period of time.
9 It was put out on the website that we would be potentially hiring some new people. It is revenue
10 neutral. It won't cost us anymore than what we have already budgeted. He stated that Jim and
11 Cindy have done the final interviews. They have found some really, really, pretty good people
12 that should be able to continue to do the good job that we have been accustomed to seeing.

13
14 Village Administrator Saenz stated that we did just lose Joe Galloy, who was the Arborist. He
15 had gotten his certification for being our Arborist at the Village. One of the candidates that Jim
16 has hired is interested in seeking that certification as well. That's a good thing for us. We thought
17 that we were going to have to start budgeting for an Arborist again. It appears that we will not.
18 She stated again, revenue neutral.

19
20 Trustee Oliver stated that he mentioned to Jim earlier this evening that one of his neighbors who
21 he sees getting off of the Metra train occasionally stopped him the other day. She inquired what
22 is going on in the Village now. He stated that before he could answer, she stated that she gets up
23 to go to the train station at 5:30 every morning. The last time we had that snowstorm and the big
24 wind storm and all of the branches fell on the streets everywhere, she was able to navigate
25 without any problem. It was so surprising and such a nice thing to do. She wanted Trustee Oliver
26 to make sure that Public Works knows that they noticed and they were very happy about that. He
27 stated that Gwen Dildy, the neighbor of Susan Moroney, is the one that made that comment.

28
29 Trustee Oliver stated that we had a watermain break on Thursday in the Tenuta Court area. He
30 made the call around 10 or 11 o'clock. He stated that by 3 o'clock it was done. The neighbors
31 were happy. Then it rained really hard and the streets got flooded anyway. We want to
32 acknowledge your good works in Public Works. Mr. Landini stated thank you.

33
34 **Education – Trustee Oliver** – Trustee Oliver passed out some data. He stated that the
35 Educational Commission under the leadership of Fred Veazey is taking a turn on what they do,
36 and how they go about their business regarding adding value to the Educational Commission,
37 and most importantly to the residents of the Village. Trustee Oliver stated that a question that
38 people have wondered about for years is what are the number of students in Olympia Fields that
39 go to our schools. He stated that what you have before you are the names of all of the schools
40 that we collected so far, and the grades that each of these students are in who come within the
41 60461-zip code. He stated that you might ask, "Why is this important?" We never had this
42 information. We always had anecdotal information about how many students we have in the
43 Village. Those numbers have dwindled considerably in the last 10-years or so. Here we have the
44 actual data which can help us to provide some programs for our students, for the residents who
45 live here. We want to make sure that we can focus on some of these students. We have this
46 premise that the vast majority of the students that do well come from two-parent households, or
47 come from parents who value education, whether it is one parent or two-parents. He stated that

1 for those who value education, you know that school starts in the home. He stated that if school
2 starts in the home, rather than focusing so much of our attention on the schools and where we
3 aren't able to provide any additional support, we want to support the residents. Having this kind
4 of data will allow us to collect more information about programs that are available to these
5 particular types of students. He stated that Mrs. Means was a guest at our meeting the last time
6 the Educational Commission met. We were discussing what kinds of programs are out there. She
7 happened to mention that she knew something about the NASA Space Program. He stated that
8 not everybody would be interested in that, but there is always a kid or two that might be
9 interested, or a parent who might want to send their kid to the program.

10
11 Trustee Oliver stated that the Educational Commission is going to collect data on every kind of
12 program that they can think of, and that you can think of. We want to know what programs are
13 available. It doesn't matter if it is ice skating or what it is. There are all kinds of programs
14 downtown. It doesn't have to be limited to the south suburbs. We want to have a database that
15 provides you with everything that we can possibly come up with for kids from Pre-K all the way
16 through high school. We want to consider having something for adults as well where you can go
17 on the website and you will find out what is available to any one of your kids that we want to
18 market to help you help your children. This information will continue to grow. Every year we
19 will have more kids to add because of those people that may be moving in. It is only short by the
20 number of schools that we have yet to collect data from. We have data from the Matteson 162
21 schools, and District 161. We know that the people who live in Graymoor, their kids go to the
22 H/F School District. Whatever schools and whatever grades your kids are in, we are going to
23 have programs in addition to whatever the schools do. We want to be that resource for you to
24 provide some additional education to your kids.

25
26 Trustee Oliver suggested that Trustee Matz share this with the Park District. The Park District
27 should know what school-age kids are in our Village. Perhaps they can start having programs
28 designed around the numbers that we actually have. Trustee Matz thanked Trustee Oliver.

29
30 **Finance – Trustee Pennington – October Financial Statement** - Trustee Pennington stated
31 that tonight he will be reporting on the Village's revenues and expenses for the period covering
32 six-months and ending October 31st, 2018. He stated starting with the General Fund, the
33 revenues for the General Fund for this period exceeded Budget Plan by \$89,783.00. Our six-
34 month budget was established at \$3,183,369.00. The Village realized \$3,273,152.00 during that
35 period. That is a positive to our revenues. Trustee Pennington stated that with regard to our
36 expenses, our expenses for the same period was also favorable to budget. The Village budgeted
37 \$3,038,393.00 for the six-month period. The Village realized actual expenses in the amount of
38 \$2,875,948.00. This left us favorable in the expense factor by \$162,444.00. Our overall excess
39 Revenues and Expenses Year to Date Plus Encumbrance was a positive \$397,203.00.

40
41 Trustee Pennington stated with regard to our Water Fund, Water Fund Revenues were
42 unfavorable to Budget Plan by \$89,527.00. That was in the negative. The Village budgeted
43 \$1,287,112.00 for the six-month period. The Village realized \$1,197,585.00 in actual revenues.
44 He stated with regard to our expenses in the Water Fund, our expenses were favorable to Budget
45 Plan by \$8,540.00. The Village budgeted \$945,260.00 in this Fund and incurred actual expenses
46 in the amount of \$936,720.00. This led to our Year to Date Actual Plus Encumbrance in the

1 amount of \$260,864.00. He stated that because of the slow revenue, we show an overall impact
2 to the Budget of a negative \$80,988.00.

3
4 Trustee Pennington stated with regard to our Sewer Fund, Sewer Fund Revenues were
5 unfavorable to budget for the six-month period. The Village budgeted \$890,500.00 for the six-
6 month period. The Village realized \$843,388.00, a difference of \$47,112.00 in the negative. He
7 stated with respect to our expenses, expenses were favorable to Budget Plan. The Village's six-
8 month budget was set at \$571,116.00 in the Sewer Fund. The Village realized or incurred
9 \$535,218.00 in actual expenses. This was favorable to the Budget by \$35,899.00. Our overall
10 Year to Date Actual Plus Encumbrance is \$308,171.00. He stated that given to the slow revenues
11 over this period, we show a negative \$11,213.00 in the Sewer Fund.

12
13 Trustee Pennington stated that our Non-Home Rule Sales Tax Fund was pretty much on par with
14 what it was last month with very little variance. Those numbers are relatively the same. He
15 inquired whether or not Director of Finance, Betty Zigras had anything to add to the report.

16
17 Mrs. Zigras stated that on the Water Fund, last month we were looking at a larger deficit
18 compared to revenues, budget to actual. She believes that it was \$180,000.00 our revenues were
19 under budget. She had stated at that time that it was a timing issue and the number would look
20 better in October. She stated that it does. Revenues are lower than what we budgeted because of
21 water usage. When we budget, we assume an x amount of usage. If it is a wet summer and we
22 are not using as much water, our revenues will be lower. On the other side, we are not buying as
23 much water either if we are not selling the water. Our expenses are favorable to Budget. In the
24 first six-months we had budgeted a \$341,000.00 surplus. We realized a \$260,000.00 surplus. All
25 of this is timing. We won't know until the end of the Fiscal Year exactly where we stand. We
26 have budgeted a \$488,000.00 surplus. She stated understand in there, there are some transfers for
27 a few projects. In the next budget year, she wants to break out and have a subsidiary under each
28 of the Water and the Sewer Funds for projects. She doesn't want to confuse operations with
29 projects. She stated that Oak Lawn will be raising their water prices in January approximately
30 five-cents to the Village of Olympia Fields. Our water price will be approximately \$5.05. The
31 Village will absorb that increase. It will not be passing that onto the residents. In June, the
32 Village reduced its water rates from \$13.21 to \$11.78. It was a substantial decrease in water
33 rates. We are attempting to keep that, and not increase water rates by having that increase in the
34 commercial rates for larger commercial users and having that tiered rate structure.

35
36 Trustee Pennington thanked Mrs. Zigras. He stated that if you have any questions, we have the
37 complete detail for the six-month period for your review. In your Board Packet is the Report of
38 Cash Balances which is pretty much on par for what we have discussed in the last two-months.
39 They are pretty much on point.

40
41 **Human Resources – Trustee Thomas** – Trustee Thomas stated that she believes that all of the
42 Board Members have had an opportunity to review the draft of the Personnel Manual. We will be
43 getting that information from Cynthia. Hopefully, we will be able to finalize our ongoing
44 Personnel Manual. We want to be able to officially say that we have a Manual. As we move
45 forward, we can always review it. She hopes that in January we will have this finalized.

46

1 Village Administrator Saenz stated that she will be sending out an email to everyone tomorrow
2 so that those suggestions or recommendations that you have after reviewing the Manual, we will
3 filter those through Gladys to her and to Trustee Thomas.
4

5 **Village Board Workshop on Capital Projects January 16th, 2019** - Village President Burke
6 stated that he wanted to back up to Finance for a second. He stated that on Wednesday, January
7 16th, we are going to have a workshop on Capital Projects. We will go through and prioritize
8 Capital Projects and improvements for the Village. That the next step in preparing the budget, is
9 to go through and prioritize the Capital Project list. It is not driven by our former engineering
10 firm. It is driven by the staff, by departments, and the Board will be prioritizing what those
11 Capital Projects are and when we will be able to accomplish them. He stated that if anyone wants
12 to attend that workshop, it will be held on January 16th.

13
14 **PUBLIC COMMENT:**

15
16 Village President Burke opened Public Comment at 7:51 P.M.
17

18 **Continued Concerns on the Fence by Maynegaite** - Mrs. Means thanked the Board for the
19 marvelous job they do for this Village. We still have the problem on the wall of Maynegaite. The
20 fence that she mentioned at the last meeting has white dots on it now. She thinks the dots are
21 there because of some engineering issue or something. The fence is still falling down. The added
22 unattractiveness of that corridor is the fact that the trees are now falling out of the brush area.
23 There is a lot of garbage out there. Maynegaite is the Main Gate of Olympia Fields. When cars
24 pass that roadway, that is what we see. That's what is represented. It's the same thing as when
25 she drives west and all of that that is going on over there, it looks nice, attractive. She stated that
26 is not what we see when we travel past those spots on Maynegaite. We have the fence line on
27 the east side of Orchard. She stated that is a hot mess to put it mildly. The last time she said that
28 her interest is in protecting and building wealth. She stated her own and yours. That is what she
29 is looking at. That's why she purchased what she purchased. She wants to know for real what is
30 going to happen to improve that area. We have a tree that has fallen. It is almost at the street.
31

32 Mrs. Means stated that the other concern that she has, that is a natural egress from the Metra
33 Station. Some people walk that to get into Maynegaite. It has no sidewalks. It has no berm. We
34 are putting people out into traffic on a highway. She would ask that we reconsider what we are
35 going to do with that, especially as we are looking at Capital Improvement Projects in the
36 Village. She realizes that this stuff is not going to come with the snap of a finger. It needs to be
37 planned to be improved. That needs to happen so that we can prosper our dollars. She is not here
38 because she couldn't be anywhere else. She made a choice. She doesn't want to have to regret
39 that choice because the Village is not doing its part to help her remain here. This is the place she
40 calls home. She wants to be proud of that home. As she stated the last time, what you see at
41 Maynegaite affects all of Olympia Fields. What we see on Kedzie affects all of Olympia Fields.
42 What we see on Vollmer affects all of Olympia Fields. We have to be conscious of that. She
43 would like to hear back from the Board on a regular basis some progress on what is going on
44 with that, and not just leave it that you made your complaint, we heard it and that's that.
45

46 Mr. McDonnell stated that the trees have been marked. The posts have been marked. Those are
47 things that have to be either taken out or replaced. We have received the estimates to replace the

1 broken sections of fences. It comes to about \$56,000.00. That fence is not owned by the Village.
2 Currently, we do not know who owns the Reserves of Maynegaite property anymore. We believe
3 that it is going back to a bank. We believe the person that purchased it is in the foreclosure
4 process right now. We are going to have the fence company replace the section that has fallen.
5 That's the only thing that we have in our budget to repair at this time.

6
7 Mr. McDonnell stated that Reggie has been talking with the residents of the wooden fence that is
8 adjacent to Lincoln Highway and the backs of the houses in the Maynegaite subdivision. Those
9 residents will be replacing those fences as soon as the State or Jim's gentlemen have taken out
10 any dead trees or bushes that are considered in the public right-of-way.

11
12 Mr. Landini stated that is correct with regard to the trees. They have had several calls into the
13 State. They said they will come out and take those. They are the ones that marked them. As far as
14 a timeframe, they won't give him an exact date. It is based on availability. As far as the garbage
15 is concerned, and the trees that have fallen into the parkway, that is scheduled for tomorrow.
16 That will be cleaned up by end of day tomorrow.

17
18 Dr. Faye Hughes inquired of Mr. Landini whether or not we have a streetsweeper. Mr. Landini
19 stated that we contract it. We do it twice a year. Dr. Hughes stated that she hasn't seen it. Mr.
20 Landini stated that we will have him come out in March. That is the next time that the
21 streetsweeper will be out. They come out in March and September. The Village does not own a
22 streetsweeper to go out and do that ourselves.

23
24 Mrs. Marsha Newman inquired of Mr. Landini whether or not they are going to clean Kedzie
25 also, and the Vollmer Road area east or west of Lincoln Highway. Mr. Landini stated that
26 Lincoln Highway will probably take all day tomorrow with the trees that need to be removed as
27 well with the garbage, but yes. We will be hitting Kedzie, Vollmer, Governors, Lincoln
28 Highway, Western. It is pretty much continual anytime the wind gets above five-miles an hour.
29 Mrs. Johnson inquired whether or not somebody can come out every morning from his
30 department at like seven in the morning and pick up paper. Mr. Landini stated that eight in the
31 morning would be the earliest. Mrs. Johnson stated that she means the first thing in the morning
32 before you start the day like they do in the businesses. Mr. Landini stated that the two new
33 employees will help that process. It's based on staff. Mrs. Johnson stated that it needs to be done
34 every day and then it won't accumulate. Mr. Landini stated that it is a challenge.

35
36 Village Administrator Saenz stated that you had employees out last week for two-days. Mr.
37 Landini stated correct. Village Administrator Saenz stated that it is something they have to work
38 into the schedule. Mrs. Johnson stated that before they get started on their real stuff, can't they
39 just pick it up? Then it would be done. Mr. Landini stated that it is all real stuff. He assures her
40 that it is not getting ignored. He apologizes for the accumulation. Mrs. Johnson stated that if they
41 do it before they start the day, when they come in first thing in the morning. Mrs. Johnson stated
42 that she sees that paper outside on her block. Mr. Landini stated that he reminds them on their
43 way to their jobs if they see anything pick it up. He will reiterate that.

44
45 Trustee Thomas stated just for clarification, does the streetsweeper just clean the main streets?
46 Mr. Landini stated every street in town. It is a requirement that he has with the EPA.

47

1 Dr. Hughes stated that this must be starting right now, because this has never happened. If you
2 walk in her neighborhood you will see trash, debris all over the streets. Mr. Landini stated that he
3 has been here four-years. We have done it every year since he has been here.
4 Dr. Hughes stated that you must have skipped Maynegaite. Mr. Landini stated that it is not a
5 permanent clean. It cleans up as it goes through. Dr. Hughes inquired of Mr. Landini whether or
6 not it comes out next month. Mr. Landini stated in March. Dr. Hughes stated that she is going to
7 call him if she doesn't see a clean street.

8
9 Mrs. Arlene Burke stated that she is the Chairperson of the Beautification Committee. She stated
10 that she thinks that our Public Works group does a good job of trying to keep trash cleaned up
11 off of County Roads that encircle our Village. She stated that Vollmer, Lincoln Highway, and
12 Western, none of it belongs to us. We have a Democratic Commissioner of Roads, Deborah
13 Sims. The Beautification Committee sent out letters to all of the HOA Presidents in August
14 asking for the Village residents to support us in a letter writing, email writing, phone calling
15 campaign to Deborah Sims, complaining about the trash on County Roads in our streets. If you
16 would help us do that, perhaps we could get the County out here a little more frequently to clean
17 up the trash that is on their roads that we keep overburdening our Public Works Department to
18 clean up. Thank you.

19
20 Trustee Thomas asked Mrs. Burke to pass that information to her. She will try to give it to the
21 Superintendent of Cook County and have a conversation. She will talk to Mr. Yonan's assistant
22 directly about that. Mrs. Burke will send Trustee Thomas a copy of the letter that they sent out to
23 the HOA Presidents.

24
25 Village President Burke stated that we can formalize this process, Trustee Hudson, Trustee
26 Thomas, and Arlene, could send something on a monthly basis. We need to let them know that
27 they need to step it up. He knows that Trustee Hudson walks the street and picks up garbage. He
28 is picking up garbage in his neighborhood whenever he sees it. The public that lives here should
29 take the initiative to do it. We just hired two new guys. The Village is going to be on this. At the
30 same time, if we have a campaign, we can add it for a discussion with the Beautification
31 Committee and maybe on a monthly basis we just keep beating on the State and the County that
32 they need to do this. We could be more aggressive on trying to make that happen. Trustee
33 Thomas can help from the County standpoint. Then we have Jim and the two new people, and
34 the public itself doing whatever it can to take care of our neighborhoods. We can keep it at a
35 certain level that you all will be very proud of.

36
37 **Question on Finance Report** - Mr. Pat Collier stated that on the Report about all of our
38 expenses, he is having difficulty understanding it. You have "Unfavorable Totals" at the end.
39 These are in red. When he looks at them, it shows that the actual is less than the budgeted. Why
40 is that unfavorable? Why is it in red?

41
42 Trustee Pennington stated let's look at the expenses in the General Fund. He stated "Finance"
43 there is an unfavorable figure of \$3,839.00. It is a deficit. That pertains to that line item. Mr.
44 Collier stated go back up to the top where it says, "Other Sources, Transfers." You have
45 "Projected Budget \$95,000.00. Actual \$90,000.00." You have a deficit of \$5,000.00. Trustee
46 Pennington stated that those are Interfund Transfers.

47

1 Mrs. Zigras stated that we budgeted \$95,000.00. We only received \$90,000.00. She stated go up
2 one more, "Miscellaneous." We budgeted \$69,000.00. We only received \$63,000.00. So, we are
3 short \$5,000.00. Mr. Collier stated that this is what you actually received. Mrs. Zigras stated that
4 the budget is \$69,000.00. We actually received \$63,000.00. We are \$5,000.00 short. Mr. Collier
5 stated thank you.

6
7 Trustee Pennington stated look at the headings. There is a "Budget" for six-months and then we
8 have the "actual" for six-months. He stated to the right of that we show whether or not it is
9 favorable or unfavorable to budget. That's how we do it. Mrs. Zigras stated that one is a revenue.
10 The other is an expense. Mr. Collier stated okay.

11
12 **Question on Trustee Oliver's Educational Report** - Mr. Collier stated that the other thing
13 refers back to Kelvin. You talked about with the school system. You were getting into the
14 number of children that we have from Olympia Fields who attend Rich Central. He has heard
15 from numerous people that when the train comes in in the morning from the northern suburbs,
16 that train is full of kids who get off at the train station in Olympia Fields and walk over to the
17 school. It appears as though these kids do not live in the Olympia Fields area or in the south
18 suburbs. Is there anyway of combating that to make sure that the children who actually live in the
19 south suburbs are the ones who attend the school?

20
21 Trustee Oliver stated that as you very well know, this is the governing board of Olympia Fields
22 and not the School Board. In another realm that we both delve into a lot, it would be a better
23 question to ask the School Board. There's nothing that we can police, or monitor, or do much
24 about. He is aware of the number of kids that get off and walk over to the school. Mr. Collier
25 stated that is something we have to bring up to 227.

26
27 **Concerns on the Condition of Brookwood Street** - Mr. Larry Mullins stated that he resides at
28 20808 Alexander Street in Homeowners East. He stated that when President Burke took office,
29 he had said that he was going to work on infrastructure. Brookwood is an eyesore. There is
30 erosion. All the swales are all bent up. That might not be the Village's responsibility. When it
31 rains, Brookwood floods. You cannot get in your driveway. Brookwood and Sparta there is a
32 gully there. It's a tragedy that is waiting to happen. The kids play around this gully. It is big
33 and wide. It continues to erode. We need a quick fix for this. Brookwood is an eyesore. If you
34 ever drive down through there, you will see what he is talking about. Brookwood Street is the
35 longest street in the Village to his recollection. It should be the pride and joy, but it is not. It's an
36 eyesore.

37
38 Village President Burke inquired of Mr. Landini whether or not he is familiar with this location.
39 Mr. Landini stated that he is familiar with Brookwood Drive. Village President Burke inquired of
40 Mr. Landini whether or not he could comment on the status of that road. Mr. Landini stated that
41 as far as the drainage goes, that is everything that is in our assessment for going forward with
42 what we need to address. It's not ideal. It does need some work. We are trying to figure out what
43 is the right way to approach it at the best cost. Village President Burke asked Mr. Landini to
44 explain to the public the survey that was done, and the prioritization of each of the streets, and
45 how you are going about addressing that. In our Staff Meetings we have discussed making sure
46 that there is a comprehensive approach to dealing with the streets to the whole Village. The
47 Board is going to have a workshop to look at these Capital Projects. Before you get to the Capital

1 Projects, there are streets that are on the list. They are going to be prioritized as to which ones are
2 going to be taken care of first. Can you explain to the public how that whole process works? We
3 don't want anybody to be surprised that their street may be higher up or lower. There is a
4 systematic approach to it. There was a study done by an engineering firm that went around the
5 whole Village and measured the streets. Why don't you explain how that works?
6

7 Mr. Landini stated that there is a truck that went around and assessed the degradation of all of the
8 streets in the entire Village. It systematically put out the numbers of worse streets to best streets.
9 We are compiling all of that data right now and putting it together to see what needs to be
10 attacked first. He stated that off the top of his head, he doesn't know where Brookwood is. He
11 has all of the data. They are putting it together. They are putting numbers together for that so
12 when we do have the workshop for our Capital Projects, we will know what areas to attack first.
13

14 Mr. Landini stated that what you are concerned about is more drainage than street degradation.
15 Mr. Mullins stated that when it rains it floods into your yards. You can't get into your driveway.
16 Mr. Landini stated that there are absolute spots up and down Brookwood that does add to the
17 degradation of the street and when the street would get resurfaced, that would also take into
18 account some of the drainage areas to help fix that problem. He is aware of spots up and down
19 Brookwood. Mr. Mullins stated that there needs to be underground tubing just like in
20 Maynegaitte. They don't have exposed drainage like our subdivision. It has to go underground
21 because when it rains all types of debris comes and it hits the swales and there you go. Mr.
22 Landini stated that about 73% of the town is "rural drainage." When the swales are working
23 correctly, they convey far more water than any underground system ever could. The problem is
24 keeping up with those swales in the drainage areas. That our big effort is to try to make sure that
25 all of those things are free and clear and that they are pitched correctly, and that everything is
26 flowing correctly. He stated to put everything underground is a long, long range plan.
27

28 Village President Burke stated that there is no effort on anybody's behalf to do an underground
29 sewage system for rainwater in the Village. That would cost us \$200,000,000.00 to do that. The
30 town was built on having a swale system. Where the issue occurs is where your neighbor here
31 has filled in the swales and kept the water from being able to flow like it is suppose to.
32 Somebody down here may keep theirs all clear, but some people like to have a nice, level lot in
33 front so when they cut their grass, they don't have a problem. When all of this was functioning
34 properly, before people came in and individually modified the swale system it worked. One of
35 the things that we discussed, is that the Village go through and identify those homes that have
36 changed the topography, changed the swales to a point that they are not allowing the water to
37 flow. We are going to have to come back and work with those individual homes to make sure
38 that they undo what they might have done.
39

40 Trustee Thomas stated that they don't have to get a Permit to do it, they just do it?
41

42 Village President Burke stated that they have done it in the past. Historically, people have filled
43 in the swales. You can go in the neighborhoods that have swales and people have filled them in
44 because they want to have nice, level grass. One of the problems with the people who live there
45 today, they may not have been the ones that did it, but maybe somebody else did it in the past.
46 The issue becomes how do we hold him responsible for what happened in front of his yard when
47 he may not be the person that did it. We are still struggling with that. There has been a discussion

1 to try to handle that. He stated to go in and put in an underground sewer system and water system
2 throughout the whole Village, that is a \$200,000,000.00 proposition. We would never be able to
3 do that. We can try to come up with a definitive plan that people will buy into that will insure
4 that there is continuous flow in front of their homes. If you drive down the street you can almost
5 eyeball and see where somebody has filled in the swale in front of their house, which then backs
6 up the water. It created a dam that backs up the water all the way back down the street. He is not
7 going to sit here and promise you that we are going to go fix that. We would never be able to
8 afford that. What we can do is go and look at, and identify those areas that have contributed to
9 the backing up of the water downstream. We recognize that's a problem. He has asked Jim to get
10 with Baxter & Woodman who is our engineers. He stated that over time we want to shoot with
11 radar and be able to see where the offenders are. We have to go back and work with those folks.
12 He agrees 100% there is a problem. It may not be your making. It may not be his making, but
13 somebody filled in those swales. He stated that once they did that, they started eroding and
14 messing up the whole process all over the whole Village. We hear you. Trust him, this is
15 something we have discussed how we do that. Do you fine people who have done this? Do you
16 give them so many days to clear it out? Also, the culverts underneath the driveway, that is the
17 responsibility of each home to keep those culverts open. When he walked around when he was
18 running for election, some people had put ornate brickwork, all kinds of things in it to keep the
19 water flowing in front of their house, but somebody two or three-houses down blocked up the
20 whole thing and all of the water just backed up. It's on our radar. We want to try to figure out a
21 way to address this. It's going to take some cooperation from the people who live there today.
22 Some people may not like the pill, but they may have to clean it out. The Village may be able to
23 make some assistance on that. We have to figure out how big of a problem it really is. If you
24 have pictures, give us the pictures. He has asked Jim that when it rains to send his guys out and
25 get pictures to see where the offenders are. Any rainy day you can drive through the Village and
26 you will see some spots. Over in Graymoor, MWRD came out and cleaned it out so the water
27 can actually flow. We are trying to identify each one of those locations around the Village to
28 mitigate that problem.

29
30 Mr. Landini stated that some of what we have been doing too, is what we can do in-house. When
31 we do find areas where there is a pitch point that is backing up several blocks, we have cleared
32 and regraded some swales maybe two blocks away that can open up the flow of water for the 25-
33 houses behind it. That has been our effort right now. That's the cheapest work we can do. We
34 can do it in-house in certain areas, and it will be attached to more of a larger scale study of what
35 we need to do. We have been going through and relieving a lot of those pitch points. He will go
36 back down Brookwood and take a look and see if there is a simpler fix for the time being before
37 we can really get into everything there. Village Administrator Saenz stated that he stated Sparta
38 too. Village President Burke closed Public Comment at 8:20 P.M.

39
40 **NEW BUSINESS:**

41
42 The Board did not have any New Business to discuss this evening.
43
44
45
46
47

1 **RESIGNATIONS AND APPOINTMENTS:**

2
3 **Resignation – Jessie Bowie from the Community Relations Commission** – Village President
4 Burke stated that he has one Resignation and two Appointments. He stated that Jessie Mae
5 Bowie has resigned from the Community Relations Commission.

6 **Motion by Trustee Matz, second by Trustee Oliver to Accept the Resignation of Jessie**
7 **Bowie from the Community Relations Commission, and to Authorize a Letter to be Sent on**
8 **behalf of the Village Board of Trustees.**

9 **Voice Vote: All Ayes Motion Carried.**

10
11 **Appointment – Tim Williams to the Economic Development Commission** – Village President
12 Burke stated that next is two Appointments to the Economic Development Commission. One is
13 for Mr. Tim Williams of **1019 Pine Avenue**. His Resume and work history are attached. He is
14 the President of his company. We think that he will make a great addition.

15 **Motion by Trustee Pennington, second by Trustee Oliver to Approve the Candidacy of Tim**
16 **Williams to the Economic Development Commission for a Term Continuing until a New**
17 **Appointment is made by the Village President.**

18 **Voice Vote: All Ayes Motion Carried.**

19
20 **Appointment – Kevin Brookins to the Economic Development Commission** – Village
21 President Burke stated that the next one is an Appointment for Kevin Brookins. He is a Vice
22 President of Commonwealth Edison. He has been on about 13 different Boards working on
23 behalf of Commonwealth Edison. We feel that he is going to be a great addition.

24 **Motion by Trustee Pennington, second by Trustee Oliver to Approve the Candidacy of**
25 **Kevin Brookins to the Economic Development Commission for a Term Continuing until a**
26 **New Appointment is made by the Village President.**

27 **Voice Vote: All Ayes Motion Carried.**

28
29 **Executive Session with the Need to Reconvene**

30
31 **To Discuss Matters of Land Acquisition – Open Meetings Act Section 5ILCS120/2(c)(5) –**
32 Village President Burke stated that next on the Agenda, we need a Motion to go into Executive
33 Session to discuss matters of Land Acquisition according to the Open Meetings Act, Section
34 5ILCS120/2(c)(5).

35 **Motion by Trustee Pennington, second by Trustee Matz to go into Executive Session to**
36 **Discuss Matters of Land Acquisition according to the Open Meetings Act, Section**
37 **5ILCS120/2(c)(5) at 8:23 P.M.**

38 **Voice Vote: All Ayes Motion Carried.**

39
40 Village President Burke stated that we will come back to the Open Session when we finish this
41 Executive Session.

42
43 **Return to Open Session**

44
45 **Motion by Trustee Matz, second by Trustee Thomas to Return to Open Session at 9:42**
46 **P.M.**

47 **Voice Vote: All Ayes Motion Carried.**

1 **ADJOURNMENT:**

2

3 **Motion by Trustee Thomas, second by Trustee Matz to adjourn the Board Meeting at**
4 **9:42P.M.**

5 **Voice Vote: All Ayes Motion Carried.**

6

7 Respectfully submitted by Faith Stine.

8

9

10

11

12

13