

Village of Olympia Fields Board of Trustees Meeting

Minutes of the Regular Meeting

August 9, 2023

Commenced: 7:00 p.m.

Adjourned: 9:18 p.m.

Call to Order & Pledge

President Burke called the meeting to order at 7:00 p.m. The assembly recited the Pledge of Allegiance.

Roll Call

Deputy Village Clerk Jessica Washington conducted the roll call and announced that there was a quorum:

Present: Trustees Jennifer Beasley, Victor Blackwell, Sandra Finley, and Howard White; President Sterling M. Burke; Village Administrator/Chief of Staff Drella C. Savage; Building Commissioner John McDonnell; Chief of Police Derrick Blasingame; Finance Director Betty Zigras; Public Works Director Terry Lusby, Jr.; Deputy Village Clerk Jessica Washington

Absent: Trustee Kelvin Oliver, Trustee Kenneth Smith, Village Clerk Stephanie Mills

Swearing In

President Burke administered the oath of office to new police officer Jacob Reneau.

Commendations

President Burke and Chief Blasingame awarded commendations to Corporal Detective Aaron Baker, Officer Rhonda Jones and Officer Emmanuel Reeves for bravery and professionalism in their apprehension of car burglary suspects.

Approval of the Minutes

Approval of the Minutes of the June 14, 2023, Board of Trustees Meeting:

Trustee Beasley moved, seconded by Trustee Finley, to approve the minutes of the June 14, 2023, Board of Trustees Meeting, as presented.

Roll Call: Ayes (4-0) Motion Carried.

Bills for Approval

Ratification of July 2023 Bills – \$1,121, 947.65

Trustee Blackwell moved, seconded by Trustee Beasley, to approve ratification of the payment of the bills for July 2023, in the amount of \$1,121, 947.65.

Roll Call: Ayes (4-0) Motion Carried.

August 2023 Bills for Approval – \$285,551.64

Trustee Blackwell moved, seconded by Trustee White, to approve payment of the bills for August 2023, in the amount of \$285,551.64.

Roll Call: Ayes (4-0) Motion Carried.

Administration Reports

Report of the Village President – Sterling M. Burke

President Burke introduced Beautification Chair Arlene Burke, who presented the Walker and Mavrogeanes families with their first place and third place summer landscape awards. The Young family, who won second place, were not present to receive their award.

President Burke reported on economic development in the Village. He also discussed the anticipated number of visitors to the BMW Championship and the increased brand recognition and estimated sales tax revenue that would be generated for the Village from the event.

President Burke and Deputy Village Clerk Jessica Washington discussed the commemorative ball markers distributed to BMW attendees and volunteers and Village residents, which can be used to receive discounts at select businesses, during the BMW.

Ratification of Non-union Salary Increases and Bonuses for FY2024

President Burke provided an overview of the ratification process.

Trustee Finley moved, seconded by Trustee Beasley, to approve the Ratification of Non-union Salary Increases and Bonuses for FY2024.

Roll Call: Ayes (4-0) Motion Carried.

Report of the Village Administrator/Chief of Staff – Drella C. Savage

Village Administrator/Chief of Staff Savage provided an overview of the proposed E-Com and SouthCom emergency dispatch merger. A discussion ensued.

Ordinance 2023-19 – An Ordinance Approving an Intergovernmental Agreement Calling for the Merger of E-Com and SouthCom [First and Second Reading].

Trustee Blackwell moved, seconded by Trustee Beasley, to approve the Ordinance Approving an Intergovernmental Agreement Calling for the Merger of E-Com and SouthCom.

Roll Call: Ayes (4-0) Motion Carried.

Intergovernmental Agreement – E-Com and SouthCom Public Safety Communications Joint Emergency Telephone System Intergovernmental Cooperation Agreement [First and Second Reading].

Trustee Blackwell moved, seconded by Trustee Beasley, to approve the E-Com and SouthCom Public Safety Communications Joint Emergency Telephone System Intergovernmental Cooperation Agreement.

Roll Call: Ayes (4-0) Motion Carried.

Department Head Reports

- **Betty Zigras – Finance Director**
Director Zigras provided an overview of Ordinance 2023-20.

Ordinance 2023-20 – Approval of an Ordinance Repealing Ordinance No. 2022-20 (An Ordinance Adopting the 2022 Tax Levy for Special Service Area No. 3) [First and Second Reading].

Trustee Blackwell moved, seconded by Trustee Beasley, to approve the Ordinance Repealing Ordinance No. 2022-20 (An Ordinance Adopting the 2022 Tax Levy for Special Service Area No. 3).

Roll Call: Ayes (4-0) Motion Carried.

Financial Report: Director Zigras presented Fiscal Year 2023 Preliminary Year End Financials and comparative cash balance reports for July 2023, July 2022 and April 2023. A discussion ensued about Village finances and efficiencies.

- **Derrick Blasingame – Chief of Police**

Chief Blasingame reported on the police department's efforts to prepare for the BMW Championship. He reported that over 650 people attended the police department's National Night Out event. He also discussed the department's accreditation. A discussion ensued.

- **John McDonnell – Building Commissioner**

Variance Application – Approval of the variance application for a building line setback encroachment for 12 Graymoor Lane.

Trustee Beasley moved, seconded by Trustee Blackwell, to approve the variance application for a building line setback encroachment for 12 Graymoor Lane.

Roll Call: Ayes (4-0) Motion Carried.

Event Permit Application – Approval of the event permit application of Dr. Theresa Dixon and L. Cliff Taylor (Gloria Taylor Foundation) for a Back-to-School event on September 9, 2023, at 20080 Governors Highway.

Trustee Blackwell moved, seconded by Trustee Beasley, to approve the event permit application of Dr. Theresa Dixon and L. Cliff Taylor (Gloria Taylor Foundation) for a Back-to-School event on September 9, 2023, at 20080 Governors Highway.

Roll Call: Ayes (4-0) Motion Carried.

Event Permit Application – Approval of the event permit application of Angelea Caffey for the Community Day Outreach Block Party on September 16, 2023, at Bicentennial Park. After extended discussion on the matter, the Board agreed to table the decision on the approval of the event permit until such time as Ms. Caffey and Reverend Bernard are able to provide additional information and detailed plans for their proposed event.

- **Terry Lusby, Jr. – Public Works Director**

Director Lusby and President Burke addressed the Phase I Street Improvement Projects and their related resolutions. A discussion ensued about this, and other public works matters.

Resolution 2023-04 – Ministerial action to correct approval of Department of Public Works Phase I Street Improvement Project (Graymoor Lane, Oakwood Drive, Corinth Road, and Brookwood Drive) to be named as Resolution 2023-04, nunc pro tunc, June 14, 2023.

Trustee Blackwell moved, seconded by Trustee Beasley, to approve Department of Public Works Phase I Street Improvement Project (Graymoor Lane, Oakwood Drive, Corinth Road, and Brookwood Drive) to be named as Resolution 2023-04, nunc pro tunc, June 14, 2023.

Roll Call: Ayes (4-0) Motion Carried.

Resolution 2023-05 – Ministerial action to correct approval of Department of Public Works Phase I Street Improvement Project (203rd Street) to be named as Resolution 2023-05, nunc pro tunc, June 14, 2023.

Trustee Beasley moved, seconded by Trustee Finley, to approve Department of Public Works Phase I Street Improvement Project (203rd Street) to be named as Resolution 2023-05, nunc pro tunc, June 14, 2023.

Roll Call: Ayes (4-0) Motion Carried.

Trustee Liaison Reports

- **Finance Department/Human Resources Committee – Blackwell**
Trustee Blackwell noted that the Finance Department would be providing quarterly financial reports to the Board, going forward. He reported that the auditor would be onsite in September.
- **Public Works Committee/Beautification Committee – Finley**
Trustee Finley complimented the Department of Public Works on their Vollmer Road clean-up project and their restoration efforts in preparation for the BMW Championship.
- **Public Safety Commission/Police Pension Board – Oliver**
No report at this time.
- **Planning & Zoning Commission/Building Department – Smith**
No report at this time.
- **Community Relations Commission/Park District Board – Beasley**
Trustee Beasley announced the dates of the OctoberFest (10/14/23), Halloween Candy Giveaway (tentatively 10/29/23) and Caroling in the Park (12/16/23) events. She also discussed the upcoming public hearing on the Olympia Fields Park District's Phase II renovation plans.
- **Educational Commission/Village Technologist – White**
No report at this time.

Miscellaneous Reports

No report at this time.

Public Comment

Several residents addressed the Board of Trustees during the Public Comment portion of the meeting. A discussion ensued regarding the residents' concerns.

Resignations and Appointments

Appointment: Appointment of Dan Gardner to the Planning & Zoning Commission.

Trustee Blackwell moved, seconded by Trustee Beasley, to approve the appointment of Dan Gardner to the Planning & Zoning Commission.

Roll Call: Ayes (4-0) Motion Carried.

Adjournment

Trustee Beasley moved, seconded by Trustee Blackwell, to adjourn the meeting.

Ayes (4-0) Motion Carried.

President Burke adjourned the meeting at 9:18 p.m.

Submitted September 13, 2023, by Jessica Washington, Deputy Village Clerk