

# VILLAGE OF OLYMPIA FIELDS

## Memo

**To:** Sterling M. Burke, Village President, Drella Savage, Village Administrator and Board of Trustees  
**From:** Nicole Mason  
**Date:** January 11, 2023  
**Re:** Bills for Approval January 11, 2023, in the amount of \$580,290.75

This memo is to highlight some of the items on the list of Bills for **January 11, 2023**.

### **CORPORATE FUND**

Administrative Consulting	\$	3,500.00	Consultant Fees
Gateway	\$	574.73	Copier Lease
Lynn Quieroli	\$	845.83	Janitorial Service
Odelson, Sterk, Murphey, Frazier & McGrath, LTD	\$	6,116.25	Village Attorney
Delta Dental	\$	2,365.35	Employee Dental Benefits
Walgreen Drug Store	\$	842.79	Employee Flu Shots
Richard Crusor	\$	660.00	Court Hearings
Concentric Integration, LLC.	\$	4,881.31	2022 IT Support Services
Olympia Fields Country Club	\$	1,776.00	VOF Employee Christmas Party
GovHR, USA LLC.	\$	5,964.25	Recruitment/Director of PW

### **ADMINISTRATION**

IRMA	\$	3,000.00	2023 Members Annual Ins.
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### **CLERKS OFFICE**

IRMA	\$	500.00	2023 Members Annual Ins.
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### **FINANCE**

IRMA	\$	2,000.00	2023 Members Annual Ins.
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### **POLICE**

Eagle Uniform Co.	\$	1,411.00	Uniform Allowance
Concentric Integration, LLC.	\$	1,147.50	2022 IT Support Services
Lynn Quieroli	\$	954.17	Janitorial Service
IRMA	\$	187,005.94	2023 Members Annual Ins.
Gateway Business System	\$	574.73	Copier Lease
Speedway	\$	3,564.34	December Fuel Costs
Kennedy Auto Repair II, Inc.	\$	568.50	Squad Repairs
T-Mobile	\$	504.83	Cell Phone Service
Municipal Systems Inc.	\$	950.00	November 2022 Ticket Data
Traffic Safety Store	\$	803.65	Orange Safety Cones

### **PUBLIC WORKS**

ComEd	\$	664.27	Power
Helsel-Jepperson	\$	32,420.00	Street Light Repairs
IRMA	\$	20,000.00	2023 Members Annual Ins.
Smitty's Tree Service Inc.	\$	2,125.00	Tree Removal/Stump Grinding
K-Lee Inc.	\$	2,997.90	Monthly Lawn Maintenance

### **BUILDING**

Baxter & Woodman	\$	693.75	VCA Pump Station/IDOT Permit
Helsel-Jepperson	\$	2,484.07	Light Purchases for Village Hall
IRMA	\$	7,000.00	2023 Members Annual Ins.

Amber Mechanical	\$	<b>3,809.29</b>	Exhaust Fan/Motor Pulley
Detailed Inspection Service	\$	<b>1,800.00</b>	Dec 2022 Inspection Fees
<b><u>PLANNING</u></b>			
IRMA	\$	<b>28,875.00</b>	2023 Members Annual Ins.
<b><u>COMMISSIONS &amp; COMMITTEES</u></b>			
K-Lee Inc.	\$	<b>4,975.00</b>	Water/Fertilize Pots
MinuteMan Press Frankfort	\$	<b>1,385.85</b>	CRC Mailers/Caroling in the PK
<b><u>WATER FUND</u></b>			
Baxter & Woodman	\$	<b>7,175.00</b>	ROINC/Water Assistance
IRMA	\$	<b>33,000.00</b>	2023 Members Annual Ins.
Central Rodding	\$	<b>16,995.00</b>	Sewer Repairs
Calumet City Plumbing	\$	<b>4,823.80</b>	Water Main Break Repairs
Lindco/Cives Corp.	\$	<b>512.21</b>	Snowplow Parts
Core & Main LP	\$	<b>775.86</b>	Water Meter/Materials
ME Simpson	\$	<b>770.00</b>	Leak Location Report
Speedway	\$	<b>789.25</b>	December Fuel Costs
Village of Oak Lawn	\$	<b>84,292.04</b>	December Water Usage
Suburban Landscaping	\$	<b>709.00</b>	Disinfectant by Products
<b><u>SEWER FUND</u></b>			
Nicor Gas	\$	<b>3,511.85</b>	Gas
Airy's Inc.	\$	<b>3,133.74</b>	Lift Station & Sewer Cleaning
Constellation	\$	<b>2,891.23</b>	Power
Metropolitan Industries Inc.	\$	<b>3,079.00</b>	Battery Repair/Flange Assembly
ComEd	\$	<b>595.81</b>	Power
Speedway	\$	<b>789.25</b>	December Fuel Costs
Lindco/Cives Corp.	\$	<b>512.51</b>	Snowplow Parts
IRMA	\$	<b>33,000.00</b>	2023 Members Annual Ins.
General Pump and Machinery Inc.	\$	<b>550.00</b>	Woods Pump Station Repair
M&J Underground, Inc.	\$	<b>2,070.00</b>	Sinkhole Repair/Cumberland
<b><u>CAPITAL EXPENDITURES</u></b>			
K-Lee Inc.	\$	<b>9,361.000</b>	Landscaping Center Island VH
<b><u>ASSET FORFEITURE</u></b>			
Porter Lee Corporation	\$	<b>10,184.43</b>	Evidence/Management Lic.
<b><u>GOVERNOR HWY/VOLLMER RD. TIF</u></b>			
Odelson,Sterk,Murphey,Frazier & McGrath, LTD	\$	<b>1,500.00</b>	Tif Study
Teska Associates, Inc.	\$	<b>951.25</b>	OF Tif Study
<b><u>LINCOLN/WESTERN TIF</u></b>			
K-Lee Inc.	\$	<b>1,000.00</b>	24-2500 Lincoln Hwy Clean Up

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**ACH PAYMENTS**

December 2022 Payroll & Taxes	\$	<b>249,142.16</b>	Payroll & Taxes
Citizens Bank	\$	<b>2,512.16</b>	Credit Card