

**VILLAGE OF OLYMPIA FIELDS
BOARD OF TRUSTEES SPECIAL MEETINGS
THURSDAY, MAY 28, 2020
5:00 P.M.**

To ensure that we are doing our part as an organization in containing the COVID Pandemic, the Village Board has chosen to conduct its upcoming board meetings remotely.

Our residents are welcome to join and listen to our meeting remotely by dialing the following number,

Toll free: 1-(877) 336-1828, Passcode: 2285783

If you would like to send in questions or comments related to the agenda please feel free to email them to publiccomments@olympia-fields.com. All questions and comments must be received by 5:00 pm Wednesday, May 27, 2020. All questions and comments received will be read during the Public Comment section of the agenda and will be responded to within 72 business hours.

1. Roll Call
2. Motion To Enter Into Executive Session With A Need To Reconvene
 - 2.I. To Discuss Matters Of Collective Bargaining - Open Meetings Act Section - 5ILCS120/2(C)(2)
 - 2.II. To Discuss Matters Of Personnel - Open Meetings Act Section - 5ILCS120/2(C)(1)
3. Motion To Return Into Open Session
4. Approval Of The Minutes From April 30, 2020 Board Meeting

Documents:

[MINUTES 043020.PDF](#)

5. Ratification For May Bills For Approval - \$249,129.58

Documents:

[RATIFICATION FOR MAY BILLS FOR APPROVAL MEMO.PDF](#)
[MAY BILLS FOR APPROVAL SUMMARY REPORT.PDF](#)

6. Administration Reports

- 6.I. Report Of The Village President

- 6.I.i. Resolution #2020-02

A Resolution Approving An Extension of the Collective Bargaining Agreement with the Metropolitan Alliance of Police Olympia Fields Chapter #678.

Documents:

[RESOLUTION 2020-02.PDF](#)
[WAGE ROLLOVER AGREEMENT WITH WAGE SCHEDULE 5-20-20.PDF](#)

- 6.I.ii. Resolution #2020-03

A Resolution Approving a Collective Bargaining Agreement (MAP Civilians/May 1, 2018 - April 30, 2021).

Documents:

[RESOLUTION 2020-03.PDF](#)
[OLYMPIA FIELDS CIVILIANS CONTRACT 5-20-20.PDF](#)

6.I.iii. Authorization To Implement A Cost Of Living Adjustment (COLA) For Non-Union Employees For FY2021

6.II. Report Of The Village Administrator

6.II.i. Ordinance #2020-12

An Ordinance Amending Chapter 20, "Taxation", Article VII, "Local Motor Fuel Tax" of the Olympia Fields Village Code [First & Second Reading]

Documents:

[ORDINANCE 2020-12.PDF](#)

7. Adjournment

1 **MINUTES OF THE VILLAGE OF OLYMPIA FIELDS**
2 **MEETING OF THE BOARD OF TRUSTEES**
3 **Held on April 30, 2020**
4

5 Due to the COVID-19 Pandemic, this Board Meeting is being conducted remotely via
6 teleconference. The Regular Meeting of the Board of Trustees scheduled for Monday, April 13th,
7 was rescheduled to Thursday, April 30th, 2020 at 5:00 P.M. The meeting was called to order by
8 Village President Sterling M. Burke at 5:00 P.M.
9

10 Present: Trustees – Watkins, Oliver, Pennington, Finley, Thomas, and Matz
11 Village President Sterling M. Burke
12 Village Administrator, Cynthia Saenz
13 Village Clerk, Drella Savage
14

15 Absent: None.
16

17 Village President Burke stated that as an introduction, this Board Meeting is unusual because of
18 the COVID-19 virus pandemic. Due to the Governor’s Stay-at-Home Order, all members of the
19 governing body and staff are participating remotely. We are using the AT&T Conference Call
20 that allows us to be in different places and participate as if we were in council chambers at
21 Village Hall.
22

23 All of the requirements of the Open Meetings Act will be in effect during this meeting. We will
24 be making sure that all guidelines are being followed, even though we are remote. Meeting rules
25 for Public Comment: We have developed an informal protocol where Board Members can speak,
26 and then when they are done speaking say, “I yield,” so that we are not talking all over each
27 other.
28

29 The amendment to the Open Meetings Act requires that we allow the public to observe the
30 meeting. We have people who are on the line, but they cannot speak. It does not require the
31 public be given the opportunity to participate in the meeting. However, it is our policy to give the
32 public the opportunity to give comments to the Board. With that in mind, the public was given an
33 opportunity to submit comments by mail. They were able to do that up until 5 o’clock yesterday
34 on the 29th. We are recording this meeting. A copy of the completed minutes will be posted to
35 our website when approved. Let’s get started with the meeting.
36

37 Village Clerk Drella Savage proceeded with roll call. Present were: Village President Burke.
38 Trustee Matz, Trustee Oliver, Trustee Pennington, Trustee Thomas, Trustee Watkins and Trustee
39 Finley. We also have on the call Drella Savage, the Village Clerk for the Village of Olympia
40 Fields; the Village Administrator, Cynthia Saenz; Executive Administrative Assistant to the
41 Village President and the Village Administrator, Gladys Foster; Village Attorney, Mr. John
42 Murphey; Finance Director, Ms. Betty Zigras; Building Commissioner, Mr. John McDonnell;
43 Director of Public Works, Mr. Jim Landini; Acting Police Chief, Mr. Scott Morgan; Economic
44 Development Consultant, Trinette Britt-Johnson; Chairman of the Economic Development
45 Commission, Mr. Mike Lewis; and the Court Reporter, Faith Stine.
46
47

1 **PUBLIC HEARING:**

2
3 **Proposed Fiscal Year 2020/2021 Budget** – Village President Burke Opened the Public Hearing
4 at 5:08 P.M. Village President Burke stated that the public had an opportunity to make any
5 comments up until last night, April 29th, at 5 o'clock. As of last night, we did not have anyone
6 make any comment from the public. Village President Burke asked Trustee Pennington to do an
7 introduction on the budget and make a few comments.
8

9 Trustee Pennington stated that the Village of Olympia Fields Fiscal Year 2020-2021 Budget, is a
10 compilation of many meetings beginning with the Capital Projects Meeting in January of this
11 year with the Trustees, the Finance Committee, and the Village Managers. In February, we held
12 two Finance Committee Meetings which were also attended by Trustee Liaisons and Directors.
13 He stated this Budget Year, because the review process was changed due to the COVID-19
14 Pandemic, and the restrictions put into place for public gatherings, the Budget document was
15 emailed to the Trustees on April 9th for their review. There were no assumptions made on the
16 economic impact of COVID-19. We will have no revenues and expenses. We will be closely
17 monitoring the revenues as they are received, and if needed, we will amend the Fiscal Year
18 2020-2021 Budget accordingly. We do have a balanced Budget. We have very, very strong
19 budget surpluses. The Fiscal Year 2020-2021 budget operating surpluses for the General Fund is
20 \$20,913.00 The Water Fund surplus is \$264,515.00. We also have a Sewer Fund operating
21 surplus in the amount of \$314,842.00. The surplus in the Enterprise Fund is required to help
22 identify future water and sewer projects. We have a very strong Budget. We are strong. We are
23 financially viable.
24

25 Village President Burke stated that in speaking with other villages and towns around us, we are
26 in a much better position than most of the other towns around us. He knows for a fact, that
27 several places are looking at borrowing money to continue to pay their employees. They are
28 looking at potentially furloughing some people. They are looking at going out for bonds. We
29 don't have any issues like that whatsoever. There is a lot of head wind ahead of us as far as the
30 unknown that is associated with this terrible disease. We have sufficient surpluses that will allow
31 us to continue to function the way that we have been functioning. He stated with that, and with
32 not having any further comments from the public, he is going to ask for a Motion to Close the
33 Public Hearing.

34 **Motion by Trustee Pennington, Second by Trustee Oliver to Close the Public Hearing at**
35 **5:14 P.M.**

36 **Roll Call: Ayes (6-0) Motion Carried.**

37
38 **APPROVAL OF MINUTES:**

39
40 **Motion by Trustee Pennington, Second by Trustee Watkins to Dispense with the Reading**
41 **of the Minutes of the January 27th, 2020 Workshop Meeting; the February 10th, 2020 Board**
42 **Meeting; and the March 31st, 2020 Board Meeting; and Approve the Minutes of the**
43 **January 27th, 2020, Workshop Meeting; the February 10th, 2020 Board Meeting; and the**
44 **March 31st, 2020 Board Meeting as Presented.**

45 **Roll Call: Ayes (6-0) Motion Carried.**

46
47

1 **BILLS FOR APPROVAL:**

2

3 **Ratification for March Bills for Approval - \$375,922.26 –**

4

5 **Ratification for April Bills for Approval - \$208,375.76 –** Village President Burke stated that
6 next is the Ratification of the March Bills for approval of \$375,922.26, and the Ratification of
7 the April Bills for approval of \$208,375.76. Village President Burke stated that in both cases
8 those bills were approved electronically via a vote with email. He stated that what is in front of
9 you, is to ratify the March and April Bills for approval.

10 **Motion by Trustee Oliver, Second by Trustee Thomas for Ratification of the Bills**
11 **Previously Approved for March and April.**

12 **Roll Call: Ayes (6-0) Motion Carried.**

13

14 **ADMINISTRATION REPORTS:**

15

16 **Report of the Village President:**

17

18 **Economic Development Update – a5 Community Outreach Results –** Village President
19 Burke stated that we have had a number of meetings, via the Economic Development
20 Commission with a5, which all of you are aware we put them in play to help us with branding.
21 You should have a copy of a summary of a Presentation that they provided to us this afternoon.
22 That’s why it wasn’t in your Board Packet earlier. This is an update to give you an idea of where
23 we are and what they found. All of this is subject to change because of the virus, and how
24 everything in our lives has been turned upside down. If you have that report and look at Page 5,
25 these are the some of the things that they came back and told us, and when he says “us,” it was
26 the Economic Development Commission, Cindy Saenz and myself. We met with them twice.
27 They gave us a 67-page report. We took several pages out of that report.

28

29 Village President Burke stated that one of the things that he charged them with was to go and
30 look at the things that they found, and take into consideration all of the things that we know that
31 are changing in this new world, this new normal that we are going to be in, and come up with
32 some additional things that we can do right away to position ourselves to be able to continue
33 expanding some of our economic development efforts, knowing full well that some of the things
34 that we normally would do, see, and buy and do are not going to exist anymore, or at least not for
35 a while. This Pandemic is probably going to go on for a while until they get all of the necessary
36 testing done. He stated that 91% of the public today is not comfortable getting in large crowds.
37 He stated that because of that, a lot of things are going to change.

38

39 Village President Burke stated that based on some of the things that they saw or heard, from their
40 interviews, they interviewed 30 people. They talked to most of the Board Members. They talked
41 to some of the Commission Members. They looked at what we were doing and compared it to 12
42 other communities. They interviewed Olympia Fields citizens. The people that they interviewed
43 had some very good ideas. This is a little bit of the feedback. He isn’t going to go through all of
44 them. He stated a lot of the things are things that we all kind of knew about the Village, because
45 we invested heavily by buying a home here. Most of these things are not new at all to us. He
46 stated but to get it documented on a piece of paper so that we can use it. We talked to others

1 about moving in, and talked to other businesses that we are looking at trying to come into the
2 Village.

3
4 Village President Burke stated on Page 6, “What is best about us?” Architecture. Every house in
5 the Village of Olympia Fields is unique. Olympia Fields is unique by Ordinance; you have to be
6 that way. The country club is a big deal. We have two Metra Stations that stop here. As we just
7 indicated, we are on sound, financial footing. The hospital is a huge asset. We have one of the
8 safest communities in the southern suburbs. It is a wonderful place to live and raise a family. On
9 the other hand, we have an older population. We don’t have a lot of new, younger people moving
10 in. The Village is very well maintained and managed. There’s a lot of talent in this Village. He
11 doesn’t think that a lot of people in the Village really realize it and know this. The people, for the
12 most part that live here, are people who are the best of the best in the southern suburbs. They
13 have their own businesses. He stated many of which are retired. It is what a friend of his called,
14 “PIP’s”, “Previously Important People.” They have skills that we have tried to enlist to help us
15 with the Village. Arcadia is a Blue Ribbon School. The last one is “Batter & Berries” is coming.
16 He stated that even though restaurants are very, very, very empty, the Economic Development
17 Commission and Trinetta has worked tirelessly with Batter & Berries to make sure that they
18 come. They are coming. We have been in constant contact with them to help them navigate their
19 way through any PPP money, and to be able to put themselves in the position to open up as soon
20 as possible. He stated even if possibly, serve as a Pop Up in the community where you can buy
21 food to take away. We recently got the blueprints for 110 seats in that restaurant that they are
22 going to do. That is still on track to happen.

23
24 Village President Burke stated that the next page is SWOT Analysis of Olympia Fields. You can
25 see the strengths, opportunities, weaknesses and threats. A median income of over \$100,000.00.
26 Very low poverty. We are one of the most affluent, predominantly minority African-American
27 community in the whole United States. We are Number 1. We have a charter school, and Arcadia
28 is an excellent school. The hospital and the country club, and a good reputation.

29
30 Village President Burke stated that the weaknesses: There is very low awareness, no real image.
31 Other communities actually have a brand. Homewood has done a very good job of branding
32 itself. The Village of Olympia Fields, other than a nice place to live, we don’t have a real brand.
33 A weakness is the public high school. He stated that 30% of the people who get arrested and they
34 end up getting put in our jail are from that high school. A lot of people don’t realize it, but that is
35 a real big problem when it comes down to people who want to come in here, they feel not only
36 that the school is not the best academic school, but it is also an issue with the potential crime or
37 harm that can happen to their kids. Home prices are down. There is a lack of goods and services.
38 It is not a walkable, organized community. We have 14 or 15 different subdivisions. They pretty
39 much operate as stand alones. There’s a lack of sense of community as a whole, because the
40 people that go to work come home, and they aren’t necessarily involved in what’s going on
41 around them. A lot of that is the result of not having kids. Everybody’s kids for the most part, is
42 up and gone.

43
44 Village President Burke stated that threats: The property taxes. That’s one of the head rants when
45 it comes down to picking businesses to come to the Village of Olympia Fields. They all come
46 back to talk about their taxes. There are some people who are on this call who have taxes as high
47 as \$25,000.00 for their home property taxes. We have this situation where a lot of people want to

1 say, “Not in my Backyard.” We don’t want this. We don’t want that. That came through in some
2 of the interviews. More so than being inviting and trying to get people to want to come in to us.

3
4 Village President Burke stated that the proximity to Indiana is a biggie because businesses who
5 might want to come and put something in the Village of Olympia Fields, we have an issue with
6 them because they can get lower taxes over in Indiana which is just five, 10 minutes, 15 minutes
7 at the most. It is a lower tax base as far as property taxes and lower commercial taxes, and a lot
8 of people will go to Indiana. Homewood has a big advantage with the Halsted Corridor. It is an
9 exit right off of 80. A lot of success that they have had is because of the proximity they are to 80.
10 That is a big opportunity there. A big deal.

11
12 Village President Burke stated that from an opportunity standpoint, one of the things that we
13 have to do is get people engaged in the overall vision of what we are trying to do. Economic
14 development opportunities, room for growth. As he indicated before, some of the things that is
15 holding us back is the high taxes. Just about everybody that we talked to, the first thing they want
16 to do is talk about the taxes. Increase home values. All of us want to see our home values go up.
17 We are all are probably underwater somewhat. That’s a big opportunity to improve. If the
18 schools get better, we get more opportunities where businesses are coming in here and we can
19 create this thing that this is “the place” to be. The hometown to come back to. That will help us
20 with our overall home values. More marketing from the Village and local businesses to increase
21 revenue and create a stronger community. When we sat through and listened to their complete
22 presentation, it became very clear to everybody who was listening, that one of the first things that
23 we probably need to do is try to figure out a way to do more external marketing for businesses,
24 as well as to get more people to want to live here. The big golf tournament that is coming up is
25 going to draw people. So far, it is being pushed out a week. It is part of a Points Program. He
26 stated that what he means by that is, by the time that golf tournament comes around, one of the
27 advantages of that golf tournament is that there has been a number of previous tournaments that
28 have been held all year long. The competitiveness has a lot to do with who gets the most points
29 in order to get the FedEx Trophy. The good thing about it is with the Pandemic doing what it is
30 doing to everybody, by the time that golf tournament comes around everything could be over
31 sheltering in place, that golf tournament will be an even bigger event because if we are able to
32 get behind some of the social distancing, it will draw a lot more people and we will get a lot
33 more notoriety in the meantime.

34
35 Village President Burke stated Park District programming for kids. More things like that need to
36 be done. This is one of the things that they found out in their study in comparing us to other
37 places. When we had a lot of young kids, Kelvin Oliver was the King of Baseball. He got to
38 know a lot of people in the Village. He has probably coached half of the people on this call’s
39 kids at one time for baseball. He stated that having no baseball because we don’t have kids, we
40 are missing the pulling together of all of the communities because of kids. We are low density.
41 That’s a good thing in some cases and a bad thing in other cases. He stated that being low
42 density, there’s a lot of elbow room around all of us, our homes. We are a community of 5,000
43 people. When you talk to people about expanding businesses, they look for roof tops. They look
44 for how many cars drive by. We made a decent case with some of that. The density has come
45 back in and tends to bite us a lot. He stated land available. We have parcels of land over by the
46 Monastery. That is available to be developed. This “Not in my Backyard” concept, there is a
47 feeling among most of the people in the Village that we don’t want apartments. He stated that

1 because with apartments you don't have the right kind of people supposedly. There is land
2 available. The question is, do we want to go and try to have living conditions that are setup so
3 that we attract more people that are younger. When these houses were at the expense that they
4 use to be, the values have fallen and a lot of people are moving in and getting tremendous deals
5 with that. People that could not live here before are now starting to move in. That's a two-edge
6 sword.

7
8 Village President Burke stated that when you are talking about Olympia Fields and what came
9 out of the presentation that a5 presented, most of these things are pretty spot on. Then you have
10 to come and just drop a big old glob of nothing that you really want called this COVID-19 virus.
11 Everybody in America right now is in trouble. A lot of businesses are not going to come back.
12 He knows that Janice is working very hard with Metra trying to figure out how they are going to
13 get people to take that train. It's a good possibility that half the people will not go back
14 downtown. They have learned how to work from home. That reverse commute, it maybe that
15 there are more and more people working at home. Probably one of the positive things is that
16 maybe we can use that to our advantage, that people are going to be working from home, or they
17 could be hoteling out in the suburbs. He read an article earlier today that people in some of the
18 large cities out east, they are now moving out of the city out to the suburbs where there is more
19 space to get away from other people because they are afraid of the Pandemic. That is where we
20 are going.

21
22 Village President Burke stated that one of the things that he asked, and the Commission asked a5
23 to do, is to come up with five initiatives that we could make happen in the next 12 months. When
24 there is a problem in business, and things get tight, that's the best time to invest. You don't wait
25 until afterwards to invest in opportunities. You try to take advantage of what is the potential
26 going to be in the future. If you go to Page 11, here are the five initiatives that we penciled out.
27 1. "Create a compelling brand and story: Why is it good to live here? Why is Olympia Fields a
28 great place to locate a business?" Whatever we were working on before, it is going to be
29 modified somewhat to take into consideration what the new world is going to look like, and what
30 the new normal is going to look like. 2. "Develop a rollout plan including metrics that reaches
31 people in multiple ways using (the web, social media, email, print media, etc.) consistently." Our
32 penetration to our website, and our penetration to technology still could be improved. There are
33 probably 25%, 30% more people hitting our website today than what it had been a year ago.
34 There is a lot more to do. We need to do more social media. That's a key initiative. 3. "Create the
35 marketing and communication tools needed to market economic development in the
36 community." The original a5 initiative was primarily focused at economic development. The
37 things that we discussed with them is that there needs to be economic development, and there
38 needs to be growing and promoting the Village of Olympia Fields to help our property values.
39 He stated that with better property values our taxes could be lower to attract more younger
40 people. A lot of people who live here they are going to be going off and retiring someplace else.
41 Their houses are going to be available. We have to do things to market and sell people that this is
42 the right place to come. 4. "Focus economic development on short, medium and long-term goals,
43 recognizing that the COVID-19 landscape requires Olympia Fields to pivot while continuing to
44 attract new businesses."

45
46 Village President Burke inquired what are the new businesses that are going to be up and
47 coming? One of the things that we talked about is something called a "Grocerant." It is a cross

1 between a grocery store and a restaurant. It was kind of an up and coming thing. The concept is
2 you can go in and pick out food that you want. There may be a bakery in there possibly. There
3 would be pre-packaged food. They would actually cook the meal for you, and you could walk
4 away with a meal already prepared. He stated people are not going to sit down in a restaurant,
5 and this would be the next best thing that you can go and have. It's the same kind of food, but
6 you can take it home. That is one idea, one concept. 5. "Capitalize on the talent in Olympia
7 Fields and create partnerships to strengthen the sense of community." As he stated earlier, we
8 have 14 or 15 Homeowners Associations that are operating independently. He stated for the most
9 part, people know each other. If you think about it, how many people do you know in the other
10 subdivisions? How often do you get together to do things? What is that common bond, other than
11 the fact that you say that you live in Olympia Fields? What's that common bond that gets you
12 mixing with other people that are in our town that have a sense of belonging? He stated that
13 Homewood and Flossmoor do a pretty good job of it. Olympia Fields, we pretty much don't do
14 that.

15
16 Village President Burke stated that these are the five things that we talked about what we would
17 need to do to reboot. These were the five things that came out of multiple discussions. It was
18 very important that we share this with the Village Trustees, and the management as a whole.

19
20 Village President Burke inquired of Village Administrator Saenz whether or not she had
21 anything that she wanted to add to this. Village Administrator Saenz stated other than just to say
22 that she really feels that a5 did a great job with the information that they provided. She wished
23 that they would have included the one slide that included the businesses, the communication that
24 they got from their interview for the businesses that they wanted to come into the Village. They
25 did a good job. They had a great plan. It's just now we have to rethink where we are going
26 unfortunately, because of COVID-19. We are still in a great position with the property that we
27 have acquired and the stake that we have to still prosper. We just have to develop that brand and
28 make sure that we are marketing the Village the best way that we can. She stated that for a long
29 time she did not want to enter the world of social media, but we are here now. It is something
30 that we have to do if we want to stay in the forefront and be relevant with everyone today.

31
32 Village President Burke inquired of Trinette Britt-Johnson and Mike Lewis whether or not they
33 wanted to add anything. Mr. Lewis stated no, he thinks it is pretty complete. The pre and post
34 timeframe with respect to the Pandemic is probably the key success factor. He thinks that a5 has
35 really helped us to make sure that we organize our thinking the right way so we are relevant and
36 on point. It's important for a successful long-term plan to make sure that when you have a major
37 interruption like this, that you factor all the necessary ingredients in. He has been very pleased
38 with a5 and look forward to continuing.

39
40 Mrs. Trinette Britt-Johnson stated that the only thing that she would add is, it's just really
41 helping us, which we already knew, but we needed to get to a point of actualizing a different
42 level of outreach and communication. Their direction is going to help us just reach a broader
43 base of people, not just the community and how we need to let people know how great and
44 wonderful Olympia Fields is. We know, but the outside world doesn't know. And communicate
45 amongst each other a little bit better, and giving us the direction and a plan to do that, but also to
46 reach out beyond the borders of Olympia Fields so that we can possibly be on the minds of

1 others to come to Olympia Fields. This is a great place to live, work, shop, whatever. It is giving
2 us a broader way of thinking of how to get attraction back to Olympia Fields.

3
4 Village President Burke stated that this virus is going to get better. We are probably going to
5 have another wave behind it. He talked to a few people. He doesn't think that there is going to be
6 any baseball or football, or anything for a while until we can get a vaccine and do social testing
7 and move forward with some kind of contact tracing. The kinds of businesses and opportunities
8 that we are going to be chasing is going to be a little bit different than some of the mix that had
9 existed before. Matteson is talking about trying to get a Casino. He doesn't see that happening
10 for a while. We've had some people that are interested in trying to bring in a rehab center that is
11 really not the rehab center type that we had originally thought. It is more like a Betty Ford
12 Program where you stay two, three months at a time. That's a little bit something different than
13 what we have heard before. This one company was even talking about spending as much as
14 \$15,000,000.00. They would be paying taxes, whereas some of these other medical things are not
15 paying taxes. Our number one industry in the Village is medical. Medicine, and not-for-profits
16 do not generate any revenue to costs that will help us balance our tax base. There's a new look at
17 and a reswiveling of how we look at some of the businesses that we want to get involved with
18 that will help us stay in a positive position financially. Village President Burke inquired whether
19 or not anybody had any questions.

20
21 Trustee Oliver stated that he had a comment and a question. He thinks it is very, very important
22 that the Economic Development Commission had reached out and retained a5 to do this study.
23 He thinks that it has now positioned us well as we go forward beyond the COVID-19 Pandemic.
24 We are positioned well now that we know what our strengths, weaknesses, opportunities, et
25 cetera are. We can move forward with that.

26
27 Trustee Oliver stated that his question had to do with a comment made by Cindy, which is a5 did
28 not include the business content slide. Do you have any idea why they didn't include those? Is
29 there anyway that he could get a copy of their response?

30
31 Village President Burke stated that when you say, "business content" what do you mean? Trustee
32 Oliver stated that Cindy made a comment that a5 included all of the comments made by Village
33 Officials, and a number of other sources. He thought that she said that she was surprised that
34 they did not include the comments made by several of our business owners here in town.

35
36 Village Administrator Saenz stated that she was sorry. She stated that what she said was there
37 was a list that included the types of businesses that the people that were interviewed wanted to
38 see in Olympia Fields. She stated that she apologizes for not being clear. The reason that she
39 would have liked to have seen that as part of the report is because of what the Village President
40 said, after we are back and we transition back into the work force, some of those businesses will
41 not be able to sustain. We know that those types of businesses are not the type of businesses that
42 we want to seek out for the Village of Olympia Fields. That was the only reason that she thought
43 that it was important. Trustee Oliver thanked Village Administrator Saenz for the clarification.

44
45 Trustee Watkins inquired whether or not it is possible to share any of those businesses that were
46 recommended. She would be interested to hear that.

47

1 Village President Burke stated that we can get you the 67-page presentation. Trustee Watkins
2 stated that she doesn't need the 67-pages. She is just saying a couple of the recommendations.
3 Village President Burke stated that it wasn't a recommendation. It was more along the lines that
4 you have to understand that when we engaged them, it was pre-COVID-19. In pre-COVID-19,
5 everybody around here wanted restaurants. We were chasing restaurants. We were chasing those
6 kinds of things that are white, tablecloth type restaurants that are upscale, and instead of people
7 going to Orland, Tinley, or over in Indiana, they would come to our restaurant. In the near term,
8 and maybe the mid term people aren't going to be going to restaurants. What they were
9 originally interviewing and talking to the people about, some of that stuff is not applicable in this
10 new unknown world. He stated for example, having a restaurant like Cooper's Hawk, they are a
11 very big footprint. A lot of these big footprint restaurants are in trouble compared to those that
12 are kind of medium size places that have to go. One of the examples that they used was
13 Potbelly's. He stated that 80%, 90% of their business is come in and sit down and eat. He stated
14 that 90% of Jimmy John's is takeout. In the new world where people can't sit down and talk with
15 other people and socialize, a big restaurant, and an investment in a really big restaurant where
16 you have a lot of money sunk into having an environment like that, it's unrealistic to think that is
17 what you are going to get.

18
19 Village President Burke stated that the point that they were trying to make is that we need to look
20 at those kinds of businesses that are grab and go. That's when he thought about the "Grocerant."
21 Everybody goes to the grocery store. Bizios does a pretty good job of packaging up stuff that you
22 can get that is already cooked. We spent time and visited "Standard Market" out in the Western
23 Suburbs. He stated that he, along with Cindy and Trinetta went there at least three times. He had
24 to drag them out of there. It has a bakery inside of the place. It has all kinds of food that they
25 prepare. They have a meat market that is probably half the size of Bizios just by itself with just
26 fresh meat. You can pick out something and take it over and they will grill it and cook it right
27 there and you can take it home. You can get fresh, baked bread right there. In another section
28 they had little shopping bags with food already prepared. You just get off the train and you go in
29 there and grab one of these bags and take it home and you have a meal for two. He stated
30 concepts like that. That's maybe the new up and coming types of businesses. We need to jump
31 on those kinds of things before anybody else does. Everybody else right now, is trying to figure
32 out ways to balance their budgets. He is telling you they are underwater. We're not. When we
33 talked with them a couple of weeks ago about rebooting, and reswivelling what we were asking
34 them to do, we have five things that is going to make a difference and put us in a position to take
35 advantage. We want to try to make lemons into lemonade. This Pandemic is a lemon. We want to
36 make lemonade out of it. What can we do that is different? We don't have all of the answers yet,
37 but these are the things we have talked about already and it kind of gives us a head start.

38
39 Trustee Watkins inquired is their timeline being moved back, or are we going to keep the same
40 timeline and the same payment schedule. Village President Burke stated that we redirected them
41 to do things different than what they were doing. We are telling them we need you to help us
42 redefine what the yellow brick road is going to look like going forward. What do you know that
43 is happening, and what is the trend in the marketplace that we can take advantage of that can
44 help us be in a better position? What we have going for us is that our finances are in great shape.
45 We want to keep them in great shape. We are not borrowing any money. We haven't borrowed
46 any money whatsoever. We had Capital Projects that we were ready to roll out that were all self-
47 funding. We are in a very unique position that other people don't have. We will be able to

1 survive this crisis a lot longer than others around us. At the same time, we are not going to
2 squander what we have our riches in and go do things that don't make sense. We want to try to
3 find that next new thing to put us in position to do stuff. Amazon is killing all the big-boxes. The
4 restaurants now have been killed for the most part for a while. What is that next new thing?
5 Right now, we don't have complete answers and they don't have all the answers. Together, we
6 will come up with some things that are going to help us. Trustee Watkins stated thank you so
7 much.

8
9 **First Amendment to Agreement for Economic Development Consulting Services – Village**
10 President Burke stated that the next thing that he wants to talk about is the Economic
11 Development Consulting Services Agreement that we have with Trinette. You saw some of the
12 things that we were working on. You have seen Batter & Berries. You have seen that we've had
13 some things that we thought we had nailed down, but that hasn't stopped us. The plaza where
14 Batter & Berries is going, it was about to go under. We helped and worked with banks to get that
15 place secured by a developer. That is one of the ways that Batter & Berries was able to get in
16 there. We sold them on coming in.

17
18 Village President Burke stated that we have a number of other projects and things that are still in
19 the works. The Commission as a whole, Trinette's leadership on this has been very helpful. We
20 are not where we would like to be. If we had been as successful as we wanted to, all the
21 restaurants and hotels would be shutdown right now. They would be gone. Just like up and down
22 Halsted would be shut down. On the flip side, we are still pretty comfortable that going forward
23 we have the right team and the right people to make this work.

24
25 Village President Burke stated that what he is putting before the Board right now is to do a
26 rollover of the contract. He has the authority to do that with the votes from the Board to extend
27 the contract for Trinette's services through April of 2021.

28 **Motion by Trustee Pennington, Second by Trustee Oliver to Authorize the Village**
29 **President to Execute the First Amendment to the Agreement for Economic Development**
30 **Consulting Services between the Village of Olympia Fields and Trinette Britt-Johnson. It's**
31 **Amended by Extending the Term to and Including April 2021.**

32
33 Trustee Matz stated point of order, discussion before a vote. Village President Burke stated go
34 ahead. You have the floor. Trustee Matz stated that as you said before throughout your whole
35 presentation while we were talking about a5 and all the great things they did, and that their
36 document is a living document and can be changed because our world as we know it has just
37 been turned upside down. She personally has been home for the past 40-days sheltered-in-place.
38 She stated that with that being said, as you mentioned before, all the possibilities of what might
39 happen in the next month or two, or three, i.e. the golf tournament which she doubts. Speaking in
40 the reality of where we are at right now, we are looking at our businesses have been closed since
41 March 20th, unless they are essential services. All of our residents are mandated by law to
42 shelter-in-place by the Governor. If they leave home as of tomorrow, they must wear a mask
43 until the Governor revisits the State's COVID-19 status as of May 30th. So, we are sheltered in
44 place until May 30th. No movement is being had or done business wise. People are still
45 scrambling to figure out how to survive through this through their loss of income. And the fear of
46 the unknown that this Pandemic has presented us, we now are our brother's keeper. As the
47 Village leaders, you, the President, and my fellow Trustees of a small but mighty community,

1 our main concern should be right now that everyone of our residents gets through this crisis
2 alive. And the health and safety of our 5,000 residents who live within our three-mile
3 circumference of Olympia Fields in this time and moment is our immediate and only focus. We
4 don't know what our new normal is. You pointed that out several times throughout your whole
5 President's Report how the unknown is the unknown, and we don't know what the new normal
6 is, and pretty much it is guesswork. We are guessing at it. How can we do the Village any justice
7 by renewing the Economic Development Consulting Contract right now at the tune of \$6,500.00
8 a month, when we don't know what our immediate future is, or what it looks like, or how long
9 our movements will be stifled? That, right there, is not something that we should visit right now.
10 We can visit that in the future, because we are all still sitting around trying to figure out what is
11 next. Our residents need masks. If they start moving as of tomorrow, everybody needs a mask.
12 Are we prepared to help them out? Our community right now, and she didn't see it in a5's report,
13 that we are a senior citizen community. We are the hardest hit of them all. We are seniors. We
14 have underlying illness. And COVID-19 is not eradicated. So, for us to put forth a movement
15 and talk about economic development when we haven't taken the temperature of our businesses
16 that have been shut down. We need to focus on what is going on with our businesses that are
17 shutdown before we can even talk about anything else that is coming into our community. It
18 might not be a fit like you even mentioned. The Casino, is a pie in the sky that Matteson is
19 constantly talking about. We might not ever be undistancing six-feet from each other. So, how
20 can there be a Casino? Restaurants, how can we go back to eating at a restaurant when we are
21 mandated to wear a mask? Do we get it through osmosis? Is she sipping it through a straw? She
22 won't sit in a restaurant.

23

24 Trustee Matz stated right now, let's just take a pause. We need to pause right now. We need to
25 not enter into a contract that we are obligated to pay money to that we are not getting any results
26 from, and we don't even know what those results are. We are more than capable using Gladys
27 and the Economic Development Commission to maintain the businesses that we have by taking
28 their temperature. And as we see fit, and as we see when the Governor lets up on the mandate,
29 and as we see if this Pandemic is asymptomatic, she can just be talking to somebody who looks
30 perfectly fine and healthy, all of a sudden, she gets COVID-19. And now, what does that look
31 like? Let's talk in the real. It sounds real good. Our community is stable. Halleluiah. Praise God,
32 Jesus Christ, Mother Mary and Joseph. So, let's just pause for a minute because we are in a
33 sweet spot. Let's just see what our community needs and how we can all get out of this thing
34 alive. She is very passionate about living. She doesn't know about anybody else. Dying right
35 now is an inconvenience, because she just buried her mother and you could only have 10 people
36 in there to say goodbye. So, we just need to pause for a minute.

37

38 Trustee Thomas stated that she listened to the presentation and she read through it. She also
39 participated in the interviewing for a5. She believes that the timing has changed, a lot of things
40 that we were going to do. Now, our focus should be on a campaign for recovery. She also thinks
41 that it is crucial that based on what a5 has provided, and now we are giving them a new
42 direction, she doesn't really understand why we would want to renew a contract for economic
43 development, when we are dealing with reality and the things that Trustee Matz just eloquently
44 explained. She is not going to repeat those. That's our reality. Our residents are looking at us.
45 She was on a call last night with residents. They want to know why hasn't the Village tried to
46 identify masks for our community. Tomorrow, we have to wear masks when we go outside. They
47 are hard to come by. She has not heard on that. She has not heard of the Village's efforts. She did

1 inquire with Cindy about this a while ago. Nothing in efforts have been done. She is saying right
2 now, is that the message that you want to send to our community? As she is on this phone, texts
3 are coming from people on the phone. She will say this, they are not in Olympia Club either.
4 Texts are coming from people on the phone that are asking these same questions. She knows that
5 a decision has probably already been made. She wants it to be noted that she thinks this is
6 something that we should step back, and reconsider, and reposition our marketing consultant. We
7 should also reconsider economic development and come back and visit it later when we know
8 how the economy is going to stabilize. We are talking about bringing business, and people are
9 afraid to leave their homes, and people are being careful with their money. People don't want to
10 leave out of their house. She doesn't go to the grocery store. She has her groceries delivered to
11 the house. She goes to work, comes home, comes in the garage and parks her company car.
12 That's what she does, unless she has to go somewhere. We need to really look at a real reality.
13 She thinks that it is time for us to just pause, and try to see how we can help our people in our
14 community that need help. That's what she believes is important for us to do.

15

16 Trustee Finley stated that she thinks that our opportunity here is not to pause, but to pivot. She
17 thinks that you pivot with the expertise of the team that has been working to bring us this far that
18 everybody is so satisfied with. She thinks it is important that we continue to be able to walk and
19 chew gum at the same time. That's what has brought us to this opportunity where we have such
20 glowing reports. We have been able to say here is how things are, and here is how things will be.
21 And these are the things that we want to have happen. COVID has happened. It will run its way
22 and have its course with us. You are right, we will be in a new normal. She doesn't think that
23 you go to the new normal without the expertise of the people who have invested in bringing us
24 this far and have a real core vision and experience on what it is that it takes to consider what our
25 new normal will be.

26

27 Trustee Oliver stated that he hears the passion that both Trustee Matz and Thomas expressed
28 regarding their concerns about holding fast until we know exactly what is going on in this new
29 world. He has to think about not just the country, but other countries as well who have already
30 gone through this and have prepared and positioned themselves to move on. He believes that
31 Olympia Fields, based on what the President has presented us with today, really positions us to
32 do some things most other towns cannot do, or not in a position to do currently. He is sure that
33 the City of Chicago has not put its economic development on hold. This is not like a hold where
34 we think of these issues personally. We have to think of this as the towns and the people who
35 have elected us to try and do something to get us beyond where we are. Now, there are three
36 different issues to him that seem to be debated. 1. Are we providing COVID masks for our
37 residents? 2. Should we do any economic development during this COVID period? 3. Should we,
38 as a Village, just stand still and do more to protect our residents?

39

40 Trustee Oliver stated that he thinks that if we are focusing on all three, if you look at Public
41 Works, Public Works continues to function in spite of COVID and is doing its job. Public Safety,
42 or the police is doing its job. Everything else seems to be shut down, but we don't have to be
43 shutdown just because we can't communicate or be with one another. He thinks it is imperative
44 that the Village does whatever we can to move beyond where we are, so that when this Pandemic
45 is over, we are in position to take advantage. He is not a business person. He knows that some of
46 you on this line are a business person. You can expand upon what he is saying. Most business

1 people when they see an opportunity like this, they are looking at how do we capitalize on an
2 issue like this. We are in that position to do that. Why would we stand still? That is his comment.
3 Trustee Watkins stated as a business person she would not spend at this time, over \$6,000.00 for
4 a consultant, especially when she has a whole team that can still push forward doing the same
5 exact job. She understands, and she appreciates everything that Trinette has done. She is in
6 agreement, to just take a moment and pause for at least three months. If the States are shutdown,
7 she is sure that we can take a pause for 30 days or 60 days as well. So, just take a step back.
8 That's \$6,000.00 that she thinks Trustee Thomas mentioned that we can provide masks, and PPE
9 for front line people here in Olympia Fields. There is so much that we can do with that money.
10 That is her comment.

11
12 Trustee Thomas stated that she wanted to add to what Trustee Oliver said. The reality is, the
13 government has bailed out businesses, and the government is now looking at another stimulus to
14 bail out businesses, because businesses are not looking for opportunities. They are looking for
15 survival. Also, the City of Chicago, they are not working on an economic phase at this time.
16 They have made it clear, they have one focus right now, that is to keep their residents safe. The
17 Mayor has created a Task Force that is comprised of individuals from the Regional
18 Transportation Board, from the County, from other businesses. How do you keep people safe in
19 this time, particularly our African-American communities? She knows there is passion. She
20 knows there is friendship. She is really talking about what do we do to help the people that are
21 listening on the phone, and we are talking about how do we get a connection and start to say at
22 the Village, if you need masks, call me if you need masks. How do we say, "If you need hand
23 sanitizer, call me if you need hand sanitizer?" How do we help the community to shelter-in-place
24 in their home if they can't get out, if they don't even understand how to do an Instacart to buy
25 groceries? How do we do that? What can we do to help? She knows in her community they made
26 a decision to all homeowners, your Homeowners Association dues are due in July, and we aren't
27 going to hold you to that. You don't have to make it up, because people are struggling. Our
28 future about economic development, she thinks right now it does not hurt, we can pause, we can
29 come back and renew the contract. It can be a competitive process. We have to make sure that
30 when we are saying things that there are people that are listening, that we don't come across that
31 we are just so focused on businesses and we know businesses are struggling.

32
33 Trustee Matz stated that she would just close with this, adding on to what Trustee Thomas just
34 said. It's all about our community. It's all about our residents. If our residents perish, our
35 community perishes. We have obligations to the businesses that have been with us for years, who
36 abruptly had to close their doors. What packages are we looking into for them to show them that
37 you are of value to us? We want you to stay. When that opportunity presents itself, we want your
38 doors to swing wide open so we can come back and continue to purchase things from you. What
39 are we putting in place to maintain our businesses, so that when the opportunity arises to add to
40 them, it is not a heavy lift, then to replace the businesses that we let close down forever and add
41 to, that is a heavy lift?

42
43 Trustee Pennington stated that he calls for a vote. Village President Burke stated that he wanted
44 to make a couple of comments on things that he has heard. He is going to pose a question. And
45 then he is going to give an answer. There are 36 cases in the Village of Olympia Fields that have
46 been documented to have this virus. We've had two deaths, two. The people in the Village of
47 Olympia Fields are well-educated. They have income north of \$100,000.00. This is not some

1 small, predominantly minority community that doesn't have any money. They are well-educated.
2 They understand that staying in, washing their hands, and social distancing is very important to
3 them. We have the lowest mortality rate than anybody in the southern suburbs. You can go and
4 look at places like Park Forest with 10 deaths. Matteson has 12. Homewood has 16. Country
5 Club Hills has 19. Chicago Heights has 13. The people who live in this town have done a
6 phenomenal job of making sure that they take care of themselves during this Pandemic.
7 Brookdale/Sunrise, they went on a lockdown. They have not had one case. The most vulnerable
8 people in the whole town, not one case of COVID-19 in that facility over there. He has spoken
9 with the director. He talked to them about how we can help them through the State to get all the
10 PPE's that they need. Yes, they are making money over there. We were able to provide
11 information to them that they didn't know anything about.

12
13 Village President Burke stated that the website that we have has all kinds of resources that are
14 available for the people who live here, and for the people who have businesses here. We have
15 been able to assist those individuals that asked for our help, we've helped them. We are able to
16 walk and chew gum like somebody said a little while ago. We are able to still do everything that
17 we were doing before. We are providing and have protected the Village in every way possible.
18 Anybody who needs a mask, can get a mask. If anybody wants to try to help some people get
19 masks that's fine. If not, we are not Chicago. We are not responsible for providing masks to
20 every individual in this town. We want them to stay in. We want them to be healthy. We will do
21 whatever is necessary to do that. We have done wellness checks. We have done things to make
22 sure that people get what they need. One thing that we could do, maybe instead of giving people
23 masks to go someplace, maybe what we should do is have a group of people go shopping for
24 them. Help those individuals that need the help.

25
26 Village President Burke stated that as far as the money to do this is concerned, half the money
27 comes out of the TIF. Out of that TIF, you can't use it for anything else other than economic
28 development. The State is providing up to 75% for those things that are essential to help keep
29 governments running. The money associated with this particular contract is not taking away from
30 anything else that we have that we need to do. It is imperative that the Village of Olympia Fields
31 does everything it can to maintain its competitive advantage and to be able to grow our base. One
32 of the reasons that our taxes is where they are today is because we don't have a large enough
33 commercial base. In his conversations with businesses around the Village as recently as two days
34 ago, he was in one particular store. The gentleman that he spoke with was the manager. He told
35 the Village President that the expenses that he has to pay for signs was twice what he normally
36 would have to do, and he had other stores in other locations. He stated that not only are the
37 public having to pay higher taxes, but every business is having to pay higher taxes. The only way
38 you stop that is to go with a commercial base as much as we possibly can. It is not a good idea to
39 wait until everything gets better before you go and try to get an advantage over the rest of the
40 people that you are competing with. He stated that with that said, he can tell you right now, if
41 you want to, you can go look at the statistics that's on that website that we have connected up to
42 the Coroner's Office and the Illinois Department of Health, Cook County Department of Health,
43 and you can find any statistic that you want to see exactly how well the Village of Olympia
44 Fields is doing.

45

1 Village President Burke stated that he is very, very, very proud of the Village and how it has
2 been able to get through this Pandemic. We have done much, much, much better than everyone
3 else. With that said, everybody had an opportunity to speak. He had a call for the vote.

4 **Roll Call: Ayes (4) (Trustees Matz, Thomas and Watkins Voted No) Motion Carried.**

5
6 **Motion by Trustee Matz that we Table this Economic Development Contract until we get a**
7 **Handle on COVID-19, and the Governor Releases the Shelter-in-Place Mandate, and we**
8 **Assess the Conditions of our Current Businesses before we Spend any Money**
9 **Unnecessarily.**

10
11 Village Clerk Drella Savage stated that the Motion was already voted on and carried. You can't
12 make a Motion to Table that. That Motion was already made. If she wants to entertain another
13 Motion that would be appropriate. The Motion to Table is inappropriate.

14
15 **Motion by Trustee Matz that we Table the Economic Development Contract until we get a**
16 **Handle on COVID-19, and the Governor Releases the Shelter-in-Place Mandate, and we**
17 **Assess the Conditions of our Current Businesses before we Spend Money Unnecessarily.**

18
19 Village Clerk Drella Savage stated that we have already voted on the Motion to approve the
20 contract. You cannot now, put in a Motion to Table. The Motion to Table would have been
21 before this vote was taken.

22
23 Trustee Matz asked for clarification from Village Attorney Murphey. Mr. Murphey stated that
24 the Village Clerk is correct. A Motion to Table needs to be made and voted on before the vote on
25 the prime Motion. The vote on the prime Motion has been done. That's the end of the action
26 item. As a practical matter, the arguments made by those voting no, would be the same argument
27 that would be on the Motion to Table. He believes that everybody's views have been set forth in
28 the record. He agrees with the Village Clerk. Trustee Matz stated that she stands down.

29
30 Village President Burke stated that he appreciates everybody's opinion. That's what Democracy
31 is all about. He stated that we have to move on. Next, is the report from the Village
32 Administrator.

33
34 **Report of the Village Administrator:**

35
36 **Metra 203rd Street Parking Lot Update** – Village Administrator Saenz stated that she wanted
37 to give an update on the situation that we currently have with the Metra Station at 203rd Street.
38 We've had quite a few developments since our last update and discussion on the parking lot.
39 After our February meeting, she received the letter that you have in your Board Packet from
40 Metra notifying us that they were going to terminate our maintenance agreement, which came as
41 quite a surprise considering, if you recall, we had negotiated with Metra to continue to maintain
42 the lot and make upgrades that they had actually agreed to prior to the end of the year.

43
44 Village Administrator Saenz stated that after receiving the letter, she reached out to Metra and
45 asked a few questions. She wanted to know if we could have clarification as to why they were
46 terminating the agreement. And as you can see from the email, a few other things. If they were
47 going to move forward with making those upgrades and implementing some of the technology

1 that we had discussed. They said that they would, but also, as far as reasons for terminating the
2 contract, it just really wasn't clear. They stated that there was a change in one of the
3 Amendments from 2015, that we were actually never able to get clarified. We asked the Village
4 Attorney, John Murphey, to get involved. He was going to attend their meeting. And, just like
5 everything else, COVID-19 happened. At that point, Metra had moved forward with their audit.
6 They had begun making plans to takeover the lot. We just had to conform to those processes and
7 position ourselves to turn the lot back over. She stated that she can tell the Board that the audit
8 went smoothly. We had no issues, which we had not anticipated any. Metra had begun to make
9 the modifications at the lot for the changeout of the collection system there. They are moving
10 forward with making the updates to the lot. Today, Reggi handed over the keys. We did our final
11 collection and handed over the keys. Effective tomorrow, Metra will be maintaining the lot. They
12 have another company that they partnered with SP+. We all took a look at their website at the
13 company in general. It seems to be a pretty reputable firm. It looks like they do a good job. We
14 can only hope that they will continue to upgrade the lot and maintain it the way we would, and
15 we won't have any issues.

16

17 **Resolution #2020-01 – A Resolution Authorizing Participation in the Northern Illinois**
18 **Municipal Electric Collaborative (NIMEC) and Authorize the Village Administrator to**
19 **Approve a Contract with the Lowest Cost Electricity Provider for a Period up to 36**
20 **Months, to Energize the Village Water/Sewer Pumping Station** – Village Administrator

21 Saenz stated that the next item is to ratify the electrical aggregation bid process that we
22 underwent in early March. Everyone has already been updated on this previously. The Board did
23 approve the movement of this process. The Resolution that you have in front of you was giving
24 her authorization to coordinate and form an Ad Hoc Committee so that we could review the bids
25 that were going to come in through NIMEC. The Committee consisted of Trustee Matz, Trustee
26 Pennington, Public Works Director Jim Landini, and Village Administrator Saenz. They did
27 review the bids that came through. The bids came in less than our current rate that we were
28 paying, so it was actually a good time for renewal. We were able to sign off on a three-year
29 contract with Constellation being the company to actually win our services. The Board has
30 already approved everything. This is just a bit of housekeeping. We need a Motion first to
31 approve the Resolution, and then a Motion to ratify the contract.

32 **Motion by Trustee Pennington, Second by Trustee Oliver to Approve Resolution No. 2020-**
33 **01 - A Resolution Authorizing Participation in the Northern Illinois Municipal Electric**
34 **Collaborative (NIMEC) and Authorizing the Village Administrator to Approve a Contract**
35 **with the Lowest Cost Electricity Provider for a Period up to 36 Months, to Energize the**
36 **Village Water and Sewer Pumping Station.**

37 **Roll Call: Ayes (6-0) Motion Carried.**

38

39 **Ratification of NIMEC Bid for Electrical Suppliers Associated with the Village Water and**
40 **Sewer Pumping Facilities – Contract Award to Constellation for a Period Up to 36 Months,**
41 **to Energize the Village Water/Sewer Pumping Station –**

42

43

44

45

46

1 **Motion by Trustee Watkins, Second by Trustee Pennington to Ratify the Contract**
2 **Documents with Constellation to Supply Alternate Energy Supply to the Village’s Sewer**
3 **Lift Station and the Water Pumping Station Facilities for Three (3) Years, through May**
4 **2023, for Account 0339171121, and Account 2243086046, and Account 6923137059, and**
5 **Account 7723018001, and a Three (3) Year Rate of 0.03914 Cents per Kilowatt.**

6 **Roll Call: Ayes (6-0) Motion Carried.**

7
8 **RedFlex Contract Extension** – Village Administrator Saenz stated that the last item she has on
9 the Agenda has to do with our RedFlex Contract. During the budgeting process, we had
10 discussed the issues surrounding the Red-Light Camera Program and the fact that our contract
11 with RedFlex which is the current vendor, would be expiring in March of 2020. We had
12 discussions of having Chief Morgan reach out to other vendors so that we could look at some
13 other programs that were out there, and again, COVID-19 happened. We did reach out to
14 RedFlex and ask if they would consider extending the term of the three cameras that were
15 expiring in March to actually coincide with the camera that we have left on Vollmer and Western
16 that is set to expire in May of 2021.

17
18 Village Administrator Saenz stated that our reason behind this, basically had to do with the fact
19 that this program in itself there is Legislation out there to ban the Red-Light Camera Program.
20 We really don’t know which way this will go. There is Legislation out there that was passed in
21 November of 2019 by Representative Lou Sweeney. There was another Representative that
22 introduced another Bill in early January of this year. We don’t know what is going to happen. As
23 we discussed during the budgeting process, this is a program right now that we really can’t
24 afford to turn our backs on. Until we know whether or not cameras will be banned, it just seemed
25 like a good idea for us to keep everything in place as it is. She knows that Mr. Murphey had
26 conversations with RedFlex for the Village and looked into this for the Village. She inquired of
27 Mr. Murphey whether or not he had anything that he would like to share with the Board.

28
29 Mr. Murphey stated no. It is a simple one-year rollover that kind of just serves until we can either
30 see what the future of the Legislation is going to be, or if Red Light Cameras survive, it will give
31 us time to go to the marketplace. As of now, this is the most prudent course to have this one-year
32 rollover.

33 **Motion by Trustee Pennington, Second by Trustee Watkins to Authorize the Village**
34 **President to Execute the Second Amendment to the Agreement between the Village of**
35 **Olympia Fields and RedFlex Traffic Systems, Inc. for Photo Red Light Enforcement**
36 **Program.**

37 **Roll Call: Ayes (4) (Trustees Matz and Thomas Voted No) Motion Carried.**

38
39 Trustee Matz stated that she had a point of clarity. She stated that there was a lot of static and
40 noise when Cindy was making her report about relinquishing our rights to the upkeep of the
41 Metra Station on 203rd. Trustee Matz inquired of Village Administrator Saenz whether or not she
42 mentioned how much money we had to give back to Metra. Trustee Matz stated that she doesn’t
43 see the dollar amount in her notes.

44
45 Village Administrator Saenz stated that Betty has that information. She inquired of Ms. Zigras
46 whether or not she could share with the Board what the balance in the Metra Fund was.

47

1 Ms. Zigras stated that we made the last deposit today into the Metra Fund, because we made our
2 last collection. It is roughly \$430,000.00 in that area that we will be giving back to them. You
3 can see that as of March 31st the Cash Balance Report that is in the Board Packet, the Metra Fund
4 has \$436,000.00 in cash as of the end of March. They didn't make much deposit in the month of
5 April because there was not much ridership. She is waiting to see what the April month end bank
6 statements will look like. They are around \$430,000.00. That is what she is expecting to transfer
7 out sometime this week. Trustee Matz thanked Ms. Zigras for that clarity.
8

9 **DEPARTMENT HEAD REPORTS:**

10
11 **Betty Zigras – Director of Finance**

12
13 **Ordinance #2020-11 – An Ordinance Approving the Annual Budget of the Village of**
14 **Olympia Fields for the 2020-2021 Fiscal Year [First & Second Reading]** – Ms. Zigras stated
15 that we have Ordinance #2020-11. It is an Ordinance to approve the Annual Budget of the
16 Village of Olympia Fields for the 2020-2021 Fiscal Year. Trustee Pennington gave a
17 presentation on the General Fund, and the Water Fund and Sewer Fund Budget Surplus. The
18 timing of the COVID Pandemic with this budget process that's in the 2020-2021 Budget, we
19 have not included any assumptions on the possible economic impact of what the COVID
20 Pandemic could have on the Village's finances. We will need to closely monitor the actual
21 revenues and expenses at the end of each month. We plan to amend the Budget accordingly, as
22 needed.
23

24 Ms. Zigras stated that on Page 2 of the Budget document, we have the General Fund Budget
25 Summary. This shows the Fund Balances from Fiscal Year 2017 through to the current Budget
26 year. She stated that from Fiscal Year 2017 until 2020, the projected Fund Balance increase is
27 about \$1.3 Million. That is including a \$450,000.00 transfer from the General Fund to the
28 Capital Projects Fund. She stated that even with that transfer, we still have a \$1.3 Million
29 increase in Fund Balance. The Fund Balance Policy requires that we have 40%, or five months of
30 expenses in the Fund Balance. She is projecting that at the end of Fiscal Year 2020, we will have
31 74% of our expenses, or nine months of expenses in reserves. It is very positive.
32

33 Ms. Zigras stated that with this COVID Pandemic, she has been attending a lot of Illinois
34 Government Finance Officers Webinars. She stated what is some of the risk assumptions. What
35 are all of the concerns from the Finance Directors? A lot of municipalities are having cash flow
36 struggles, working capital. Some of the larger communities that have large retail presence, 40%
37 of their Budget is sales tax. Luckily, we are not in that position, because we have only about 10
38 businesses that make up 90% of our sales tax structure. Wal-Mart is doing very well during this
39 time. She stated that Trustee Pennington will be presenting the March Financials later in the
40 Board Meeting. She looked at the Village's cash balances. She stated that as of April of 2012, we
41 had a cash balance of all funds together of \$4.9 Million. She stated that as of March of 2020, we
42 have \$12,000,000.00 in cash balances. She stated cash balance, we are able to fund our Capital
43 Projects. She is not concerned of a cash flow issue. She is hearing that a lot of other
44 municipalities, and she sees from our webinars are getting loans. Ms. Zigras stated that she
45 doesn't foresee that we will be in that position.
46

1 Trustee Oliver stated that he would like to tip his hat to Betty and to the Finance Committee, and
2 the Finance Team. That is awesome news. He has been saying for a while, that the Finance
3 Committee should be properly recognized by the State, if only there was some way. He can make
4 up an award. Trustee Oliver stated that he is so happy that Betty is part of our team. Ms. Zigras
5 thanked Trustee Oliver.

6
7 Village President Burke stated that he wanted to add to what Trustee Oliver just said.
8 Throughout this Pandemic, and over the last three years, he challenged the staff to manage and
9 look at this money as if it was their money. He stated that everyone of them, Cindy, Betty, Jim
10 Landini, John McDonnell, and the Police Department, they all stepped up and did the right
11 things. We have been in a position to self-fund anything that we needed to get done for the
12 Village of Olympia Fields without borrowing a penny. He stated that as Betty just indicated, our
13 fund balances have grown. We are well positioned to be able to continue in these areas. The
14 staff, as a whole, has done a marvelous job. He is very, very, very proud of what they have done.
15 He wants to publicly recognize them as well as what Trustee Oliver just said. The staff has just
16 been phenomenal.

17
18 Village President Burke stated that even during the shutdown, we have been able to meet twice a
19 week. As Cindy indicated, we are on conference calls with everybody from the Governor twice a
20 week, to our Senators, Federal Senators, Cook County. There are like 25 people that we wind up
21 talking to on a weekly basis about what is going on during this Pandemic. It is very clear that we
22 are in a much better position than everybody else that we hear from. He thinks that everybody
23 has done a wonderful job. It's not just the staff. It's this whole Board because we are all in this
24 together. He wants to recognize Betty, as the Director of Finance, and Cindy, and the whole
25 professional staff. They have done everything that they possibly could to make sure that we are
26 in good financial condition, and he is very proud of them.

27
28 Trustee Finley stated that in addition to the kudos to the amazing staff and the Finance Team, she
29 also wants, for our record, to acknowledge Stan King and his work to help contribute to the
30 positive, strong standing of the Village of Olympia Fields. She sees him every now and then
31 driving by, and she just smiles, because of everything that we are able to enjoy, and the point of
32 strength that we are able to consider these very weighty matters through because of what this
33 team has done. She wants to add her congratulations and gratitude.

34
35 Trustee Pennington stated that he echoes all that has been said. We have a fantastic team, and a
36 dynamic finance team. Betty, is the hinch pin of all of it. Trustee Pennington stated thank you,
37 Betty. Ms. Zigras stated that you are welcome.

38 **Motion by Trustee Oliver, Second by Trustee Pennington to Waive in First Reading and**
39 **Approve in Second Reading Ordinance No. 2020-11 - An Ordinance Approving the Annual**
40 **Budget of the Village of Olympia Fields for the 2020-2021 Fiscal Year.**

41 **Roll Call: Ayes (6-0) Motion Carried.**

42
43 **Jim Landini – Director of Public Works**

44
45 **2020 Landscape Maintenance for Village Owned Properties** – Mr. Landini stated that what
46 you have before you is the 2020 Landscape Maintenance Agreement for Village owned property.
47 Normally, we would go out for bid for this in March and get it approved in April, but due to the

1 Pandemic that couldn't happen. He reached out to Eternally Green Landscape who had the
2 contract last year. They agreed to do the same contract for this year from April to November, for
3 the same price of \$7,830.00. This is for the landscape maintenance of all of the Village owned
4 properties.

5 **Motion by Trustee Pennington, Second by Trustee Oliver to Accept the Recommendation**
6 **of the Public Works Director to Continue with the Current Maintenance Agreement for**
7 **the 2020 Village-wide Landscape Maintenance with Eternally Green Lawn Care, in the**
8 **amount of \$7,830.00.**

9 **Roll Call: Ayes (6-0) Motion Carried.**

10
11 **TRUSTEE LIAISON REPORTS:**

12
13 **Building Department/Community Relations Commission – Trustee Finley** – Trustee Finley
14 stated that she wanted to take this moment and thank all of you so much for your care, and your
15 prayers, while she and Eddie struggled with COVID. She stated that COVID came through here
16 and it hit us hard. It took both of them out and down. It was rough going. At this moment, she is
17 happy to report what many of you already know, we are recovered. Trustee Finley stated that
18 their lives have changed because of it. At the same time, we never knew how much love,
19 support, and prayers just mattered to their own spirits, and their own sense of encouragement as
20 they got through it. If anybody wants to know more about that experience, please let her know.
21 Everybody's COVID experience is distinctive to them. She can certainly share this one and let
22 you know what role her neighbors have played, her friends have played, and her family has
23 played, and of course, our Village. She stated that for her, Eddie, and for her entire family, she
24 thanks you very much. (There was a round of applause).

25
26 Trustee Finley stated that regarding the Building Report, John has good things to talk about. It's
27 all about expansions, the high school, the hospital, and Traditions.

28
29 **Building Department Report** – Mr. John McDonnell stated that he is going to give a brief
30 report. He knows that we have a long Agenda tonight. It has been a while since the Board met.
31 There has been a lot of activity as far as the world is concerned. Everybody knows that we do
32 have a hospital in our town. It is very busy. When this first broke, he was in Florida for the very
33 beginning of it on vacation, and getting phone calls from representatives from the hospital that
34 they needed to do things, and they needed to act very quickly. Mr. McDonnell stated that the
35 Building Department, he, along with the Building Department staff, did function in that way. We
36 did move very quickly to get the hospital what they needed. Gave them approvals for what they
37 needed to get things in place to take care of patients, our residents, and surrounding residents all
38 around us. The landscape around the hospital is a little bit different. In the parking lot, you will
39 notice that there are a couple of mobile units in their parking lot. You will notice that there is a
40 temporary structure out there. That is all for COVID patients and their treatment.

41
42 Mr. McDonnell stated that while this has been going on, the Building Department has been
43 active answering residents phone calls, contractors phone calls, what procedures are to apply for
44 permits, down to how do they pay their \$60.00 minimum Building Permit Fee for what they need
45 to have done. The Building Department has been recognizing the Governor's Order to stay-in-
46 place, work-in-place. We have mostly been issuing permits just for emergency conditions. He
47 stated somebody's furnace is going out. Their sewer system is backing up. Those types of items.

1 The Building Department has been actively working, all of its staff. All of the office staff has
2 been actively working for our residents.

3
4 Mr. McDonnell stated that we do have a couple of things coming up. There is some expansion at
5 the high school, District 227. They are remodeling inside the building. The items that the Village
6 would be involved with are what is happening outside of the building. They are putting in a
7 concession area for their football stadium and field and track events. They are going to be
8 expanding their seating that is on the exterior of the building. Along with this, they will need
9 variances from the Village for parking facilities temporarily, until the 2021 construction cycle.
10 He would imagine that a lot of this may slow down due to COVID, as football games and things
11 like that might not be able to be held outside at this time. In the near future, hopefully it will be
12 done.

13
14 Mr. McDonnell stated that the hospital has been working with the Village's Engineer, Baxter &
15 Woodman, about water detention and retention, and water runoff facilities for this expansion.
16 There will definitely be more to come before the Board for this activity. He just wanted to let the
17 Board know that this activity is happening.

18
19 **Community Relations Commission** – Trustee Finley stated that in the spirit of multitasking,
20 while much of the Village's efforts have been on the battle against COVID, there were other
21 things that needed attention in the same time period. The CRC has been on it. Particularly, the
22 focus on supporting the Census responses. She saw a notice that as of today, all of the
23 neighborhoods now have signs up encouraging people to respond to the Census for all of the
24 reasons that we all know that it is important. It is critical. The most recent data that we have been
25 able to see says that Olympia Fields has a 62.5% response rate right now. We hope to build that.
26 The State of Illinois, she believes is at 59.6%. As a Village, we are ahead of the State. We still
27 have some distance left to run. She is hoping that everybody notes those signs that you see in
28 your neighborhood. The Commission put them where they thought they would be most readily
29 visible. She stated that you know your neighborhoods. If there is a better place, and you see a
30 sign sitting someplace to the left or the right of where it probably should sit, with the proper
31 permission, we hope that you will help us make those recommendations and adjustments.

32
33 Mr. McDonnell stated that if anybody sees any of those signs laying down or bent over, please
34 contact the Village so that we can get them straightened up. Those signs are important to the
35 2020 Census. We want everybody to be able to see them.

36
37 Village President Burke stated that the door-to-door has been postponed because of the virus.
38 Our total participation at the last Census was about 72%, 73%. We are close to it. You can do the
39 Census on the Village's Website. It takes five minutes. He stated that your neighbor, or people
40 that you know in the Village, while we are at home sheltered in place, they should go and take
41 this Census. It is very important for the State, the County, and Olympia Fields to get their fair
42 share of the dollars that's there. Village President Burke thanked the CRC for stepping up and
43 doing this.

44
45 Trustee Watkins just wanted to let Trustee Finley know that Brendan McCormick from Good
46 Shepard Center is willing to work with people, municipalities, individuals, that need to get this
47 information out as well. She can share his information. He sent an email. They have a lot of

1 resources at the Good Shepard Center. They are attempting to get this information out to all
2 residents. Trustee Finley thanked Trustee Watkins for the information. She looks forward to
3 receiving it. She will put it immediately on the CRC's Chair, Andrea Davis, who will get right on
4 it.

5
6 **Public Works/Park District – Trustee Matz** – Trustee Matz thanked Village President Burke
7 for that recognition. She stated that Jim Landini already talked about the contract for the
8 summer.

9
10 **Park District** – Trustee Matz stated that as you know, due to COVID-19, everybody is
11 sheltered-in-place. Businesses are shutdown and that included our Park District. The Director
12 told her that they are making sure that all of the parks are cut. Due to the fact there is not a lot of
13 activity out there, they are able to do their due diligence. We control making sure that the trees
14 are trimmed. They are doing a lot of things to beautify the parks, so that when we are able to go
15 back out and enjoy them, they will be beautiful. He also told her that he noticed the Census signs
16 just being in the entranceway of the subdivisions. Trustee Matz stated that he said that he would
17 not mind, and he would do it himself, if you give him some signs, he will put them in every park
18 to make sure that visibility is there. Trustee Matz stated that if Trustee Finley can get with the
19 Park District, or John can put them out, or someone can put them out in all of the Park District's
20 properties.

21
22 Trustee Matz stated that since the parks are closed, they are offering free Zumba and other
23 workout courses online. If you go on the Park District's Website, it will give you the Zoom
24 number, and the times that they are offering these free exercise classes, so that we all can emerge
25 from our homes not looking like couch potatoes.

26
27 **Public Safety/Educational Commission – Trustee Oliver** – Trustee Oliver stated that he
28 noticed that there are some boards laying on the ground along Kedzie, and along 203rd Street. He
29 wondered what that was about, and how extensive is that project?

30
31 Mr. McDonnell stated that what that is, Commonwealth Edison has been working in the Village
32 of Olympia Fields pretty diligently for the last three years now, because we have a lot of outages
33 in certain areas due to very large trees and overhead electrical services. What they are doing in
34 those areas, is they are putting that power underground now, so that these areas will not
35 experience those outages like they are currently. Those areas that have those big, wooded pallets,
36 they are very large. Those are so that they can pull heavy machinery in those areas and not do a
37 lot of earth damage to the ground, the grass, and so forth. There is approximately about four of
38 those areas that look like that and have those big, wooden pallets down. They are continuing to
39 do the work and complete it. They have been working a lot in the Village of Olympia Fields in
40 that area off of Kedzie Avenue between 203rd Street and 207th Street. Trustee Oliver thanked Mr.
41 McDonnell for the information.

42
43 Trustee Oliver asked Chief Scott Morgan to share with the Board, what Chief Morgan shared
44 with Trustee Oliver regarding the calls that have been made since February and where we are
45 today.

46

1 Chief Morgan stated that just in the month of February, the Police Department had 727 calls for
2 service. Out of that, there were 29 adult arrests. Those entail retail theft calls, thefts, identity
3 thefts, and traffic arrests. That was the call volume for February. He stated and then as we
4 reached the Pandemic which was the beginning of mid-March, for March we had 554 calls for
5 service. We had 34 adult arrests. In the month of March, they had quite a significant increase in
6 retail thefts for some reason. That was at Wal-Mart and Dollar General. He stated that so far, in
7 the month of April, they only had 327 calls for service, and only nine arrests. The retail thefts are
8 low as of right now. Wal-Mart and Dollar General are handling stuff a lot internally. If we get
9 calls for retail theft, we are responding and our officers are taking the appropriate action as far as
10 either arrests or just citations that are being issued to them. Trustee Oliver thanked Chief
11 Morgan.

12

13 **Authorization for the Village President to Execute a Professional Services Agreement with**
14 **the Illinois Association of Chiefs of Police for the Assessment Process and Delivery of a**
15 **Written Report for the Recommendation for the Village's New Police Chief –** Trustee Oliver
16 stated that before the Board is the Illinois Association of Chiefs of Police contract. Most of you
17 know that each time we've had a Board Meeting he has had some sort of element of this contract
18 that he discussed with you. He stated that what he failed to do, was to get an approval from the
19 Board to even enter into this contract. Now, that we are three-fourths of the way done with this,
20 and then COVID hit, we were to approve the contract. This is sort of a housekeeping issue.

21 **Motion by Trustee Pennington, Second by Trustee Oliver to Authorize the Village**
22 **President to Execute a Professional Services Agreement with the Illinois Association of**
23 **Chiefs of Police for the Assessment Process and Delivery of a Written Report for the**
24 **Recommendation for the Village's New Police Chief, not to Exceed \$9,000.00.**

25 **Roll Call: Ayes (5) (Trustee Thomas Abstained) Motion Carried.**

26

27 **Finance/Planning & Zoning – Trustee Pennington –**

28

29 **March Financial Statements –** Trustee Pennington stated that tonight, he will be presenting the
30 financial results of revenues and expenses for the Village of Olympia Fields through March 31st,
31 2020. Trustee Pennington stated starting with the General Fund, General Fund revenues for this
32 period exceeded Budget projections by \$13,775.00. Budgeted revenues for 11 months were
33 \$5,944,346.00. The Village realized actual revenues in the amount of \$5,958,121.00. The
34 General Fund expenses were favorable to Budget projections by \$685,807.00. Budgeted
35 expenses for the period in the General Fund were \$5,885,311.00, while actual incurred expenses
36 were \$5,199,504.00, or 12% favorable to Budget. This resulted in an operating surplus in the
37 General Fund of \$699,583.00 for this period.

38

39 Trustee Pennington stated that with respect to the Water Fund, water revenue fees for the period
40 exceeded Budget projections by \$407,351.00, or 16% above Plan. Water revenue for this period
41 was budgeted at \$2,112,665.00, while actual realized revenue was \$2,520,015.00. He stated that
42 with respect to Water Fund expenses, Water Fund expenses for this period were unfavorable to
43 Budget projections by \$26,012.00. The projected expense budget for March was \$1,941,579.00,
44 actual incurred expenses were \$1,967,591.00, or 1% over Budget Plan. He stated
45 notwithstanding this unfavorability, the Village shows an operating surplus in the Water Fund
46 revenues to expenses of \$381,339.00.

47

1 Trustee Pennington stated that with respect to the Sewer Fund, Sewer Fund revenues for this
2 period were favorable to Budget Plan by \$176,705.00, or 11% of the Plan. Budgeted revenues
3 were projected at \$1,461,250.00, while actual realized revenues were \$1,637,955.00. Sewer Fund
4 expenses were favorable to Budget by \$71,202.00, or 4% of Plan. He stated that \$1,267,236.00
5 was budgeted for the period. The Village incurred \$1,196,035.00 in actual expenses. This
6 resulted in an operating surplus in the Sewer Fund in the amount of \$247,906.00. He is sure that
7 everyone can see that our expenses are well within line, and our finances for this 11-month
8 period are above expectations.

9
10 Trustee Pennington stated that in the Board Packet is the report of cash balances for the period of
11 March 31st, 2020. The second page of the overleaf you will see that our book balance at
12 December 31st, 2019, was \$11,548,873.04. Our book balance at March 31st, 2020, has increased
13 by 4%. It is at \$12,015,385.54. He will round it up to \$12,015,386.00. This is our book balance
14 as reflected in that report. You will also see that our balance by financial institutions is
15 \$12,033,054.95. That is the figure that Betty had referenced early-on in her report.

16
17 **Human Resources/Police Pension – Trustee Thomas –**

18
19 **Human Resources** – Village President Burke inquired of Trustee Thomas whether or not she
20 had anything to report. Trustee Thomas stated no, because there is no hiring, and as far as
21 Human Resources she has no report.

22
23 **Police Pension Fund** – Trustee Thomas stated that as far as the Police Pension she has no report.
24 She is just an advisor. Our representative reports to the Board. There is nothing to report.

25
26 **Beautification/Library Board – Trustee Watkins** – Trustee Watkins stated that, of course, the
27 Beautification Committee and the Library Board Committee did not meet this month due to
28 the COVID-19 Stay-at-Home Orders and, of course, for the safety of our Committee and our
29 community.

30
31 **Beautification Committee** – Trustee Watkins stated that since being appointed to the
32 Beautification Committee, the concerns regarding the upkeep of Vollmer Road between Kedzie
33 and Western owned by the County have been ongoing. One of the first meetings that she had was
34 with Commissioner Deborah Sims in June of 2019. Chief of Staff to Deborah Sims, Aeria
35 Charles, scheduled cleanup on Vollmer between Kedzie and Western, which was completed on
36 the weekend of June 19th, and again, in September of 2019. They have not cleaned up since then.
37 Hopefully, they will come back out.

38
39 Trustee Watkins stated that she received a phone call from Pamela Mills, Administrative
40 Director at the Department of Transportation and Highways, and Ed Tully who is the
41 Maintenance Field Chief, also from the Department of Transportation and Highways. Chief
42 Tully contacted her about initiating an emergency repair under the viaduct on Vollmer. Mr. Tully
43 stated that he wanted to address the water settlement, the potholes, and pavement issues. Chief
44 Tully thought that starting on Monday the 4th would be good timing because of the reduced
45 traffic on Vollmer due to this Pandemic. Chief Tully's request is for the road to be closed starting
46 May 4th for a maximum of three days. She spoke to Chief Morgan and Jim Landini today
47 regarding that. She didn't know if they wanted to add anything, just to make sure that everyone

1 was on the same page. Trustee Watkins stated that she thinks it is a great idea. They have
2 funding to do it. There are no out-of-pocket costs for Flossmoor or Olympia Fields. Trustee
3 Watkins stated that if Chief Morgan or Jim Landini want to add anything, feel free to do so. She
4 knows that Jim got an email from the Village of Flossmoor and they are very excited to move
5 forward on the project.

6
7 Mr. Landini stated that he did speak to Ed Tully after he spoke with Trustee Watkins. Mr.
8 Landini stated that Mr. Tully stated that they would have the road shutdown between 7:00 A.M.
9 and 4:00 P.M. Monday, Tuesday, and Wednesday. If they get done earlier, they may not need to
10 go as deep into Wednesday to get everything done. They will put up notification signs tomorrow.
11 Trustee Watkins stated that sounds perfect.

12
13 Village Administrator Saenz stated that she received a call from the Village Administrator in
14 Flossmoor today. They are excited as well, only because this is going to be an opportunity for
15 them to handle some projects on their side of the street, but more importantly, we can finally get
16 that area cleaned up. The only thing is, that again, COVID-19, it is too bad we could not have
17 had this happen when we had all the volunteers available. She spoke with Jim earlier today too.
18 The Public Works crew will take care of it. It was a good opportunity for us to be able to partner
19 with them as well on this project. Trustee Watkins stated perfect. Trustee Watkins thanked
20 Village Administrator Saenz.

21
22 Trustee Oliver congratulated Trustee Watkins. Trustee Watkins thanked Trustee Oliver. Village
23 President Burke stated wonderful.

24
25 **MISCELLANEOUS REPORTS:**

26
27 Trustee Oliver stated that he knows that right now we are only handling emergencies throughout
28 the Village. He inquired if a resident suggests that they have significant water that is standing in
29 their yard as a result of the flooding or whatever, is that something that we are going to be
30 attending to?

31
32 Mr. Landini stated yes. We are taking all calls and checking out many situations that are arising
33 in the Village. Public Works is operating fairly normal. We're on split shifts. We are handling all
34 emergency and necessary work, and then any calls that come in we are social distancing in the
35 practice. We have responded to calls with ponding in people's backyards, and given suggestions
36 of what they can do. If it has anything to do with our drainage system, we have been out this
37 week clearing some blocked drains and things like that. We are fully attentive to any situations
38 that arise from the residents.

39
40 Trustee Oliver stated that he wanted to give you a shoutout because you had one of your guys at
41 Tenuta Court during the heavy flooding yesterday. Our street floods pretty badly. It's not that
42 anything is blocking it. It is just what it does. They were out there raking leaves out of the
43 culvert. It was nice to see them out even though it was raining hard and that kind of thing. Thank
44 you very much. Trustee Oliver stated that he will send Jim an address that he hopes he will get a
45 chance to take a look at. Mr. Landini stated okay, absolutely.

46
47

1 **PUBLIC COMMENT:**

2
3 Village President Burke opened Public Comment at 7:21 P.M. Village President Burke stated
4 that anyone that sent in comments, which we did not have any comments on today's meeting, but
5 if they did, we will get back to them as soon as we possibly can. Village President Burke closed
6 Public Comment at 7:22 P.M.

7
8 **NEW BUSINESS:**

9
10 **Update on Census 2020** - Trustee Watkins stated that there is no New Business. Trustee
11 Watkins stated that she just wanted to swing back around to Census 2020, because she believes
12 that it is very important. She is going to send the information to Trustee Finley.

13
14 Trustee Watkins stated that she has the updated numbers for Olympia Fields. So far, we have
15 reported 60.3%. In 2010, our reporting was 76.5% which was one of the highest in all the
16 Villages.

17
18 Village President Burke stated that they have not implemented or started doing any door-to-door
19 knocking. Everything that we are trying to do right now is to minimize them having to go knock
20 on people's doors while people are taking this hiatus and staying inside. The whole Census is
21 being pushed back to the middle part of August. We have a lot of time. We don't want to leave
22 any one way unused. Any and all help that we can get is going to be greatly appreciated.

23
24 Trustee Watkins inquired is a5 our marketing company, are they going to do any training for
25 staff with Zoom, or WebEx, or other platforms for us so that we can train other people. Really,
26 this is just the beginning. This is the first wave of COVID-19. The second wave is coming. The
27 thing about the strand it is not going to go away. It is going to be here with us for a while. She is
28 interested to see how we are going to transition into the virtual world.

29
30 Village President Burke stated that is part of the pivoting that we want them to help us with is to
31 recommend the right social media approaches and the technologies that we can use. It is not only
32 for the Village, but for the Board. It is not only for the staff, but for the Board, as well as the
33 Village as a whole. He stated yes, that is something that is going to come with time.

34
35 Trustee Finley stated that talking about the virtual transition, when she was here in this house by
36 herself sick, her oldest son bought the ring system. He set it up in her bedroom so that he and her
37 husband could see her. It's something that she wouldn't have wanted before suddenly became
38 essential. Otherwise, there wouldn't have been any internal eyes on her because she would have
39 been in there by herself. She thinks that this is an opportunity to talk about different kinds usage
40 of what technology can do to help keep us safe. Trustee Watkins stated that she agrees.

41
42 Trustee Watkins stated that she just wants to recognize Trustee Matz on her efforts in passing out
43 masks to the seniors. She wanted to recognize Trustee Matz for doing that. Trustee Watkins
44 stated that she received several phone calls from individuals that received masks from her.
45 Trustee Watkins stated kudos to you Trustee Matz for getting that done. That's significant.

46

1 Trustee Matz stated that she appreciates that acknowledgement. She stated that not only is she a
2 senior at 57, but our hardest hit, our senior living facility, even though they immediately locked
3 down over there, none of the residents had masks. She made sure that every resident in there had
4 at least two masks. She made sure that where she can identify where a cluster of seniors live,
5 which is the Traditions and Wysteria, she made sure that they had masks. There are things that
6 we can do to help each other out. Like she said before, “We are our brother’s keeper.” She
7 appreciates that acknowledgement in Trustee Watkins saying that. Trustee Watkins stated kudos
8 to you.

9
10 **RESIGNATIONS AND APPOINTMENTS:**

11
12 **Resignation – Edward McKinney from the Planning & Zoning Commission**

13
14 **Resignation – Beverly Sokol from the Community Relations Commission**

15
16 **Resignation – Eloise Houston from the Community Relations Commission**

17
18 **Resignation – Lionel Barnes from the Community Relations Commission**

19
20 **Resignation – Arlene Stevens from the Community Relations Commission**

21
22 **Appointment – John Bradshaw to the Planning & Zoning Commission**

23
24 Village President Burke stated that Ed McKinney has moved.

25 **Motion by Trustee Watkins, to Accept the Resignation of Edward McKinney from the**
26 **Planning & Zoning Commission; and Authorize a Letter to be Sent on his Behalf from the**
27 **Village Board of Trustees.**

28
29 Trustee Thomas inquired since there is a list of those, can you read them and then call for the
30 vote, or do you have to take the vote on each one of those names.

31
32 Village President Burke stated that he can call for a vote for all of them. Trustee Matz inquired
33 whether or not you could repeat that. She apologized, but her dogs were barking and the doorbell
34 was ringing and she didn’t catch it.

35
36 Trustee Thomas stated that there is a list of names of people that resigned. She inquired whether
37 the names could be read, and the reason given, and then be voted on instead of doing a vote for
38 each one.

39
40 Mr. Murphey stated that you can take a single vote. It is fine to take a single vote.

41
42 Trustee Matz stated that she knows at the last meeting that we had, she had mentioned to the
43 Village President that when someone resigns that a Letter of Resignation be submitted so that we
44 know for sure that this is their wishes. If you look at the emails that were sent, only two people
45 resigned. She stated that Miss Houston and Mrs. Sokol stated that because of COVID-19, they
46 would like to take a sabbatical, which means that they did not say that they resigned. She doesn’t
47 know how they fall into that lump of Resignations, when clearly in their email it didn’t say that.

1 Village President Burke stated that we are taking it. He talked with our Village Manager, and he
2 spoke with the Chair of the Commission, and he spoke with the liaison. Their position was that
3 during this time, if someone decides that they didn't want to do whatever the Commission was
4 trying to do, and they wanted to take this position to take sabbaticals or whatever, if they wanted
5 to come back after this, they could come back and reapply. We have a letter stating that they
6 wish to stand down or resign. We are taking any stand down or sabbatical as a Resignation at this
7 time.

8
9 Trustee Thomas stated that she wanted to ask a question of Mr. Murphey. She doesn't have an
10 issue if we are saying that they are not acting. She thinks it should be properly categorized as you
11 have a letter to resign, or they submitted a letter to go on sabbatical, and then an executive
12 decision was made by the Village Manager and the President that she heard him say that you
13 categorized them as Resignations which is different things. She stated that for the purpose of
14 records being transparent and being honest, she thinks you have to put those in the proper
15 category just for ethics and morals. If they didn't submit a letter and say, "I resign," and
16 submitted a letter instead saying, "I would like to take a sabbatical," she doesn't know what the
17 Ordinance allows. Does the Village Manager have the power to say you said you want to take a
18 sabbatical because of COVID, your health, or whatever, but we are automatically going to
19 categorize you as a Resignation? She just doesn't understand how that goes. Counsel Murphey
20 can give me a presentation on telling me it doesn't matter; or it is all the same.

21
22 Mr. Murphey stated that he thinks it is perfectly fine to footnote, or make a note that it is
23 reflected as a sabbatical with potential to return.

24
25 Trustee Thomas stated okay, that's different. Trustee Matz stated that the potential to return is
26 not to reapply. She stated that when you resign you reapply. She stated that with that being said,
27 the potential to return, once again, it is just a sabbatical, they want to take a breather and then
28 they are going to return when they feel that breather is over with. So, it's not a Resignation.

29
30 Trustee Watkins stated that she thinks that with the COVID-19 a lot of seniors are afraid to come
31 out at this time. It doesn't mean that they don't want to contribute, or be a part of the
32 Commission. It just means that they can't do it at this time.

33
34 Mr. Murphey stated that he doesn't know how many fall within each category. Trustee Thomas
35 stated that she wished you could tell us that to make a decision. Village Clerk Drella Savage
36 stated that she looked at the documents. She believes that there were two asking for a leave of
37 absence. There were three resignations and one appointment. She doesn't have the documents
38 right in front of her, nor her iPad up. She believes that there were two requesting a leave of
39 absence. Three resigning and one appointment. Trustee Matz stated that was Eloise Houston
40 asking for sabbatical and Bev Sokol.

41
42 Trustee Finley stated that she wanted to speak to the business of asking for a sabbatical. She can
43 certainly understand why people would have wanted to ask for a sabbatical. She is not aware that
44 we even have a provision for sabbaticals, and 2. Simply because you ask for it, doesn't mean that
45 is the action that we will take in light of someone's declaration that they are not prepared to
46 serve. Particularly, at a time like this when we need all hands-on deck. She is asking that the
47 Resignations and Appointments as presented, be exactly what we do. The position here isn't to

1 do anything to denigrate or not respect what people have done, but it is to allow us to move
2 forward with what we must do.
3

4 Trustee Matz stated that what she is saying that, she thinks that we have to be a little more
5 empathetic to the situation at hand. She knows that we may not have anything written. This is an
6 unprecedented time. There are going to be a lot of things that may come up, and policies and
7 procedures are created based on situations.
8

9 Trustee Thomas stated that you can be so heartless, by the grace of God go I. She asked one
10 simple question. What can or can't be done. You take that position and pull out the Ordinances
11 to try to identify what the authority is. Her question was this. If you are going to vote, categorize
12 them properly based on what the taxpaying, dedicated resident of this Village said. The one that
13 she knows is here is very dedicated. She asked to take a sabbatical. If you are going to terminate
14 her, categorize it on the record what she asked for. That's all she asks. She didn't ask to debate
15 who is right or wrong. She asked one question. She heard counsel Murphey say, that it is okay to
16 take a single vote and you can categorize it. This heartless conversation makes my heart grieve.
17 Trustee Watkins stated that it's not empathetic.
18

19 Trustee Finley inquired of Mr. Murphey if a person were to take a sabbatical, are we able to add
20 a person to the Commission in that person's place, or does that person still hold their position
21 while they are on this sabbatical?
22

23 Mr. Murphey stated that this is all new territory. He thinks that we have a situation where there is
24 competing interests. As Trustee Finley said, we have to keep all hands-on deck. On the other
25 hand, sabbaticals are open-ended. Typically, in the workplace, somebody will say, they want to
26 take a two-month sabbatical or a one semester sabbatical. An open-ended sabbatical, is very
27 difficult to keep government moving forward. He thinks on balance, if somebody wants to bow
28 out, that in effect is a Resignation. Don't you think?
29

30 Trustee Thomas stated that when we say, "We need all hands-on deck," we have staff doing the
31 work. Those individuals are volunteering on a Committee. A lot of times what they say it doesn't
32 matter anyway. She is trying to understand that. We say, "all hands-on deck." We have
33 employees working. She is not debating whether they are going to come back or not. In a job,
34 people would ask for a Leave of Absence. They would exercise those laws, and it protects them.
35 Most of the time under FMLA. This is not the situation. She has one question. Can we
36 appropriately designate, be honest, be transparent, if we are audited, they did not ask to resign?
37 She is getting to the politics of this. They said, "Take a sabbatical." Now, you said, "Take a
38 sabbatical." The President in his ultimate authority said, and the Village Manager, "We are going
39 to turn that sabbatical request into a Resignation." Document that is what you did. Document
40 your actions for the record, and then put it to a vote. That's all she is asking.
41

42 Village President Burke stated that it's getting ready to be put to a vote. He stated that he thinks
43 that he has the authority to replace people and put people on these Committees with a vote from
44 the Trustees. He can take somebody off of a Committee, and call it a Resignation, and then we
45 will take a vote. If the vote comes out that it's a Resignation, it's a Resignation. He has the
46 authority to put people on Committees. And he has the authority to take people off of
47 Committees.

1 Trustee Matz inquired if we could have clarification on that statement please, from the attorney.
2
3 Mr. Murphey stated yes, the Village President has the authority to remove members of Advisory
4 Committees, which these all are. The Village Board could, in effect, overturn that decision, but it
5 would take the vote of four Trustees to do it.
6
7 Trustee Matz stated so the Village President can remove a person off of a Committee or
8 Commission that did not resign. Mr. Murphey stated yes, correct.
9
10 Trustee Thomas stated again, we are skipping over the one point. Document in the record. She
11 stated Faith, type in the record, “Trustee Thomas said that resident Houston and resident Sokol,
12 submitted letters requesting a sabbatical. A decision was made to convert those into Resignations
13 so that we can move forward.” She is not talking about your power or your authority. We know
14 that you are King almighty. You reign with a lot of power. She asked one question. Can you
15 document it properly what they asked for, and document your actions? Since you have the
16 authority, document your actions. You follow that.
17
18 Village President Burke stated here is what we are going to do. We have three resignations. The
19 two people who are asking to take a leave, or whatever you want to call it, we will circle back
20 and review whether or not that is the appropriate thing to do. We are going to give them a binary
21 question. Do you want to resign or do you want to stay? The way this happened was, he asked
22 the Chairperson, he asked the liaison, and he asked Cindy. He stated that John Murphey has just
23 given us his legal opinion. How should we treat this? Because there is a question on them, we
24 will take these three individuals who have given us a letter that says that they are resigning and
25 we will vote on that right now. We will table the other two. We will iron this out with the
26 appropriate documentation, and then we will move on. Trustee Matz and Trustee Thomas both
27 stated thank you.
28
29 Village President Burke stated that right now, three individuals have said that they wanted to
30 resign. One is Edward McKinney, Lionel Barnes, and Arlene Stevens.
31 **Motion by Trustee Pennington, Second by Trustee Finley to Accept the Resignation of**
32 **Edward McKinney from the Planning & Zoning Commission; and to Accept the**
33 **Resignation of Lionel Barnes from the Community Relations Commission; and to Accept**
34 **the Resignation of Arlene Stevens from the Community Relations Commission; and**
35 **Authorize a Letter to be Sent on their Behalf from the Village Board of Trustees.**
36 **Roll Call: Ayes (6-0) Motion Carried.**
37
38 Village President Burke stated that Eloise Houston and Bev Sokol, we will table that until the
39 next meeting, and we will get clarification and documentation as requested.
40
41 **Appointment – John Bradshaw to the Planning & Zoning Commission** – Village President
42 Burke stated that next is the Appointment of John Bradshaw to the Planning & Zoning
43 Commission of which we are short a person to have a quorum. John has a construction company.
44 They are doing construction at O’Hare and Midway Airport. They are rebuilding parts of the
45 airport. He is well-suited to be able to provide technical assistance to help us with our Building
46 and Planning Department.
47

1 **Motion by Trustee Watkins, Second by Trustee Oliver to Approve the Candidacy of John**
2 **Bradshaw to the Planning & Zoning Commission for a Two (2) Year Term Ending in the**
3 **Year 2022.**

4 **Roll Call: Ayes (6-0) Motion Carried.**

5

6 **ADJOURNMENT:**

7

8 **Motion by Trustee Thomas, Second by Trustee Watkins to Adjourn the Board Meeting at**
9 **7:44 P.M.**

10 **Voice Vote: All Ayes Motion Carried.**

11

12 Respectfully submitted by Faith Stine.

13

14

15

VILLAGE OF OLYMPIA FIELDS

Memo

To: Sterling M. Burke, Village President, Cynthia Saenz, Village Administrator and Board of Trustees
From: Cynthia Smith
Date: 05/07/2020
Re: Bills for Approval May 11, 2020 in the amount of \$249,129.58

This memo is to highlight some of the items on the list of Bills for **May 11, 2020**.

GENERAL OPERATIONS

Stanley Latting	\$	4,095.00	IT Consultant Monthly Fee
Odelson & Sterk, Ltd.	\$	3,193.75	Feb/March Attorney Fees

FINANCE

Harris	\$	600.00	Site Training
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POLICE

Coys Auto Rebuilder Inc	\$	515.91	Radiator Replaced
Firestone	\$	604.16	Tires/Wheel Alignment
Illinois Association of Chiefs of Police	\$	3,000.00	Consulting Fee
Lynn Queiroli	\$	954.17	Janitorial Service
Intergovernmental Risk	\$	2,604.50	Closed Claims
Cleaning Specialist Inc	\$	2,146.30	COVID19 Cleaning
JCM Uniforms Inc	\$	1,240.75	Uniforms-Multi Officers
North East Multi-Regional Training	\$	1,995.00	Membership/Training
Speedway	\$	2,298.36	Fuel Costs

PUBLIC WORKS

Lyons & Pinner Electric	\$	730.80	Traffic Light Repair
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BUILDING

Lynn Queiroli	\$	612.50	Janitorial Service
Cleaning Specialist Inc	\$	1,155.70	COVID19 Cleaning
JAX Inspection Pro Inc	\$	640.00	April 2020 Inspection Fees

FIRE 911

City of Chicago Heights	\$	73,223.25	Quarterly Installment #1
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PLANNING

Donahue & Rose, P.C.	\$	18,655.00	Zoning Code Project
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ECONOMIC DEVELOPMENT

Trinette Johnson	\$	13,308.06	Consulting Eco Dev
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COMMISSIONS & COMMITTEES

<i>Eternally Green</i>	\$	978.75	<i>Landscaping Fees</i>
<u>WATER FUND</u>			
<i>Village of Oak Lawn</i>	\$	83,272.51	<i>April Water Purchase</i>
<i>Airgas</i>	\$	1,121.30	<i>Sewer Treatment Supplies</i>
<i>Cleaning Specialist Inc</i>	\$	560.00	<i>COVID19 Cleaning</i>
<u>SEWER FUND</u>			
<i>Central Rodding</i>	\$	900.00	<i>Sewer Rodding</i>
<i>ADT</i>	\$	892.30	<i>Monitoring Services</i>
<i>Cleaning Specialist Inc</i>	\$	560.00	<i>COVID19 Cleaning</i>
<i>Therm Flo</i>	\$	1,696.45	<i>Plant Repairs-Multi Locations</i>
<u>Asset Forfeiture</u>			
<i>Eagle Uniform Co</i>	\$	817.25	<i>Officer Uniforms</i>
<u>Lincoln/Western TIF</u>			
<i>Trinette Johnson</i>	\$	5,441.94	<i>Consulting TIF</i>

ACH PAYMENTS

<i>April 2020 Payroll & Taxes</i>	\$	274,577.68	<i>Payroll & Taxes</i>
<i>Citizens Bank</i>	\$	434.09	<i>April Credit Card</i>

DATE: 05/08/20
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VILLAGE OF OLYMPIA FIELDS
 DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 05/11/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

CORPORATE FUND			
40	GENERAL OPERATIONS		
ATT TELE	AT&T TELECONFERENCE SERVICE		129.28
BZIGRAS	BETTY ZIGRAS	1,925.56	97.65
CINDY	CINDY SAENZ	1,503.19	100.00
FORD	REGINALD FORD	1,154.07	94.35
GATEW	GATEWAY	7,667.45	196.75
LATTI	STANLEY LATTING	49,140.00	4,095.00
NEXTE	NEXTEL	7,036.92	184.99
NPERKINS	NAOMI PERKINS	94.16	185.99
ODELSON	ODELSON & STERK, LTD.		3,193.75
WAREHOUS	WAREHOUSE DIRECT	6,550.64	40.47
	GENERAL OPERATIONS		8,318.23
43	FINANCE		
HARRIS	HARRIS COMPUTER SYSTEMS	27,636.95	600.00
	FINANCE		600.00
44	POLICE		
CASH	CASH	809.88	82.51
CLEANING	CLEANING SPECIALIST INC.		2,146.30
COPFIRE	COP FIRE SHOP	361.99	91.00
COYS	COYS AUTO REBUILDER INC	15,229.26	515.91
DASH	DASH MEDICAL GLOVES	133.80	359.50
EAGLE	EAGLE UNIFORM CO	3,095.25	792.25
FEDEX	FEDEX	1,719.26	67.07
FIRES	FIRESTONE COMPLETE AUTO CARE	4,148.28	604.16
GALLS	GALLS, AN ARAMARK COMPANY	2,559.51	291.60
IACP	Illinois Association of		3,000.00
IRMA	INTERGOVERNMENTAL RISK	193,998.61	2,604.50
JCM	JCM UNIFORMS INC	2,781.74	1,240.76
LEXIS	LEXISNEXIS RISK DATA MGMT, INC	592.90	47.20
LYNN	LYNN QUEIROLI	21,600.00	954.17
MAHLE	MAHLERS SERVICE INC	20,572.50	27.87
MENA	MENARDS - MATTESON	1,207.33	29.98
MUN	MUNICIPAL SYSTEMS INC	7,700.00	450.00
NEMRT	NORTH EAST MULTI	2,685.00	1,995.00
QUENCH	QUENCH USA INC	720.00	60.00
QUILL	QUILL CORPORATION	4,242.03	50.00
SOUTH OAK	SOUTH OAK DODGE CHRYSLER JEEP	3,578.45	206.06

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VILLAGE OF OLYMPIA FIELDS
 DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 05/11/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

CORPORATE FUND			
44	POLICE		
SPEED	SPEEDWAY	82,780.53	2,298.36
TERMI	TERMINIX INTERNATIONAL	3,040.00	67.50
VERIZON	VERIZON	5,988.20	418.77
WAREHOUS	WAREHOUSE DIRECT	6,550.64	561.28
	POLICE		18,961.75
45	PUBLIC WORKS		
ADT	JOHNSON CONTROLS SECURITY	7,058.55	118.25
CIN	CINTAS CORPORATION LOC 021	13,558.75	153.64
CLEANING	CLEANING SPECIALIST INC.		280.00
COMED	COMED	29,776.08	909.72
HOMED	HOME DEPOT CREDIT SERVICES	2,010.03	45.82
LYNN	LYNN QUEIROLI	21,600.00	233.33
PINNE	LYONS & PINNER ELECTRIC	1,529.20	730.80
SPEED	SPEEDWAY	82,780.53	131.69
	PUBLIC WORKS		2,603.25
46	BUILDING		
ALARM	ALARM DETECTION SYSTEMS INC	2,988.56	291.96
CIN	CINTAS CORPORATION LOC 021	13,558.75	272.10
CLEANING	CLEANING SPECIALIST INC.		1,155.70
COMCAST	COMCAST CABLE	7,463.54	436.16
HARRIS	HARRIS COMPUTER SYSTEMS	27,636.95	150.00
JAX	JAX INSPECTION PRO INC.	4,520.00	640.00
LYNN	LYNN QUEIROLI	21,600.00	612.50
MUN	MUNICIPAL SYSTEMS INC	7,700.00	250.00
SPEED	SPEEDWAY	82,780.53	420.00
TERMI	TERMINIX INTERNATIONAL	3,040.00	220.50
WAREHOUS	WAREHOUSE DIRECT	6,550.64	86.12
	BUILDING		4,535.04
47	FIRE 911		
CHGOHTS	CITY OF CHICAGO HEIGHTS	287,150.00	73,223.25
	FIRE 911		73,223.25

INVOICES DUE ON/BEFORE 05/11/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

CORPORATE FUND			
49	PLANNING		
DONAHUE	DONAHUE & ROSE, P.C.		18,655.00
TESKA	TESKA ASSOCIATES, INC	6,590.23	416.25
TRIBUNE	CHICAGO TRIBUNE MEDIA GROUP	737.43	106.50
	PLANNING		19,177.75
51	ECONOMIC DEVELOPMENT		
TRINETTE	TRINETTE E. BRITT JOHNSON	62,500.00	13,308.06
	ECONOMIC DEVELOPMENT		13,308.06
52	COMMISSIONS & COMMITTEES		
DJLAND	DJ'S LAWN CARE AND LANDSCAPING	19,982.00	165.00
ETERNAL	ETERNALLY GREEN	7,830.00	978.75
SIRSP	CORE INTEGRATED MARKETING	622.44	391.70
	COMMISSIONS & COMMITTEES		1,535.45
WATER FUND			
45	PUBLIC WORKS		
AIRGA	AIRGAS	1,817.12	1,121.30
ALARM	ALARM DETECTION SYSTEMS INC	2,988.56	261.84
ARRO	ARRO LABORATORY, INC	1,380.00	166.00
ATT 6544	AT&T	1,084.05	98.85
ATT 8003	AT&T	11,103.74	322.83
CASH	CASH	809.88	42.54
CIN	CINTAS CORPORATION LOC 021	13,558.75	307.28
CLEANING	CLEANING SPECIALIST INC.		560.00
COMED	COMED	29,776.08	266.72
DYNEGY	DYNEGY ENERGY SERVICE	45,987.43	1,113.23
FEDEX	FEDEX	1,719.26	25.35
HELSE	HELSEL-JEPPERSON	964.00	199.98
HOMED	HOME DEPOT CREDIT SERVICES	2,010.03	13.54
INGAL	INGALLS OCCUPATIONAL HEALTH	259.00	59.00
JETPAY	NCR PAYMENT SOLUTIONS	778.75	37.90
NEXTE	NXTEL	7,036.92	196.15
NICOR	NICOR GAS	8,818.83	383.73
SPEED	SPEEDWAY	82,780.53	263.39

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VILLAGE OF OLYMPIA FIELDS
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 05/11/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

WATER FUND			
45	PUBLIC WORKS		
VILLA	VILLAGE OF OAK LAWN	899,017.58	83,272.51
	PUBLIC WORKS		88,712.14
SEWER FUND			
45	PUBLIC WORKS		
ADT	JOHNSON CONTROLS SECURITY	7,058.55	892.30
ATT 4032	ATT 708 747-4032 712 8	2,878.08	279.94
ATT 5025	AT&T 708 Z03-5025 421 4	1,842.31	49.42
CASH	CASH	809.88	34.70
CENTR	CENTRAL RODDING	35,550.00	900.00
CIN	CINTAS CORPORATION LOC 021	13,558.75	307.28
CLEANING	CLEANING SPECIALIST INC.		560.00
COMED	COMED	29,776.08	1,896.09
DYNEGY	DYNEGY ENERGY SERVICE	45,987.43	2,774.18
JETPAY	NCR PAYMENT SOLUTIONS	778.75	37.90
NEXTE	NEXTEL	7,036.92	196.16
NICOR	NICOR GAS	8,818.83	655.56
SPEED	SPEEDWAY	82,780.53	263.39
THERM	THERM FLO	22,225.75	1,696.45
	PUBLIC WORKS		10,543.37
METRA 203RD STREET LOT			
45	EXPENSES		
COMCAST	COMCAST CABLE	7,463.54	227.77
COMED	COMED	29,776.08	393.76
	EXPENSES		621.53
ASSET FORFEITURE			
48	EXPENSES		
EAGLE	EAGLE UNIFORM CO	3,095.25	817.25
EXON	WRIGHT EXPRESS FINANCIAL		383.73
MAHLE	MAHLERS SERVICE INC	20,572.50	96.40
SAFE	SAFEGUARD BUSINESS SYSTEMS		60.44
	EXPENSES		1,357.82

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VILLAGE OF OLYMPIA FIELDS
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 05/11/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

LINCOLN/WESTERN TIF			
80	EXPENSES		
ELMER	ELMER & SON LOCKSMITHS INC	931.80	60.00
ODELSON	ODELSON & STERK, LTD.		130.00
TRINETTE	TRINETTE E. BRITT JOHNSON	62,500.00	5,441.94
	EXPENSES		5,631.94
	TOTAL ALL DEPARTMENTS		249,129.58

**VILLAGE OF OLYMPIA FIELDS
COOK COUNTY, ILLINOIS**

RESOLUTION NO. 2020-02

**A RESOLUTION APPROVING AN EXTENSION OF THE COLLECTIVE
BARGAINING AGREEMENT WITH THE METROPOLITAN ALLIANCE OF
POLICE OLYMPIA FIELDS CHAPTER #678**

WHEREAS, the Village has a collective bargaining agreement with the Metropolitan Alliance of Police Olympia Fields Chapter # 678 representing the Sergeants, Corporals and Patrol officers working for the Village's Police Department; and

WHEREAS, the parties have determined that under the circumstances confronting the Village, in particular, and the country in general, it is appropriate to extend the parties' collective bargaining agreement for an additional one (1) year subject to 2% wage increase for the fiscal year beginning May 1, 2020, and ending April 30, 2021;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OLYMPIA FIELDS, COOK COUNTY, ILLINOIS, as follows:

SECTION 1: Recitals. The Recitals set forth hereinabove are incorporated as if fully set forth herein.

SECTION 2: Agreement Approved. The President and Board of Trustees hereby approve the Wage Rollover Agreement attached to this Resolution as **Exhibit 1** and made a part hereof.

SECTION 3: Authorization. Village staff is hereby authorized and directed to implement the wage increase set forth in **Exhibit 1** retroactive to May 1, 2020.

SECTION 4: Effective Date. This Resolution shall be in full force and effect immediately upon its adoption.

PASSED this 28th day of May, 2020.

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

STERLING M. BURKE, President

ATTEST:

VILLAGE CLERK

WAGE ROLLOVER AGREEMENT

The collective bargaining agreement (“CBA”) between the Village of Olympia Fields, Employer, and Metropolitan Alliance of Police Olympia Fields Chapter #678, Union, is hereby amended as follows:

A. The term of the CBA as set forth in Section 22.1 is hereby amended and extended for one (1) year, to and including April 30, 2021.

B. The wage schedule set forth in Appendix A is hereby increased by 2% as shown on **Exhibit 1** attached to this Agreement.

C. Sergeants have been newly added to the Unit and there is no schedule for Sergeants. Accordingly, all Sergeants shall receive a 2% increase over their salary as of April 30, 2020. In addition, the current CBA will read to add and apply to the Sergeants.

D. All wages shall be retroactive to and including May 1, 2020.

E. All other terms of the CBA shall remain in full force and effect.

DATED: MAY 28, 2020.

Metropolitan Alliance of Police
Olympia Fields Chapter #678

Village of Olympia Fields

By: _____

By: _____

Village President

Its: _____

Attest: _____

Village Clerk

Total % Pay Increase: Annual & Steps									
	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
Start									
1 yr	8.98%	11.48%	11.48%	11.48%	11.48%	11.23%	10.98%	10.98%	10.98%
2 yr	7.02%	9.52%	9.52%	9.52%	9.52%	9.27%	9.02%	9.02%	9.02%
3 yr	6.63%	9.13%	9.13%	9.13%	9.13%	8.88%	8.63%	8.63%	8.63%
4 yr	6.20%	8.70%	8.70%	8.70%	8.70%	8.45%	8.20%	8.20%	8.20%
5 yr	5.87%	8.37%	8.37%	8.37%	8.37%	8.12%	7.87%	7.87%	7.87%
8 yr	1.46%	3.96%	3.96%	3.96%	3.96%	3.71%	3.46%	3.46%	3.46%
15 yr	1.44%	3.94%	3.94%	3.94%	3.94%	3.69%	3.44%	3.44%	3.44%
20 yr	1.42%	3.92%	3.92%	3.92%	3.92%	3.67%	3.42%	3.42%	3.42%

PD Sergeants Union Wage Schedule

	2019-2020	2020-2021
	2.00%	2.00%
Start	105,341.68	107,448.51
1 yr		
2 yr		
3 yr		
4 yr		
5 yr		
8 yr		
15 yr		
20 yr		

**VILLAGE OF OLYMPIA FIELDS
COOK COUNTY, ILLINOIS**

RESOLUTION NO. 2020-03

**A RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT
(MAP CIVILIANS/ MAY 1, 2018-APRIL 30, 2021)**

**BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE
VILLAGE OF OLYMPIA FIELDS, COOK COUNTY, ILLINOIS, as follows:**

SECTION 1: Approval. The President and Board of Trustees hereby approve a Collective Bargaining Agreement with Metropolitan Alliance of Police Olympia Fields Civilian Chapter #747 (May 1, 2018 – April 30, 2021). A copy of the Agreement is attached to this Resolution as **Exhibit 1** and made a part hereof.

SECTION 3: Authorization. Village staff is hereby authorized and directed to implement the wage increases set forth in **Exhibit 1** retroactive to May 1, 2018.

SECTION 4: Effective Date. This Resolution shall be in full force and effect immediately upon its adoption.

PASSED this 28th day of May, 2020.

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

STERLING M. BURKE, President

ATTEST:

VILLAGE CLERK

**AGREEMENT
BETWEEN**

THE VILLAGE OF OLYMPIA FIELDS

and

**METROPOLITAN ALLIANCE OF POLICE
OLYMPIA FIELDS CIVILIAN CHAPTER #747**

May 1, 2018 through April 30, 2021

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PREAMBLE

THIS AGREEMENT is entered into by the VILLAGE OF OLYMPIA FIELDS, ILLINOIS (hereinafter referred to as the “VILLAGE” or the “Employer”) and METROPOLITAN ALLIANCE OF POLICE OLYMPIA FIELDS CIVILIAN CHAPTER #747 (hereinafter referred to as the “Chapter” or “MAP” or “Union”). It is the purpose of this Agreement and it is the intent of the parties here to establish and promote a mutual, harmonious understanding and relationship between the Employer and the Chapter, to promote departmental efficiency and effectiveness, to establish wages, hours and other terms and conditions of employment of employees covered by this Agreement, and to provide for the equitable and peaceful adjustment and resolution of differences which may arise from time to time over the interpretation and application of the Agreement.

In consideration of the mutual promises, covenants and Agreement contained herein, the parties hereto, by their duly - authorized representatives and/or agents, do mutually covenant and agree as follows:

ARTICLE I – RECOGNITION

Included: All civilian (non-sworn) clerical employees of the Village of Olympia Fields in the following titles: Finance Assistant/Webmaster; Utility Billing Clerk, Administrative Assistant/Public Works Department; Administrative Assistant/Building Department; Administrative Hearing/Records. LEADS Agency Coordinator & Spillman Administrator.

Excluded: All other employees of the Village of Olympia Fields.

Reference: ILRB Certification # S-RC-17-057

ARTICLE II – UNION SECURITY AND RIGHTS

Section 2.1. Dues Deduction. While this Agreement is in effect, the Village will deduct from the first paycheck each month one-half of the appropriate dollar amount of Union dues and, from the second paycheck each month, the second half of the appropriate amount of dues for each employee in the bargaining unit who has filed with the Village a voluntary, effective check off authorization as provided by the Union. The amount of dues checked off shall be equal to the amount certified by the Union to the Village, for each employee per month in writing. Such amount shall be determined initially upon the signing of this Agreement and thereafter once a year on a date determined by the Union. The Union will give the Village thirty (30) days’ notice of any such change in the amount of union dues to be deducted. Once the dues check off amount has been determined for each employee each year, it shall not be further increased. Dues shall be remitted to the Union by the 10th day of the month following deduction. A Union member desiring to revoke the dues check off may do so at any time.

The Village shall provide the Union, within (30) days, the name, address, classification, rate of salary and starting date of any new employee hired into the Union’s bargaining unit.

Section 2.2. Union Indemnification. The Union shall indemnify, defend and save the Village harmless against any and all claims, demands, suits or other forms of liability (monetary or otherwise) and for all legal costs that shall arise out of or by reason of action taken or not taken by the Village in complying with the provisions of this Article, Except where such action has been prosecuted or initiated by the employer.

ARTICLE III – MANAGEMENT RIGHTS

Except as specifically limited by the express provisions of this Agreement, the Village retains all rights to manage and direct the affairs of the Village in all of its various aspects and to manage and direct its employees, including but not limited to the following:

- to plan, direct, control and determine all the operations and services of the Village;
- to supervise and direct the working forces;
- to establish the qualifications for employment and to employ employees;
- to schedule and assign work;
- to establish work and productivity standards and, from time to time, to change those standards;
- to assign overtime;
- to determine the methods, means, organization and number of personnel by which such operations and services shall be made or purchased;
- to make, alter and enforce reasonable rules, regulations, orders and policies;
- to evaluate employees;
- to discipline, suspend and discharge employees for just cause (probationary employees without cause);
- to change and eliminate existing methods, equipment or facilities;
- and to take any and all actions as may be necessary to carry out the mission of the Village in situations of local disaster emergencies as may be formally declared by the Mayor or his/her designee or the Village Board. In the event of such emergency action, the provisions of this Agreement may be suspended, if necessary, provided that all provisions of this Agreement shall be immediately reinstated once a local disaster emergency condition ceases to exist.

ARTICLE IV – HOURS OF WORK AND OVERTIME

Section 4.1. Application of Article. This Article is intended only as a basis for calculating overtime payments and nothing in this Agreement shall be construed as a guarantee of hours of work per day or per week.

Section 4.2. Normal Workweek. Except as provided elsewhere in this Agreement, the normal workweek (Monday-Friday) shall average 40 hours per week. In accordance with past practice, employees will be allowed to take a 30 minute lunch break and two 15 minute breaks each day subject to emergency work duties.

Section 4.3. Normal Workdays; Changes in Regular Work Schedule and Rotation;

Reporting for Duty.

Work schedule shall consist of five (5) eight (8) hour days on and two (2) days off.

Section 4.4. Overtime Pay. Employees shall be paid at the rate of time and-one half (1-1/2) their normal hourly rates of pay for all hours worked beyond their normal shifts.

Section 4.5. Computation of Hourly Salary. For purposes of determining overtime compensation, an employee's hourly salary shall be computed based upon an annual work year of 2,080 hours.

Section 4.6. Compensatory Time. An employee may request compensatory time off in lieu of compensation for overtime hours worked, which shall be provided at a time and one-half (1 ½) basis for each hour of overtime worked, with a maximum accumulation of forty (40) hours of compensatory time.

An employee must request the use of compensatory time off at least forty-eight (48) hours in advance. The use of compensatory time shall be subject to the approval of the employee's department head. The department head shall grant the request unless the department head, in his/her reasonable exercise of discretion, determines that the employee's use of compensatory time during the period requested, will disrupt or otherwise have an adverse effect on the operation of the department; provided, however, the department head shall not deny an employee's request to use compensatory time if the denial will violate any applicable federal or state law.

All compensatory time credit must be used within six (6) months of accruing such time. Any compensatory time not used within six months shall be cashed out.

ARTICLE V – DISCIPLINE

Section 5.1 Disciplinary Procedure.

- (a) Post-probationary Employees shall be disciplined for just cause.
- (b) Oral and written reprimands are not subject to the Grievance Process.
- (c) In the event the Employer suspends an Employee for five (5) days or less, the Employee may appeal that suspension to such appeal body as the corporate authorities of the Village determine from time to time. A grievance-arbitration process shall not be available to the Employee.
- (d) In the event the Employer seeks to suspend the Employee for more than five (5) days, or seeks to terminate the employment of an Employee, the Employer shall serve charges upon the Employee setting forth the bases for such proposed discipline. The Employee and the Union shall have the right to determine whether to have the discipline determined by such Board as may be

designated by the Village from time to time; or reviewed by an arbitrator in accordance with the grievance/arbitration provisions of this Agreement. Any such election shall be made in writing within seven (7) days of the Notice of Proposed Discipline.

- (e) In the event the Union and Employee determine to have the matter reviewed by an arbitrator, it shall make such election in writing. Upon such election, the Employer will impose the discipline set forth in the Notice of Proposed Disciplinary Action. Upon the imposition of such discipline, the Union may refer the discipline to arbitration within seven (7) calendar days in accordance with Section 7.3 of this Agreement.
- (f) In the event the Employee opts to have the matter heard by the Village's designated appeal board, the procedures of said Board shall control. Any decision shall be subject to judicial review in the Circuit Court of Cook County,
- (g) By electing one option, the Employee irrevocably waives resort to the other option.

ARTICLE VI – GRIEVANCE PROCEDURE

Section 6.1. Definition. A “grievance” is defined as a dispute or difference between the parties to this Agreement concerning interpretation and/or application of this Agreement or its provisions. Oral and written reprimands are not grievable.

Section 6.2. Grievance Procedure. Recognizing that grievances should be raised and settled promptly, a grievant must file a grievance within seven (7) calendar days of either occurrence of the event giving rise to the grievance or within seven (7) calendar days of the time at which the grievant became aware, or reasonably should have become aware, of the event giving rise to the grievance. A grievance may be initiated by the chapter or an aggrieved employee. A grievance shall be processed as follows:

STEP 1: Written to the Employee's Immediate Supervisor. If this grievance is not settled in Step 1, the grievant may, within five (5) calendar days following receipt of the Employee's Immediate Supervisor's answer, file a written grievance setting forth the nature of the grievance and the contract provisions involved. If no agreement is reached, the Employee's Immediate Supervisor will give his/her answer in writing within seven (7) calendar days of the discussion

STEP 2: Written Appeal to Village Administrator. If the answer of the Employee's Immediate Supervisor is not acceptable, the grievant may, within five (5) calendar days, request a hearing by the Village Administrator or his/her designee with the Chapter representative and grievant present. The Administrator or his/her designee can have present other persons whom he/she deems appropriate. If no agreement

is reached at Step 2, the Administrator or his/her designee shall give his/her answer in writing within five (5) calendar days.

Section 6.3. Arbitration. If the grievance is not settled in Step 2, the Chapter may refer the grievance to arbitration within fourteen (14) calendar days of receipt of the Administrator's or his/her designee's written answer.

- (a) In the event that the parties are unable to agree upon an arbitrator, the party requesting arbitration shall request the Federal Mediation and Conciliation Service (Illinois only) to submit a panel of five (5) arbitrators who are all members of the National Academy of Arbitrators. Each party retains the right to reject one panel in its entirety and request that a new panel be submitted. Both the Village and the Chapter shall alternately strike names from the panel. The party requesting arbitration shall strike first. The remaining person shall be the arbitrator.
- (b) The arbitrator shall be notified of his/her selection and shall be requested to set a time and place for the hearing, subject to the availability of Union and Village representatives.
- (c) The Village and the Union shall have the right to request the arbitrator to require the presence of witnesses or documents. The Village and the Union retain the right to employ legal counsel.
- (d) The arbitrator shall submit his/her decision in writing within thirty (30) calendar days following the close of the hearing or the submission of briefs by the parties, whichever is later.
- (e) More than one grievance may be submitted to the same arbitrator if both parties mutually agree in writing.
- (f) The fees and expenses of the arbitrator and the cost of a written transcript, if any, shall be divided equally between the Village and the Union, provided, however, that each party shall be responsible for compensating its own representatives and witnesses.

Section 6.4. Limitations on Authority of Arbitrator. The Arbitrator shall have no right to amend, modify, nullify, ignore, add to, or subtract from the provisions of this Agreement. Any decision or award of the Arbitrator rendered within the limitations of this Section 6.4 shall be final and binding upon the Village, the Union and the employees covered by this Agreement.

Section 6.5. Time Limit for Filing. If a grievance is not presented by the employee or the Union within the time limits set forth above, it shall be considered waived and may not be further pursued by the employee or the Union. If a grievance is not appealed to the next step within the specified time or any agreed extension thereof, it shall be considered settled on the basis of the Village's last answer. If the VILLAGE does not answer a grievance or an

appeal thereof within the specified time limits at Steps 1 or 2, the aggrieved employee and/or the Union may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step.

ARTICLE VII – NO STRIKE – NO LOCKOUT

Section 7.1. No Strike. Neither the Union nor any officers, agents or employees will instigate, promote, sponsor, engage in, or condone any strike, sympathy strike, slowdown, sit down, concerted refusal to perform overtime, mass absenteeism, or any other intentional interruption or disruption of the operations of the VILLAGE, during the life of this Agreement.

Section 7.2. No Lockout. The Village will not lock out any employees during the term of this Agreement as a result of an actual or anticipated labor dispute with the Union.

Section 7.3. Penalty. The failure to confer a penalty in any instance is not a waiver of such right in any other instance, nor is it a precedent.

Section 7.4. Judicial Restraint. Nothing contained herein shall preclude the Village or the Union from seeking judicial restraint and damages in the event the other party violates this Article.

ARTICLE VIII – HOLIDAYS

Section 8.1. Holidays and Personal Days.

Each employee shall receive the following thirteen (13) days off per year with pay for each of the following holidays, regardless of whether the employee works the holiday:

- New Year's Day
- Martin Luther King's
- President's Day
- Memorial Day
- Independence Day
- Labor Day
- Columbus Day
- Veteran's Day
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Eve
- Christmas Day
- New Year's Eve

In addition, each employee shall receive three (3) personal days.

Section 8.2. Loss of Holiday Pay. An absence by an employee on the last scheduled working

day before or the first scheduled working day after a Village observed holiday, shall result in the employee not being compensated for the holiday, nor for the period of absence without authorized leave, and may also be subject to disciplinary action. This section shall not apply to absences that are approved by the employee's supervisor at any time.

ARTICLE IX – LAYOFF AND RECALL

Section 9.1. Notice of Layoff: Other Employees. When there is an impending layoff with respect to any Employees in the bargaining unit, except in an emergency at which time the Employer shall notify the Union as soon as possible, the Employer shall inform the affected employee(s) and the Chapter in writing at least 30 calendar days prior to such layoff. The Employer will provide the Union with the names of all employees to be laid off first. The Village agrees to consult with the Chapter upon request and afford the Chapter an opportunity to propose alternatives to the layoff.

Section 9.2. Recall. Any Employee who has been laid off shall be placed on the appropriate reinstatement list for one (1) year and shall be recalled on the basis of seniority in the Village, as provided in this agreement prior to any new Employees being hired.

Employees who are eligible for recall shall be given fourteen (14) calendar days' notice of recall, and notice of recall shall be sent to the employee by certified or registered mail with a copy to the Chapter, provided that the employee must notify the Immediate Supervisor of his/her intention to return to work within three (3) days after receiving notice of recall. The Village shall be deemed to have fulfilled its obligations by mailing the recall notice by certified mail, return receipt requested, to the mailing address last provided by the employee, it being the obligation and responsibility of the employee to provide the Immediate Supervisor or his/her designee with his/her latest mailing address. If an employee failed to timely respond to a recall notice, his/her name shall be placed at the bottom of the recall list for the first failure and shall be eliminated for any subsequent failure to respond.

ARTICLE X – VACATIONS

Section 10.1. Accrual. All Full-time employees at the ratification of this Agreement shall be allowed vacation credits from their start date of employment with the Village, regardless of position, according to the following schedule:

Years of Service	Vacation Time Each Year
Less than one year of service	None
After one year of service through seven	10 working days
Eight years through fourteen	15 working days
Fifteen years through nineteen	20 working days
Twenty years or more	25 working days

Full-time employees hired after the ratification of this Agreement shall be allowed vacation credits from their start date of employment with the Village, regardless of position, according

to the following schedule:

Years of Service	Vacation Time Each Year
Less than one year of service	None
After one year of service through nine	10 working days
Ten years through fourteen	15 working days
Fifteen years through nineteen	20 working days
Twenty years or more	25 working days

Vacations must be taken in the year following the year accrued, and any excess accrued time may not be carried over into the following year. Employees must take at least one (1) full week of vacation consisting of five (5) consecutive work days annually. Otherwise, vacation leave must be taken in minimum blocks of one (1) day at a time

Section 10.2. Vacation Periods. Employees are required to file a request for vacation leave with their Department Head or designee. The time of each vacation shall be determined by the needs of the Department through the Department Head of designee.

Section 10.3. Carry-Over. Vacation credits earned in one (1) twelve-month period of time shall be fully used during the succeeding twelve (12) months or to the end of the calendar year. Carry-over will only be approved in unusual circumstances by the Village Administrator and Department Head. This approval is to be documented and filed in the employee's personnel records. Except in instances specifically approved by the Department Head, the chaining of the use of vacation credits with previously earned vacation credits shall not be permitted. In effect, an employee cannot run together two (2) consecutive years of vacation credits without the approval of the Village Administrative and Department Head.

Section 10.4. Holidays and Sick Leave. In the event that a holiday occurs during an employee's vacation period, time for such holiday shall not be charged against that employee's vacation credit. If an employee becomes ill during a vacation period, such days may not be designated as sick leave days, thereby carrying over the vacation time to another period, unless specifically approved by the Department Head.

Section 10.5. Separation. A full-time employee who is departing from village service shall be paid for any accrued, unused [time] (vacation, sick, compensatory time) upon separation. Such payment shall be made only for the time accrued during the year that the employee separates as of the date of separation.

ARTICLE XI – SICK LEAVE

Section 11.1. Purpose. Sick Leave with pay is provided as a benefit in recognition that employees do contract various illnesses from time to time and that their financial resources may be diminished in such instances if pay is discontinued, and that it may not be in the best interests or health of the employee or fellow employees to work while sick.

Section 11.2. Days Earned.

- (a) Employees shall be granted ten (10) paid sick days per year.
- (b) Employees will be allowed to bank up to thirty (30) unused sick days.
- (c) At the end of each calendar year, Employees shall have the option of being paid out for some or all unused sick days, accrued during the current year, and not for banked hours. Payment shall be made in conjunction with the Employee's first paycheck in January.
- (d) Paid sick leave can be used for injury or illness of the Employee or illness in the immediate family. "Immediate Family" is defined to include spouse and children.

Section 11.3. Reporting of Sick Leave. Any employee absence from work chargeable against sick leave shall be reported immediately to his/her immediate supervisor as soon as possible, but no later than one (1) hour before the start of the shift. When absences due to illness are in excess of three (3) consecutive days, such absence shall be required to be supported by a doctor's certificate. An employee who is absent due to a severe accident or to surgery must supply a signed doctor's release before he/she can return to work.

ARTICLE XII – ADDITIONAL LEAVES OF ABSENCE

Section 12.1. Unpaid Discretionary Leaves. The Village may grant an unpaid leave of absence under this Article to any bargaining unit employee when the Village determines there is good and sufficient reason.

Section 12.2. Application for Leave. Any request for a leave of absence shall be submitted in writing by the employee to the Village Administrator as far in advance as practicable. The request shall state the reason for the leave of absence and the approximate length of time off the employee desires. Authorization for leave of absence shall, if granted, be furnished to the employee by his/her immediate supervisor and shall be in writing.

Section 12.3. Military Leave. Military leave shall be granted in accordance with applicable law.

Section 12.4. Benefits While on Leave.

- (a) Unless otherwise stated in this Article or otherwise required by law, length of service shall not accrue for an employee who is on an approved non pay leave status. Accumulated length of service shall remain in place during that leave and shall begin to accrue again when the employee returns to work on a pay status. Unless otherwise stated in this Article, an employee returning from leave will have his/her seniority continued after the period of leave. Upon return, the Village will place the employee in his/her previous job if the job is vacant; if not vacant, the employee will be placed in the first available opening in his/her classification or in a lower rated classification according to the

employee's seniority, where skill and ability to perform the work without additional training is equal.

- (b) If, upon the expiration of a leave of absence, there is not work available for the employee or if the employee could have been laid off according to his/her seniority except for his/her leave, he/she shall go directly on layoff.
- (c) During the approval leave of absence or layoff under this Agreement, the employee shall be entitled to coverage under applicable group and life insurance plans to the extent provided in such plan(s), provided the employee makes arrangements for the change and arrangements to pay the entire insurance premium involved, including the amount of premium previously paid by the Village.

Section 12.5. Non Employment Elsewhere. A leave of absence will not be granted to enable an employee to try for or accept employment elsewhere or for self-employment.

Section 12.6. Jury Duty. An employee who is selected to serve on a jury shall be granted time off to serve on said jury with full pay for the period of time for which the employee is required to report or serve. The employee shall remit any compensation that the employee receives for jury services to the Village, or the Village may subtract such amounts from the employee's regular wages.

Section 12.7. Funeral Leave. Funeral leave shall include a maximum of three (3) consecutive calendar days regardless of the relationship to scheduled work days. A full time employee may be granted up to three (3) working days, if applicable, for leave with pay in the event of the death of a spouse, child, mother, mother-in-law, father, father-in-law, sister, brother, or grandparents. If any portion of the approved leave falls on a day the employee is not scheduled to work, the employee will receive compensation only for those days normally worked. Upon request by the Department Head or designee, an employee must provide proof of the death and attendance at the funeral. In the case of a death of an immediate family member, a three (3) day continuous leave is permitted.

Section 12.8. Leaves of Absence.

- (a) In the event an employee is unable to work by reason of off-duty illness or injury or pregnancy, the Village may grant a leave of absence without pay for up to one (1) year during which time seniority shall not accrue for so long as the employee is unable to work.
- (b) To qualify for such leave, the employee must report the illness, injury or inability to work because of pregnancy as soon as the illness, injury or pregnancy is known, and thereafter furnish the Department Head or his/her designee a physician's written statement showing the nature of the illness, injury or state of pregnancy and the estimated length of time that the employee will be unable to work, together with a written application for such leave. Thereafter, during such leave, the employee shall furnish a current report from

the attending doctor(s) at reasonable intervals as required by the Village.

- (c) Before returning from leave of absence for injury, illness or pregnancy, or during such leave, the employee, at the discretion of the Village, may be required to have a physical examination by a doctor designated by the Village to determine the employee's capability to perform work assigned. A leave of absence for illness, non-job-related injury or pregnancy will, under no circumstance, be granted until an employee's entire accrued and banked sick leave is first exhausted.

Section 12.9. Benefits While on Leave.

- (a) Unless otherwise stated in this Article or otherwise required by law, length of service shall not accrue for an employee who is on an approved non pay leave status. Accumulated length of service shall remain in place during that leave and shall begin to accrue again when the employee returns to work on a pay status. Unless otherwise stated in this Article, an employee returning from leave will have his/her seniority continued after the period of leave. Upon return, the Village will place the employee in his/her previous job if the job is vacant; if not vacant, the employee will be placed in the first available opening in his/her classification or in a lower rated classification according to the employee's seniority, where skill and ability to perform the work without additional training is equal.
- (b) If, upon the expiration of a leave of absence, there is not work available for the employee or if the employee could have been laid off according to his/her seniority except for his/her leave, he/she shall go directly on layoff.
- (c) During the approval leave of absence or layoff under this Agreement, the employee shall be entitled to coverage under applicable group and life insurance plans to the extent provided in such plan(s), provided the employee makes arrangements for the change and arrangements to pay the entire insurance premium involved, including the amount of premium previously paid by the Village.

ARTICLE XIII – WAGES;

Employees shall be compensated according to the Wage Schedule Salary attached as APPENDIX A, wages and step adjustments shall be retroactive to May 1, 2018. Retroactive pay shall be calculated using hourly rates calculated in accordance with Article V of this Agreement. The VILLAGE shall issue retroactive pay within (60) days of the effective date of this Agreement.

ARTICLE XIV – TUITION REFUND PROGRAM

Section 14.1. Tuition Refund Program. Employees are entitled to participate in the Village's existing Tuition Reimbursement Program as such Program may change from time to time on a Village-wide basis.

ARTICLE XV – INSURANCE

Section 15.1. Coverage. The Village will make health, hospitalization and prescription drug insurance available to employees and their dependents to the same extent it makes insurance available to its non-bargaining unit employees. The Village retains the right to elect a different insurance carrier to provide coverage to HMO systems, PPO or to self-insure.

Section 15.2. Cost. Employees choosing to take the Village's health insurance shall pay twenty percent (20%) of premium costs.

Section 15.3. Cost Containment. The Village reserves the right to institute cost containment measures relative to insurance coverage.

Section 15.4. Life Insurance. The Village shall provide life insurance coverage in the amount of twenty-five thousand dollars (\$25,000.00) for each active employee covered by this Agreement for the life of this Agreement.

ARTICLE XVI – MISCELLANEOUS PROVISIONS

Section 16.1. Bulletin Board. The Village will make available space on a bulletin board for posting of official Union notices of a non-political, non-inflammatory nature. The Union will limit the posting of Union notices to such bulletin board.

Section 16.2. Visit by a Union Representative. The Village agrees that one (1) accredited representative of the Union, whether Local Union representative, council representative, or representative, shall have reasonable access to the Village premises. The outside representative shall call the Employee's Immediate Supervisor or his/her designee before his/her arrival and obtain prior approval from the department head before entering upon the premises of the department. The representative shall not, in any way, disturb employees who are working.

Section 16.3. Secondary Employment. Secondary employment will not be permitted under the following circumstances:

1. Where secondary employment would involve the employee's appearance in Village uniform (unless the Village has signed a contract for police coverage), involve use of Village equipment, or in any manner be considered as a conflict of interest with the employee's municipal position.

2. Where it appears that secondary employment has an adverse effect on the employee's sick leave record.
3. Where secondary employment impairs the employee's ability to discharge the duties and responsibilities of his/her village job.

Employees who engage in secondary employment shall do so only with the understanding and acceptance that their primary duty, obligation and responsibility is to the Village of Olympia Fields. All Village employees are subject to call at any time for emergencies, special assignment, or overtime duty, and no secondary employment may infringe upon this obligation.

Section 16.4. Non Discrimination. The employer shall not discriminate against employees based on union affiliation or union participation. Employees shall not be transferred, assigned, or reassigned for reasons prohibited by this Section, nor for reasons unrelated to skill, ability, or the objective needs of the Department. Where two or more employees have equal skill and ability, seniority shall control.

Section 16.5. Personnel Files. The Employer's non-confidential personnel and disciplinary history files relating to any employee shall be open and available for inspection by the affected employee during regular business hours with seven (7) days' notice. Verbal and written reprimands will not serve as the basis for additional progressive discipline if no action has been taken on the matter within 12 months of the date of the reprimand.

Section 16.6 Uniforms If the Village continues its practice of requiring police department employees to wear police-identification clothing, the Village shall provide the police civilian employees with two long sleeved polo shirts and two short-sleeved polo shirts each year.

ARTICLE XVII – IMPASSE RESOLUTION

Section 17.1. Impasse Resolution. Upon the expiration of this Agreement, the remedies for the resolution of any bargaining impasse shall be in accordance with the Illinois Public Labor Relations Act, as amended (5 ILCS 315 et seq.).

ARTICLE XVIII – SAVINGS CLAUSE

Section 18.1. Savings Clause. In the event any article, section, or portion of this Agreement shall be held invalid and unenforceable by any board, agency or court of competent jurisdiction, such decision shall apply only to the specific Article, section, or portion thereof specifically specified in the board, agency, or court decision; and upon issuance of such decision, the Village and the Union agree to immediately begin negotiations on a substitute for the invalidated article, section, or portion thereof. If any provision of this Agreement or its application is held contrary to law, the remainder of this Agreement shall not be affected thereby. If the parties are unable to reach agreement, the impasse procedures of the Illinois Public Labor Relations Act shall be used.

ARTICLE XIX –VILLAGE PERSONNEL MANUAL

Section 19.1. Personnel Manual. Except as specifically provided in this Agreement, employees will be subject to the terms and conditions of the revised Personnel Manual approved by the Village Board by Ordinance No. 2019-11.

Section 19.2. Conflict; This Agreement Controls. In the event of a conflict between this Agreement and the Personnel Manual, this Agreement will control.

ARTICLE XX – MAINTENANCE OF BENEFITS

Section 20.1. Maintenance of Benefits. All direct and substantial economic benefits enjoyed by the employees at the present time, which were not included in this Agreement, and are not addressed in the Personnel Manual, shall remain in full force, unchanged and unaffected in any manner, during the term of this Agreement unless changed by mutual consent. The occasional early closing of Village Hall in connection with holidays shall not be considered a benefit subject to this Section.

ARTICLE XXI – ENTIRE AGREEMENT

Section 21.1. Entire Agreement. This Agreement constitutes the complete and entire Agreement between the parties and concludes collective bargaining between the parties for its term, except for those items addressed in the side letter of agreement executed simultaneously here with.

The parties acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law or ordinance from the area of collective bargaining, and that the understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement.

ARTICLE XXII – TERMINATION

Section 22.1. Termination. This agreement shall be effective as of the day after the contract is executed by both parties and shall remain in full force and effect until 11:59 p.m. on the 30th day of April, 2021. It shall be automatically renewed from year to year thereafter, unless either party shall notify the other in writing that it desires to modify this Agreement. In the event that such notice is given, negotiations shall begin as soon as practical under the circumstances.

Executed this _____ day of _____, 2020.

VILLAGE OF OLYMPIA FIELDS

**METROPOLITAN ALLIANCE OF
POLICE, OLYMPIA FIELDS CIVILIAN
CHAPTER 747**

MAYOR

KEITH GEORGE, President
Metropolitan Alliance of Police

ATTEST:

ATTEST:

VILLAGE CLERK

DIANE BUONADONNA, PRESIDENT
MAP Chapter #747

APPENDIX A

	Current	May 1, 2018 2.25%	May 1, 2019 2%	May 1, 2020 2%
Naomi Sarver-Perkins	\$50,878.60	\$52,023.37	\$53,063.84	\$54,125.11
Myriam Taylor	\$53,985.55	\$55,200.22	\$56,304.23	\$57,430.31
David Peterson (Resigned 9-20-19)	\$46,012.50	\$47,047.78	\$47,988.74	\$48,948.51
Diane Buonadonna	\$49,333.14	\$50,443.14	\$51,452.00	\$52,481.04
Roxana Scott	\$50,908.92	\$52,054.37	\$53,095.46	\$54,157.37
Leslie Delya	\$62,075.88	\$63,472.59	\$64,742.04	\$66,036.88

**VILLAGE OF OLYMPIA FIELDS
COOK COUNTY, ILLINOIS**

ORDINANCE NO. 2020-12

**AN ORDINANCE AMENDING CHAPTER 20, "TAXATION", ARTICLE VII,
"LOCAL MOTOR FUEL TAX" OF THE OLYMPIA FIELDS VILLAGE CODE**

**ADOPTED BY THE VILLAGE PRESIDENT
AND THE VILLAGE BOARD OF TRUSTEES
ON THE 28th DAY OF MAY, 2020.**

**Published in pamphlet by
Authority of the Village President
and Board of Trustees of the
Village of Olympia Fields,
this 28th day of May, 2020.**

**VILLAGE OF OLYMPIA FIELDS
COOK COUNTY, ILLINOIS**

**AN ORDINANCE AMENDING CHAPTER 20," TAXATION", ARTICLE VII,
"LOCAL MOTOR FUEL TAX" OF THE OLYMPIA FIELDS VILLAGE CODE**

ORDINANCE NO. 2020-12

WHEREAS, the Illinois General Assembly enacted Public Act 101-604, which amended "Motor Fuel Tax" (65 ILCS 5/8-2.3), effective December 13, 2019,

WHEREAS, "Motor Fuel Tax" (65 ILCS 5/8-2.3) provides that a municipality located in a county with a population in excess of 3,000,000 is authorized to impose a tax on motor fuel at a rate not to exceed \$0.03 per gallon; and

WHEREAS, the Village of Olympia Fields is located in Cook County, Illinois, a county with a population in excess of 3,000,000; and

WHEREAS, the corporate authorities have determined that it is in the best interests of the Village and its residents to impose a tax on motor fuel purchased in the Village at the rate of \$0.03 per gallon.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OLYMPIA FIELDS, COOK COUNTY, ILLINOIS, as follows:

Section 1: Chapter 20, "Taxation", Article VII, "Local Motor Fuel Tax" of the Olympia Fields Village Code, as amended, is hereby further amended to read as follows [Deleted language stricken; new language underscored]:

ARTICLE VII. – LOCAL MOTOR FUEL TAX

Sec. 20-100. – Definitions.

As used in this article, unless the context otherwise requires, the words, terms or phrases used herein shall have the meaning ascribed to them in the Illinois Motor Fuel Tax Law, 35 ILCS 505/1 *et seq.*

Sec. 20-101. – Imposition of Tax.

- (a) This tax is hereby imposed upon all persons engaged in the Village of Olympia Fields in Cook County in the business of selling motor fuel, at retail for the operation of motor vehicles upon public highways or for the operation of recreational watercraft upon waterways, at the rate of \$0.03 per gallon of motor fuel sold at retail in the municipality for the purpose of use or consumption and not for the purpose of resale.

~~There is a tax levied and imposed upon the privilege of using or consuming motor fuel that is purchased at retail or bulk within the corporate limits of the Village of Olympia Fields, a motor fuel tax, irrespective of the unit of measure in which it is actually sold, at the rate of three cents (\$0.03) per gallon for motor fuel.~~

- ~~(b) The tax herein levied shall be paid in addition to any and all other taxes and charges. The tax imposed herein is not based on the selling or purchase price or gross receipts from the sale or purchased of motor fuel.~~

- (e**b**) The imposition of this moto fuel tax is in accordance with Section 8-11-2.3 of the Illinois Municipal Code (65 ILCS 5/8-11-2.3). ~~The provisions of Sections 2b, 2d, 6, 6a, 12, 12a, 13, 13 a.2, 13a.7, 13a.8, 15.1 and 21 of the Motor Fuel Tax Law that are not inconsistent with this article shall apply as far as practicable to the same extent as if those provisions were included in this article.~~

Sec. 20-102. – Administration.

The taxes hereby imposed and the civil penalties that may be assessed as an incident thereto, shall be collected and enforced by the Illinois Department of Revenue (IDOR). IDOR shall have the full power to administer and enforce the provisions of this article.

Sec. 20-103. – Violations.

No person who is liable for the tax imposed by this article shall fail to make a return, or make a fraudulent return, or willfully violate or fail to comply with any other provision of this article.

~~Sec. 20-104. —Penalty.~~

~~Whoever violates or fails to comply with any of the provisions of this article shall be fined not less than fifty dollars (\$50.00) nor more than seven hundred fifty dollars (\$750.00) and is also liable in a civil action for the amount of tax due.~~

Section 2: **Certification.** The Village Clerk is hereby directed to file a certified copy of this Ordinance with the Illinois Department of Revenue on or before October 1, 2020.

Section 3: **Severability.** If any provisions of this Ordinance shall be held to be invalid or unenforceable for any reasons by a court having competent jurisdiction, the invalidity or unenforceability of such provision shall not affect any other provisions of this Ordinance.

Section 4: **Repealer.** All ordinances, resolutions, motions or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 5: **Effective Date.** This Ordinance shall be in full force and effect on January 1, 2021.

THIS ORDINANCE IS ADOPTED AND APPROVED BY THE PRESIDENT AND VILLAGE BOARD OF THE VILLAGE OF OLYMPIA FIELDS, THIS DAY OF ___ June, 2020.

First reading waived.

PASSED on second reading this 28th day of May, 2020.

VILLAGE CLERK

Roll Call Vote:

Voting in Favor: _____

Voting Against: _____

Not Voting: _____

APPROVED this 28th day of May, 2020.

VILLAGE PRESIDENT

PUBLISHED in pamphlet form this 28th of May, 2020.

VILLAGE CLERK

PREPARED AND APPROVED AS TO FORM:

VILLAGE ATTORNEY